

**HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NJ  
RESOLUTION 2021-009  
AUTHORIZING APPOINTMENT OF ATTORNEY  
FOR THE 2021 – 2022 YEAR**

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WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ concerning various responsibilities undertaken by the Commissioners; and

WHEREAS, the Commissioners are desirous of making appointment to this position as referenced above for the year of 2021-2022; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 19:44A-20.5 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and

WHEREAS, the Local Public contract Law, N.J.S.A. 19:44A-20.5 (1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, be it RESOLVED by The Commissioner of Fire District No.1, Hillsborough Township, County of Somerset, NJ

(1) Richard M. Braslow, Esq. is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

**CERTIFICATION**

I, Mike Carone, Secretary of the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 9, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner NUARA, seconded by Commissioner BUCKLEY to approve Resolution 2021-009 as read. Roll call vote: All approved.

  
(Secretary's Signature)

March 09, 2021  
(Date)

**HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NJ  
RESOLUTION 2021-010  
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR LEGAL SERVICES  
FOR THE 2021-2022 YEAR**

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WHEREAS, the Fire District has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year 2021-2022; and

WHEREAS, the Law Office of Richard M. Braslow has submitted a proposal indicating it will provide the legal services pursuant to the proposal; and

WHEREAS, the Law Office of Richard M. Braslow has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of Richard M. Braslow has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit the Law Office of Richard M. Braslow from making any reportable contributions through the term of the contract; and

WHEREAS, the Fire District has determined that funds are available concerning the projected expenditure.

NOW THEREFORE, BE IT RESOLVED THAT the Commissioners of Fire District No. 1 in the Hillsborough Township, County of Somerset, authorized the Fire District to enter into a contract with the Law Office of Richard M. Braslow as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**CERTIFICATION**

I, Mike Carone, Secretary of the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 09, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner NUARA, seconded by Commissioner CARONE to approve Resolution 2021-010 as read. Roll call vote: All approved.

  
(Secretary's Signature)

March 09, 2021  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NEW JERSEY  
RESOLUTION 2021-011  
AUTHORIZING APPOINTMENT OF AUDITOR  
FOR THE 2021-2022 YEAR**

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WHEREAS, there exists a continuing need for certain auditing services to be provided to The Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2021-2022 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 19:44A-20.5 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of the award of said contract shall be available for public inspection; and

WHEREAS, the Local Public Contract Law, N.J.S.A. 19:44A-20.5, provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ

(1) Supley, Clooney and Company, is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2022 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 9, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner BUCKLEY, seconded by Commissioner CARONE to approve Resolution 2021-011 as read. Roll call vote: All approved.

  
(Secretary's Signature)

March 09, 2021  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NJ  
RESOLUTION 2021-012  
ADOPTION OF CASH MANAGEMENT PLAN  
FOR THE 2021-2022 YEAR**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management fund or a public depository or depositories.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be the State of New Jersey Cash Management Fund, PNC Bank and/or Fulton Bank.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 09, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner NVARA, seconded by Commissioner CARONE to approve Resolution 2021-012 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 09, 2021  
\_\_\_\_\_  
(Date)

**LEGAL NOTICE**  
**THE COMMISSIONERS OF FIRE DISTRICT NO.1**  
**HILLSBOROUGH TOWNSHIP**  
**COUNTY OF SOMERSET, NJ**  
**RESOLUTION 2021-013**  
**AUTHORIZING REGULAR MEETING SCHEDULE**  
**FOR THE 2021-2022 YEAR**

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WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted and to distribute to designated newspapers and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting to the extent that it is known, and the time and date of each meeting; and

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 1 Hillsborough Township, County of Somerset, NJ as follows:

- (1) All regular meetings of the Commissioners shall take place at the Hillsborough Township Municipal Building, 379 So. Branch Rd, Hillsborough, NJ 08844 and begin at 8:00 p.m. on the following dates:
- (2) Please note that if meetings are required to be held in virtual format, the meeting's Go to Meeting link will be posted on the Fire District website: [www.hillsboroughfiresafety.com](http://www.hillsboroughfiresafety.com)

**2021-2022 SCHEDULE OF MEETINGS**  
**HILLSBOROUGH TOWNSHIP BOARD OF FIRE COMMISSIONERS**

MARCH 4, 2021	WORK MEETING	7:00 P.M.
MARCH 9, 2021	REORGANIZATION MEETING	8:00 P.M.
APRIL 8, 2021	WORK MEETING	7:00 P.M.
APRIL 13, 2021	REGULAR MONTHLY MEETING	8:00 P.M.
MAY 6, 2021	WORK MEETING	7:00 P.M.
MAY 11, 2021	REGULAR MONTHLY MEETING	8:00 P.M.
JUNE 3, 2021	WORK MEETING	7:00 P.M.
JUNE 8, 2021	REGULAR MONTHLY MEETING	8:00 P.M.
JULY 8, 2021	WORK MEETING	7:00 P.M.
JULY 13, 2021	REGULAR MONTHLY MEETING	8:00 P.M.
AUGUST 5, 2021	WORK MEETING	7:00 P.M.
AUGUST 10, 2021	REGULAR MONTHLY MEETING	8:00 P.M.
SEPTEMBER 9, 2021	WORK MEETING	7:00 P.M.
SEPTEMBER 14, 2021	REGULAR MONTHLY MEETING	8:00 P.M.
OCTOBER 7, 2021	WORK MEETING	7:00 P.M.
OCTOBER 12, 2021	REGULAR MONTHLY MEETING	8:00 P.M.

NOVEMBER 4, 2021	WORK MEETING	7:00 P.M.
NOVEMBER 9, 2021	REGULAR MONTHLY MEETING	8:00 P.M.
DECEMBER 9, 2021	WORK MEETING	7:00 P.M.
DECEMBER 14, 2021	REGULAR MONTHLY MEETING	8:00 P.M.
JANUARY 6, 2022	WORK MEETING	7:00 P.M.
JANUARY 11, 2022	REGULAR MONTHLY MEETING	8:00 P.M.

(2) A summary of this Resolution shall be mailed/e-mailed to one of the following: Hillsborough Beacon or Courier News.

(3) A certified copy of this resolution shall be posted and shall be maintained on the official bulletin board of Hillsborough Township and shall also be kept on file by the Municipal clerk for the purpose of public inspection.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 09, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

BFCmeetingdates2021

A motion was made by Commissioner BUCKLEY, seconded by Commissioner NUARA to approve Resolution 2021-013 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 09, 2021  
\_\_\_\_\_  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO.1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NJ  
RESOLUTION 2021-014  
DESIGNATION OF OFFICIAL NEWSPAPER FOR PUBLICATION  
FOR THE 2021-2022 YEAR**

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WHEREAS, the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2021-2022 year.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2021-2022 year pursuant to New Jersey statues shall be The Hillsborough Beacon, The Courier News or the Star Ledger unless New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 09, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner NVARA, seconded by Commissioner BUCKLEY to approve Resolution 2021-014 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 09, 2021  
\_\_\_\_\_  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO.1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NJ  
RESOLUTION 2021-015  
DESIGNATING SURETY BONDING FOR ALL COMMISSIONERS  
FOR THE 2021-2022 YEAR**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the local finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the Fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No.1 in the Township of Hillsborough, county of Somerset, deem it necessary to provide bonding for all Commissioners of the Fire District and office administrator as all Commissioners are responsible for the handling of funds for the Fire District.

NOW, THEREFORE, be it RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

- (1) The Commissioner's shall be bonded in the amount of approximately \$1,000,000.00.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 09, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner NUARA, seconded by Commissioner BUCKLEY to approve Resolution 2021-015 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 09, 2021  
\_\_\_\_\_  
(Date)



**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET  
RESOLUTION 2021-016  
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS FOR APPROVAL  
FOR THE 2021-2022 YEAR**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board, and

WHEREAS, Subchapter 4, Section 5:31-4.1 (e) provides that payment of claims by the Fire District shall be by check drawn on the Fire District and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution, and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganization meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:41-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 of Hillsborough Township, County of Somerset, NJ as follows:

(1) The vouchers for payment and checks as issued by the Commissioners for payment of claims signed by three (3) Commissioners in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board as set forth herein.

(2) All signatures shall be original signatures as used on all checks issued.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 09, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner BUCKLEY, seconded by Commissioner CARONE to approve Resolution 2021-016 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 09, 2021  
\_\_\_\_\_  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET  
RESOLUTION 2021-0017  
AUTHORIZING COMMISSIONER STIPENDS  
FOR THE 2021-2022 YEAR**

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WHEREAS, the fire commissioners have budgeted an annual stipend for their time and service; and

WHEREAS, the budget has been approved, authorizing the payment of the stipend; and

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

- (1) Each fire commissioner shall receive an annual stipend of \$3,000.00 as authorized by New Jersey Statute.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 09, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner NUARA, seconded by Commissioner BUCKLEY to approve Resolution 2021-017 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 10, 2020  
\_\_\_\_\_  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET  
RESOLUTION 2021-018  
AUTHORIZING PROVIDING OF MEDICAL SERVICES  
FOR THE 2021-2022 YEAR**

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WHEREAS, various medical services are necessary relative to the firefighters; and a medical examination; and

WHEREAS, a proposal has been received in this regard; and

WHEREAS, the providing of this service is a professional service pursuant to New Jersey statute.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.

I in the Township of Hillsborough, County of Somerset, as follows:

- (I) An award of contract is hereby made to Access Health Care for the providing of the referenced services pursuant to the proposal provided.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 09, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner Buckley, seconded by Commissioner Carone to approve Resolution 2021-018 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 09, 2021  
\_\_\_\_\_  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET  
RESOLUTION 2021-019  
AUTORIZING PROVIDING INSURANCE COVERAGE  
FOR THE 2021-2022 YEAR**

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WHEREAS, insurance coverage is necessary relative to the volunteer firefighters, career staff, equipment and vehicles; and

WHEREAS, a proposal has been received in this regard; and

WHEREAS, the providing of this service is a professional service pursuant to New Jersey statute.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

- (1) An award of contract is hereby made to Pavese-McCormick Agency and AM Trust Insurance for the providing of the referenced services pursuant to the proposal provided.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 09, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner BUCKLEY, seconded by Commissioner CARONE to approve Resolution 2021-019 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 09, 2021  
\_\_\_\_\_  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NEW JERSEY  
RESOLUTION 2021-020  
AUTHORIZING APPOINTMENT OF ADMINISTRATIVE SERVICES FOR  
THE 2021-2022 YEAR**

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WHEREAS, there exists a continuing need for certain administrative services to be provided to The Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to the positions of book keeping and secretarial services; and

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ

(1) Chexalance LLC, is hereby appointed to provide bookkeeping services to the Commissioners for a fee of \$240.00 per month.

(2) Joann Bullock is hereby appointed to provide secretarial services to the Commissioners for a fee of \$25.00 per hour.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 9, 2021.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

**A motion was made by Commissioner BUCKLEY, seconded by Commissioner NUARA to approve Resolution 2021-020 as read. Roll call vote: All approved.**

  
(Secretary's Signature)

March 9, 2021  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET**

**Resolution 22-021**

**Designation of Records Custodian**

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WHEREAS, the Fire District need designate a records custodian with the responsibility of addressing any requests received by the Fire District relative to the Open Public Records Act and complying with all provisions of the law relative to any such request.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of Hillsborough, County of Somerset as follows:

- (1) Pamela Borek, Hillsborough Township Clerk is hereby designated as custodian as above referenced.
- (2) The Fire District is responsible to maintain and provide any records requested.
- (3) Any legal expenses related to Fire District records shall be the responsibility of the Fire District.
- (4) Pamela Borek, will be compensated \$2,000.00 annually for these services.

**CERTIFICATION**

I, Michael Carone, Secretary of the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 9, 2021.

Michael Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners

A motion was made by Commissioner NUARA, seconded by Commissioner CARONE to approve Resolution 2021-021 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 9, 2021  
\_\_\_\_\_  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NEW JERSEY  
RESOLUTION 2021-0022  
AUTHORIZING CHANGE OF EMPLOYMENT TITLE**

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WHEREAS, the current employment title of some members of the career staff of the fire district does not accurately describe the duties of these members of the fire district; and

WHEREAS, the Fire District wishes to change the employment titles of these career fire district staff members pursuant to the terms and conditions of the employment agreement,

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of Hillsborough, County of Somerset, that Fire Marshal/Firefighter John Bassi's employment title has been changed to Firefighter.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner BUCKLEY, seconded by Commissioner CARONE to approve Resolution 2021-0022 as read. Roll call vote: All approved.



March 9, 2021  
(Date)

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