

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET**

Resolution #20-024

Authorizing Execution of an Agreement with the Morris County Cooperative Pricing Council to Become a Member for the Period of September 8, 2020 to September 30, 2025

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, the Hillsborough Fire District, County of Somerset desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to become a member of the MCCPC for the period of September 8, 2020 through September 30, 2025.

BE IT RESOLVED, by the Hillsborough Board of Fire Commissioners, County of Somerset, State of New Jersey as follows:

1. The Hillsborough Board of Fire Commissioners of the Hillsborough Fire District hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated September 8, 2020 pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is to become a member of the MCCPC for a five (5) year period from September 8, 2020 through September 30, 2025.

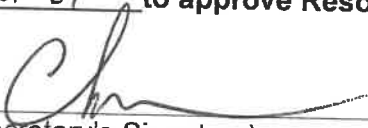
2. The Hillsborough Fire District Clerk is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC. Morris County Cooperative Pricing Council 502 Millbrook Avenue, Randolph, NJ 07869-3799 Tel: (973) 989.7059 • Fax: (973) 989.7076 2

3. This Resolution shall take effect immediately upon final passage according to law.

4. All appropriate Hillsborough Fire District officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

Mike Carone, Secretary
Hillsborough Township
Board of Fire Commissioners
County of Somerset

A motion was made by Commissioner NUARA, seconded by Commissioner BUCKLEY to approve Resolution 2020-0024 as read. Roll call vote: All approved.



(Secretary's Signature)

9-8-2020

(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET**

Resolution #20-025

Authorizing and Approving Capital Projects

WHEREAS, the Fire District held a meeting on September 8, 2020 to approve capital expenditures for the 2021 fire district budget to include; command vehicle for station 38, not exceeding \$80,000, a fire marshal vehicle, not exceeding \$65,000, computer software and hardware, not exceeding \$60,000; and

WHEREAS, the hearing was conducted in accordance with New Jersey statute.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

- (1) The aforesaid projects are hereby approved.

Certification

Mike Carone, Secretary
Hillsborough Township
Board of Fire Commissioners
County of Somerset

A motion was made by Commissioner NUARA, seconded by Commissioner MITCHELL to approve Resolution 20-025 as read.



(Secretary's Signature)

9-8-2020

(Date)

Roll call vote:

RECORD OF VOTE

Members	Buckley	Carone	Lazorchak	Mitchell	Nuara
Yes	✓		✓	✓	✓
No					
Not Voting					
Absent		✓			

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET
Resolution # 20-026
Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

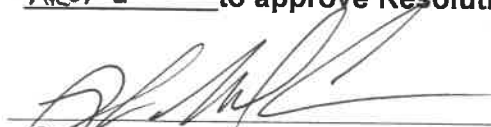
WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel and, accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

- (1) The meeting of September 3, 2020 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Mike Carone, Secretary
Hillsborough Township
Board of Fire Commissioners
County of Somerset

A motion was made by Commissioner NUARA, seconded by Commissioner CARONE to approve Resolution 2020-026 as read. Roll call vote: All approved.


(Secretary's Signature)

September 3, 2020
(Date)

**THE HILLSBOROUGH TOWNSHIP BOARD OF FIRE COMMISSIONERS
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET**

RESOLUTION 20-027

Authorizing Advertisement for Fire Truck Chassis

WHEREAS, The Hillsborough Township Board of Fire Commissioners in the Township of Hillsborough, County of Somerset have approved the specifications for and have determined that they will advertise for sealed bids for **Fire Truck Chassis**, hereinafter referred to as "**Fire Truck Chassis**".

NOW, THEREFORE, be it RESOLVED by the Hillsborough Township Board of Fire Commissioners in the Township of Hillsborough, County of Somerset, as follows:

- (1) Specifications are hereby approved and incorporated herein by reference.
- (2) Bids to be submitted shall fully comply with the specifications.
- (3) The Commissioners shall advertise for the receipt of sealed bids for the above named purpose or project.
- (4) Each bid shall be submitted as a written proposal in the manner designated in the instructions to bidders and the specification and shall be signed by the Bidder. The bid shall be enclosed in a sealed envelope bearing the name and address of the bidder on the outside, specifically denoting on said envelope the name of the job for which said bid is submitted and addressed to Hillsborough Board of Fire Commissioners, 379 South Branch Road, Hillsborough NJ 08844.
- (4) The Specifications, instructions to bidders and related documents are on file at the Hillsborough Bureau of Fire Safety Township of Hillsborough, County of Somerset, and may be obtained at the Hillsborough Twp. Fire Safety Office, 379 South Branch Road, Hillsborough, New Jersey, during regular business hours or by calling 908-369-4313 ext. 178.
- (6) Sealed bids shall be called for and shall be received, open and read in public at the Hillsborough Municipal Building, Fire

Safety Office, 379 South Branch Rd., Hillsborough, New Jersey, at 4:00 p.m., prevailing time on **Tuesday October 6, 2020.**

- (7) Each sealed bid shall be hand delivered to the Hillsborough Bureau of Fire Safety. **NO BID SHALL BE DELIVERED OR ACCEPTED AFTER THE DATE OR HOUR AS DESIGNATED IN THIS PUBLIC NOTICE. Bids shall be awarded on October 13, 2020.**
- (8) The bid quote shall be net to the Commissioners and shall be excluded from any state and federal taxes. The contract will be awarded to the lowest, qualified, responsible bidder. The Commissioners reserve the right to reject any and all bids. The Commissioners also reserve the right to waive any insubstantial irregularities in any bid. The lowest, qualified, responsible bidder will be determined by the Commissioners by examining the price quote as provided for the equipment together with price quote for the extra equipment/accessories and price deductions for deletion of equipment/accessories as specified, if any. The Commissioners reserve the right to award a contract including or deleting any of the equipment/accessories as they may deem necessary in their discretion. When applicable, the bidder must provide a price quote for all extra equipment and price deductions for equipment/accessories as specified. Failure to provide price quotes/deductions for any of these items may result in automatic rejection of the bid.
- (1)A Non Collusion affidavit in the usual form will be supplied with the specifications. It shall be executed by the person or corporate officers submitting the bid. A non-collusion affidavit must accompany each bid. Said affidavit must be properly notarized. REQUIREMENT WILL NOT BE WAIVED.
- (1)An owner's list in accordance with P.L. 1977, Ch.33, approved March 8, 1977, will also be supplied with the specifications in the usual form. It shall be completed by the person or

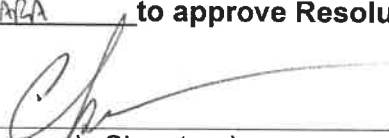
corporate officers submitting the bid. Said owner's list must accompany each bid. THIS REQUIREMENT WILL NOT BE WAIVED.

- (12) Bidders are required to comply with the applicable statutory requirement and regulations adopted pursuant thereto, including but not limited to P.L. 1975, Ch.127; P.L. 1977, Ch.33, P.L.1963, Ch.150; and P.L.1933, Ch.277; including all amendments thereto.
- (13) No bidders may withdraw his proposal for a period of 60 days after the opening of bids; all proposal being binding upon all bidders for said 60 day period.

CERTIFICATION

Mike Carone, Secretary
Hillsborough Township
Board of Fire Commissioners
County of Somerset

A motion was made by Commissioner LAZORCHAK, seconded by Commissioner NUMBA to approve Resolution 20-027 as read. Roll call vote: All approved.



(Secretary's Signature)

9-8-2020

(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF
SOMERSET**

Resolution #20-0028

**Authorizing Purchase of Fire Chiefs Vehicle through Morris County Co-Op
Program.**

WHEREAS, the Fire District wishes to purchase a chiefs vehicle; and


WHEREAS, participation in the above referenced Morris County Cooperative program will result in cost savings.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of Hillsborough, County of Somerset as follows:

- (1) The Fire District is authorized to engage in purchasing from DFFLM, LLC T/A Ditschman/Flemington Ford and to execute any and all documentation necessary for purchase.

Mike Carone, Secretary
Hillsborough Township
Board of Fire Commissioners
County of Somerset

A motion was made by Commissioner BUCKLEY, seconded by Commissioner NUARA to approve Resolution 2020-0028 as read. Roll call vote: All approved.



(Secretary's Signature)

9-8-2020

(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET**

Resolution # 20-029

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET,
AUTHORIZING THE APPROVAL OF CHANGES TO
CONTRACT.**

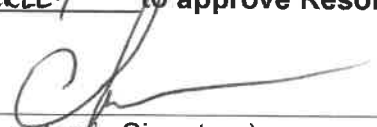
WHEREAS, the Fire District career personnel have negotiated various changes to the current contract relative to the terms and conditions of employment; and,

WHEREAS, the parties believe that the contract as attached hereto and made a part here of is in the best interest of the fire district as follows.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of Fire District No. 1, Hillsborough Township, Somerset County, New Jersey that the contract is hereby approved and maybe executed by the appropriate commissioner

Mike Carone, Secretary
Hillsborough Township
Board of Fire Commissioners
County of Somerset

A motion was made by Commissioner MITCHELL, seconded by Commissioner BUCKLE to approve Resolution 2020-0029 as read. Roll call vote: All approved.



(Secretary's Signature)

9-8-2020

(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET
Resolution #20-0030**

CERTIFICATION OF FINANCIAL AUDIT FOR THE YEAR 2019

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report the fiscal year ended December 31, 2019 has been completed and filed with the *DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES* pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requites the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance board that each member, thereof, has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

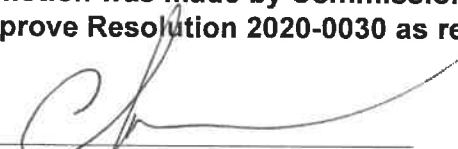
WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the HILLSBOROUGH TOWNSHIP BOARD OF FIRE COMMISSIONERS hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the anneal audit report the fiscal year ended December 31, 2019, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed in promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Mike Carone, Secretary
Hillsborough Township
Board of Fire Commissioners
County of Somerset

A motion was made by Commissioner NUARA, seconded by Commissioner LAZARONIK to approve Resolution 2020-0030 as read. Roll call vote: All approved.



(Secretary's Signature)

9-8-2020

(Date)