

**HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NJ  
RESOLUTION 2019-01  
AUTHORIZING APPOINTMENT OF ATTORNEY  
FOR THE 2019 – 2020 YEAR**

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WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ concerning various responsibilities undertaken by the Commissioners; and

WHEREAS, the Commissioners are desirous of making appointment to this position as referenced above for the year of 2019 - 2020; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 19:44A-20.5 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and

WHEREAS, the Local Public contract Law, N.J.S.A. 19:44A-20.5 (1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, be it RESOLVED by The Commissioner of Fire District No.1, Hillsborough Township, County of Somerset, NJ

- (1) Richard M. Braslow, Esq. is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.
- (2) This resolution and the notice of award of contract shall be available for public inspection.

**CERTIFICATION**

I, Mike Carone, Secretary of the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 12, 2019.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner *Carone*, seconded by Commissioner *Neenan* to approve Resolution 2019-01A as read. Roll call vote: All approved.

*[Signature]*  
(Secretary's Signature)

March 12, 2019  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NEW JERSEY  
RESOLUTION 2019-02  
AUTHORIZING APPOINTMENT OF AUDITOR  
FOR THE 2019- 2020 YEAR**

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WHEREAS, there exists a continuing need for certain auditing services to be provided to The Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2019 - 2020 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 19:44A-20.5 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of the award of said contract shall be available for public inspection; and

WHEREAS, the Local Public Contract Law, N.J.S.A. 19:44A-20.5, provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ

(1) Supley, Clooney and Company, is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2020 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 12, 2019.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner , seconded by Commissioner  to approve Resolution 2019-02 as read. Roll call vote: All approved.

  
(Secretary's Signature)

March 12, 2019  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NJ  
RESOLUTION 2019-03  
ADOPTION OF CASH MANAGEMENT PLAN  
FOR THE 2019 - 2020 YEAR**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management fund or a public depository or depositories.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be the State of New Jersey Cash Management Fund, PNC Bank and Fulton Bank.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 12, 2019.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner *Carone*, seconded by Commissioner *Nolan* to approve Resolution 2019-03 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 12, 2019  
\_\_\_\_\_  
(Date)

**LEGAL NOTICE  
THE COMMISSIONERS OF FIRE DISTRICT NO.1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NJ  
RESOLUTION 2019-04  
AUTHORIZING REGULAR MEETING SCHEDULE  
FOR THE 2019 - 2020 YEAR**

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WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted and to distribute to designated newspapers and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting to the extent that it is known, and the time and date of each meeting; and

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW, THEREFORE, be it RESOLVED by The Commissioners of Fire District No. 1 Hillsborough Township, County of Somerset, NJ as follows:

(1) All regular meetings of the Commissioners shall take place at the Hillsborough Township Municipal Building, 379 So. Branch Rd, Hillsborough, NJ 08844 and begin at 8:00 p.m. on the following dates:

**2019 - 2020 SCHEDULE OF MEETINGS**  
**HILLSBOROUGH TOWNSHIP BOARD OF FIRE COMMISSIONERS**

|                    |                         |           |
|--------------------|-------------------------|-----------|
| MARCH 7, 2019      | WORK MEETING            | 7:00 P.M. |
| MARCH 12, 2019     | REORGANIZATION MEETING  | 8:00 P.M. |
| APRIL 04, 2019     | WORK MEETING            | 7:00 P.M. |
| APRIL 09, 2019     | REGULAR MONTHLY MEETING | 8:00 P.M. |
| MAY 09, 2019       | WORK MEETING            | 7:00 P.M. |
| MAY 14, 2019       | REGULAR MONTHLY MEETING | 8:00 P.M. |
| JUNE 06, 2019      | WORK MEETING            | 7:00 P.M. |
| JUNE 11, 2019      | REGULAR MONTHLY MEETING | 8:00 P.M. |
| JULY 03, 2019      | WORK MEETING            | 7:00 P.M. |
| JULY 09, 2019      | REGULAR MONTHLY MEETING | 8:00 P.M. |
| AUGUST 08, 2019    | WORK MEETING            | 7:00 P.M. |
| AUGUST 13, 2019    | REGULAR MONTHLY MEETING | 8:00 P.M. |
| SEPTEMBER 5, 2019  | WORK MEETING            | 7:00 P.M. |
| SEPTEMBER 10, 2019 | REGULAR MONTHLY MEETING | 8:00 P.M. |
| OCTOBER 03, 2019   | WORK MEETING            | 7:00 P.M. |
| OCTOBER 08, 2019   | REGULAR MONTHLY MEETING | 8:00 P.M. |
| NOVEMBER 07, 2019  | WORK MEETING            | 7:00 P.M. |
| NOVEMBER 12, 2019  | REGULAR MONTHLY MEETING | 8:00 P.M. |

|                   |                         |                   |
|-------------------|-------------------------|-------------------|
| DECEMBER 05, 2019 | WORK MEETING            | 7:00 P.M.         |
| DECEMBER 10, 2019 | REGULAR MONTHLY MEETING | 8:00 P.M.         |
| JANUARY 09, 2020  | WORK MEETING            | 7:00 P.M.         |
| JANUARY 14, 2020  | REGULAR MONTHLY MEETING | 8:00 P.M.         |
| FEBRUARY 06, 2020 | WORK MEETING            | 7:00 P.M.         |
| FEBRUARY 11, 2020 | REGULAR MONTHLY MEETING | 8:00 P.M.         |
| FEBRUARY 15, 2020 | ANNUAL ELECTION         | 2:00 TO 9:00 P.M. |
| MARCH 05, 2020    | WORK MEETING            | 7:00 P.M.         |
| MARCH 10, 2020    | REORGANIZATION MEETING  | 8:00 P.M.         |

(2) A summary of this Resolution shall be mailed/e-mailed to one of the following: Hillsborough Beacon or Courier News.

(3) A certified copy of this resolution shall be posted and shall be maintained on the official bulletin board of Hillsborough Township and shall also be kept on file by the Municipal clerk for the purpose of public inspection.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 12, 2019.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

BFCmeetingdates2019

A motion was made by Commissioner *Uzoll*, seconded by Commissioner *Bo. Alf* to approve Resolution 2019-04 as read. Roll call vote: All approved.

*[Signature]*  
(Secretary's Signature)

March 12, 2019  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO.1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NJ  
RESOLUTION 2019-05  
DESIGNATION OF OFFICIAL NEWSPAPER FOR PUBLICATION  
FOR THE 2019 - 2020 YEAR**

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WHEREAS, the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2019- 2020 year.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ as follows:


(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2019 – 2020 year pursuant to New Jersey statues shall be The Hillsborough Beacon, The Courier News, Star Ledger unless New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 12, 2019.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner Carroll, seconded by Commissioner Nwanji to approve Resolution 2019-05 as read. Roll call vote: All approved.

  
(Secretary's Signature)

March 12, 2019  
(Date)



**THE COMMISSIONERS OF FIRE DISTRICT NO.1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET, NJ  
RESOLUTION 2019-06  
DESIGNATING SURETY BONDING FOR ALL COMMISSIONERS  
FOR THE 2019 - 2020 YEAR**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the local finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the Fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No.1 in the Township of Hillsborough, county of Somerset, deem it necessary to provide bonding for all Commissioners of the Fire District and the office administrator as they are all responsible for the handling of funds for the Fire District.

NOW, THEREFORE, be it RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

- (1) The Commissioner's shall be bonded in the amount of approximately \$1,000,000.00.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 12, 2019.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner *Carroll*, seconded by Commissioner *N. V. ...* to approve Resolution 2019-06 as read. Roll call vote: All approved.

*[Signature]*  
(Secretary's Signature)

March 12, 2019  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
HILLSBOROUGH TOWNSHIP  
COUNTY OF SOMERSET  
RESOLUTION 2019-07  
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS FOR APPROVAL  
FOR THE 2019 - 2020 YEAR**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board, and

WHEREAS, Subchapter 4, Section 5:31-4.1 (e) provides that payment of claims by the Fire District shall be by check drawn on the Fire District and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution, and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganization meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:41-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 of Hillsborough Township, County of Somerset, NJ as follows:

(1) The vouchers for payment and checks as issued by the Commissioners for payment of claims by signed by the Chairman, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board as set forth herein.

(2) All signatures shall be original signatures as used on all checks issued.

**CERTIFICATION:**

I, Mike Carone, Secretary of the Commissioners of Fire District No. 1, Hillsborough Township, County of Somerset, NJ hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 12, 2019.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner *Carroll*, seconded by Commissioner *Budy* to approve Resolution 2019-07 as read. Roll call vote: All approved.

*[Signature]*  
(Secretary's Signature)

March 12, 2019  
(Date)



**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET**

**Resolution #19-008**

**Authorizing Commissioner Stipends**

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WHEREAS, the fire commissioners have budgeted an annual stipend for their time and service; and

WHEREAS, the budget has been approved by the voters authorizing the payment of the stipend; and

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

- (1) Each fire commissioner shall receive an annual stipend of \$3,000.00 as authorized by New Jersey Statute.

**CERTIFICATION**

I, Mike Carone, Secretary of the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 12, 2019.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

A motion was made by Commissioner Carone, seconded by Commissioner Norah to approve Resolution 2019-008 as read. Roll call vote: All approved.

  
\_\_\_\_\_  
(Secretary's Signature)

March 12, 2019  
\_\_\_\_\_  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET**

**Resolution # 19-009**

**Authorizing Providing of Medical Services**

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WHEREAS, various medical services are necessary relative to the volunteer firefighters and a medical examination; and

WHEREAS, a proposal has been received in this regard; and

WHEREAS, the providing of this service is a professional service pursuant to New Jersey statute.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

- (1) An award of contract is hereby made to Primary Care Center at Hillsborough for the providing of the referenced services pursuant to the proposal provided.

**CERTIFICATION**

I, Mike Carone, Secretary of the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 12, 2019.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

**A motion was made by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_ to approve Resolution 2019-009 as read. Roll call vote: All approved.**

  
\_\_\_\_\_  
(Secretary's Signature)

March 12, 2019  
\_\_\_\_\_  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET**

**Resolution #19-010**

**Authorizing Providing of Insurance Coverage**

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WHEREAS, insurance coverage is necessary relative to the volunteer firefighters, career staff, equipment and vehicles; and

WHEREAS, a proposal has been received in this regard; and

WHEREAS, the providing of this service is a professional service pursuant to New Jersey statute.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

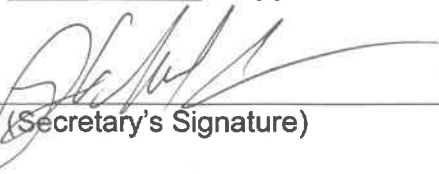
- (1) An award of contract is hereby made to Pavese-McCormick Agency and Amtrust North America Insurance for the providing of the referenced services pursuant to the proposal provided.

**CERTIFICATION**

I, Mike Carone, Secretary of the Commissioners of Fire District No.1, Hillsborough Township, County of Somerset, NJ, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a Regular Monthly Meeting held on March 12, 2019.

Mike Carone, Secretary  
Hillsborough Township  
Board of Fire Commissioners  
County of Somerset

**A motion was made by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_ to approve Resolution 2019-010 as read. Roll call vote: All approved.**

  
\_\_\_\_\_  
(Secretary's Signature)

March 12, 2019  
\_\_\_\_\_  
(Date)