2022

Hillsborough Township FD No. 1

Fire District Budget

www.hillsboroughfiresafety.com

NJ DEPARTMENT OF
Community Affairs

Division of Local Government Services

Year	2022
Fire District	**Hillsborough Township FD No. 1**
County	Somerset
Web Address	www.hillsboroughfiresafety.com
Election Month	November

Board of Fire Commissioners:	
Chairperson	John Lazorchak
Treasurer	Jeffrey J Mitchell
Secretary	Peter Michael Carone
Commissioner	Patrick Buckley
Commissioner	Charles Nuara

Certification Sections	
Preparer and Preparer - Other Assets Certification	
Preparer Name	Charles Nuara
Title	Co-Chairman
Address	379 South Branch Road, Hillsborough, NJ 08844
Phone	908-369-4313 X 7178
Fax	908-369-0609
Email	Firesafety@hillsboroughfiredistrict.com

Expand Section Length	
Vehicle List	Expanded
Accumulated Absences	Standard
Salary & Benefit Detail	Standard
Capital Budget Detail	Standard

Approval Certification	
Officer's Name	Peter Michael Carone
Title	Secretary
Address	379 South Branch Road, Hillsborough, NJ 08844
Phone	908-369-4313 X 7178
Fax	908-369-0609
Email	Firesafety@hillsboroughfiredistrict.com

Internet Certification	
Officer's Name	Charles Nuara
Title	Co-Chairman

Adoption Certification	
Officer's Name	Peter Michael Carone
Title	Secretary
Address	379 South Branch Road, Hillsborough, NJ 08844
Phone	908-369-4313 X 7178
Fax	908-369-0609
Email	Firesafety@hillsboroughfiredistrict.com

2022 FIRE DISTRICT BUDGET
Certification Section

2022

Hillsborough Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2022 to December 31, 2022

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____ Date: _____

2022 PREPARER'S CERTIFICATION

Hillsborough Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2022 to December 31, 2022

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to stature in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertations contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	cnuara@htfd.us
Name:	Charles Nuara
Title:	Co-Chairman
Address:	379 South Branch Road, Hillsborough, NJ 08
Phone Number:	908-369-4313 X 7178
Fax Number:	908-369-0609
E-mail Address:	Firesafety@hillsboroughfiredistrict.com

2022 PREPARER'S CERTIFICATION
OTHER ASSETS

Hillsborough Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2022 to December 31, 2022

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlats are Non-Bondable Assets. The Board of Commissioners has determined that the aformentioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A:14-78.6.

Preparer's Signature:	cnuara@htfd.us
Name:	Charles Nuara
Title:	Co-Chairman
Address:	379 South Branch Road, Hillsborough, NJ 0884
Phone Number:	908-369-4313 X 7178
Fax Number:	908-369-0609
E-mail Address:	Firesafety@hillsboroughfiredistrict.com

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:	www.hillsboroughfiresafety.com

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

☑ A description of the Fire District's mission and responsibilities

☑ Commencing with 2013, the budgets for the current fiscal year and immediately two prior years

☑ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information

☑ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years

☑ The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district

☑ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time date, location and agenda of each meeting

☑ Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years

☑ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District

☑ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organizations which received any renumeration of $17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Charles Nuara
Title of Officer Certifying Compliance: Co-Chairman
Signature: cnuara@ htfd.us

2022 APPROVAL CERTIFICATION

Hillsborough Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2022 to December 31, 2022

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true of the Annual Budget approved by resolution of the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on October 12, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the Board of Commissioners thereof.

Officer's Signature:	mcarone@htfd.us
Name:	Peter Michael Carone
Title:	Secretary
Address:	379 South Branch Road, Hillsborough, NJ 0
Phone Number:	908-369-4313 X 7178
Fax Number:	908-369-0609
E-mail Address:	Firesafety@hillsboroughfiredistrict.com

2022 FIRE DISTRICT BUDGET RESOLUTION

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

WHEREAS, the Annual Budget for Hillsborough Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2022 and ending December 31, 2022 has been presented before the Board of Commissioners of the Fire District at its open public meeting of October 12, 2021; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of $4,722,495.00 which includes an amount to be raised by taxation of $4,364,178.00 and Total Appropriations of $4,722,495.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on October 12, 2021 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on November 9, 2021.

mcarone@htfd.us
(Secretary's Signature)

10/12/2021
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
John Lazorchak				
Jeffrey J Mitchell				
Peter Michael Carone				
Charles Nuara				
Patrick Buckley				

2022 ADOPTION CERTIFICATION

Hillsborough Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2022 to December 31, 2022

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on November 9, 2021.

Officer's Signature:			
Name:	Peter Michael Carone		
Title:	Secretary		
Address:	379 South Branch Road, Hillsborough, NJ 08844		
Phone Number:	908-369-4313 X 7178	**Fax:**	908-369-0609
E-mail address:	Firesafety@hillsboroughfiredistrict.com		

2022 ADOPTED BUDGET RESOLUTION

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

WHEREAS, the Annual Budget for the Hillsborough Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2022 and ending December 31, 2022 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of November 9, 2021; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and apprpriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N:J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of $4,722,495.00 which includes amount to be raised by taxation of $4,364,178.00, and Total Appropriations of $4,722,495.00; and

WHEREAS, an election shall be held annually on the third Saturday of February (only if required) in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on November 9, 2021 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of $4,722,495.00, which includes amount to be raised by taxation of $4,364,178.00, and Total Appropriations of $4,722,495.00; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February (only if required) to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Secretary's Signature) (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
John Lazorchak				
Jeffrey J Mitchell				
Peter Michael Carone				
Charles Nuara				
Patrick Buckley				

2022 FIRE DISTRICT BUDGET
Narrative and Information Section

2022 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. When is the Fire District's annual election? (February and/or November)
If November, was the resolution submitted to the Division?

November
Yes

2. Complete a brief statement on the 2022 proposed Annual Budget and make comparison to the 2021 adopted budget.

The proposed budget for 2022 is approx $1,260, 445.00 higher than 2021. The reason for the increase is due to the fact that we have to put a down payment of $500,000 for new air bottles and SCBA's for 2023 due to the air bottles going beyond it's useful life and we are not allowed to fill them after April of 23. In addition, we have to begin to replace our radios because of frequency change, replace our rescue tools with high tensity steel for new cars, the replacement of one of our Fire Safety vehicles and to purchase/reno a building for fire safety and fire fighters. All of this was voted on and passed.

3. Explain any variances over +/-10% for each line item. Attach in FAST any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Commissioner's Administration $40,000 increas due to the fact we combined Fire Safety and Commissioner together plus additional funds needed for admin in new building. Professional fees + $5K for additional legal fees in regards to new building. Line 24 increase due to fuel costs rising plus additional supplies needed.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap.
If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The fire district will be using the 2% cap allowed plus the new ratables and the tax levy from 2020 plus we will be using $100,000 from unrestricted fund balance to meet the budget. This will have no impact on following year.

2022 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

Answer all questions below using the space provided. Do not attach answers as a separate document.

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The Fire district does not plan on exceeding the Levy Cap

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2022 proposed operating budget, explain the reason and purposes of the appropriation.

The fire district does not plan on releasing any of the restricted funds to be used in 2022 proposed budget.

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

We do not have any debt service or plan on having any and we do not have any bonds for purchases. Our long range plan is set up for the next 5 years without having to bond for anything.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14- 78.6, then explain the reasons for the occurrence of the deficit.

The Fire District has no cash deficit from the preceding year.

2022 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

Answer all questions below using the space provided. Do not attach answers as a separate document.

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

No

The Fire District does not appropriate funds for outside agencies

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	$	6,343,552,519.00
Proposed Tax Rate per $100 of Assessed Valuation	$	0.0440

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	x	Yes		If yes, how much is appropriated?	

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	

FIRE DISTRICT CONTACT INFORMATION
2022

Please complete the following information regarding this Fire District. **All** information requested below must be completed.

Name of Fire District:	**Hillsborough Township FD No. 1**			
Address:	379 South Branch Road			
City, State, Zip:	Hillsborough, NJ 08844			
Phone: (ext.)	908-369-4313 X 7178	*Fax:*	908-369-0609	
Fire District E-mail:	Firesafety@hillsboroughfiredistrict.com			

Preparer's Name:	Charles Nuara			
Preparer's Address:	379 South Branch Road			
City, State, Zip:	Hillsborough, NJ 08844			
Phone: (ext.)	908-369-4313 X 7178	*Fax:*	908-369-0609	
E-mail:	Firesafety@hillsboroughfiredistrict.com			

Chairperson:	John Lazorchak		
Phone: (ext.)	908-369-4313 X 7178	*Fax:*	908-369-0609
E-mail:	Firesafety@hillsboroughfiredistrict.com		

Secretary:	Peter Michael Carone		
Phone: (ext.)	908-369-4313 X 7178	*Fax:*	908-369-0609
E-mail:	Firesafety@hillsboroughfiredistrict.com		

Treasurer:	Jeffrey J Mitchell		
Phone: (ext.)	908-369-4313 X 7178	*Fax:*	908-369-0609
E-mail:	Firesafety@hillsboroughfiredistrict.com		

Name of Auditor:	Robert Butvilla			
Name of Firm:	Suplee, Clooney and Company			
Address:	308 East Broad Street			
City, State, Zip:	Westfield		NJ	07090-2122
Phone: (ext.)	908-798-9300	*Fax:*	908-789-8535	
E-mail:	info@scnco.com			

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

Answer all questions below completely.

1) Provide the number of regular voting members of the governing body: 5
2) Provide the number of alternate voting members of the governing body: 0

3) Does the fire district have any amounts recievable from current or former commissioners, officers, or employees? No
If "yes," provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the fire district.

4) Was the fire district a party to a business transaction with one of the following parties:
   a. A current or former commissioner, officer, or employee? No
   b. A family member of a current or former commissioner, officer, or employee? No
   c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? No

If the answer to any of the above is "yes," provide a description of the transaction, including the name of the commissioner, officer, or employee (or family member thereof) of the fire district; the name of the entitiy and relationship to the individual or family member; the amount paid, and whether the transaction was subject to a competitive bid process.

5) Did the fire district provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
   a. First class or charter travel No
   b. Travel for companions No
   c. Tax indemnification and gross-up payments No
   d. Discretionary spending account No
   e. Housing allowance or residence for personal use No
   f. Payments for business use of personal residence No
   g. Vehicle/auto allowance or vehicle for personal use No
   h. Health or social club dues or initiation fees No
   i. Personal services (i.e.: maid, chauffeur, chef) No

If the answer to any of the above is "yes," provide a description of the transaction including the name and position of the individual and the amount expended.

6) Use the "**Vehicle List**" tabs to list of the fire district's vehicles including make, model, and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized district personnel, indicate "motor pool." Do not attach the list as a separate document.

7) Did the fire district make any payments to current of former commissioners or employees for severance or termination? No
If "yes", provide an explanation including amount paid.

8) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No
If "yes," provide an explanation including amount paid.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

9) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? — Yes

10) If the answer to #9 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? — Yes
If "yes," attach in FAST a copy of the agreement. If "no," provide a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.

11) Does the fire District have a Length of Services Award Program (LOSAP) plan? — Yes
If "yes," indicate:

a) the year it was implemented	2000
b) the total number of volunteer members presently eligible to participate	125
c) the total number of volunteer members presently vested	100
d) whether the annual contribution for each vested member is fixed or based on an automatic increase	Fixed
e) the total LOSAP budgeted for the current year	$ 161,000.00
f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.	Yes

12) If the district's Board of Fire Commissioners authorizes its elected commissioners to receive any type of compensation for serving on the Board, did the district submit a copy of the compensation resolution to the municipal governing body for review and approval as required under N.J.S.A. 40A:14-88? — No
If "yes", provide a certified copy of the resolution, whenever adopted, fixing the level of compensation each commissioner is authorized to receive, and proof that the district submitted the resolution to the municipal clerk for governing body consideration. Only answer "N/A" if elected commissioners are not authorized to receive any compensation for their service on the Board.

13) Did the district make one or more supplemental emergency appropriations after adopting its current budget? — No
If "yes", for each supplemental emergency appropriation:

a) Was a resolution adopted by at least two-thirds (2/3) of the Board of Commissioners' full membership declaring that an emergency exists requiring a supplemental emergency appropriation and setting out the nature of the emergency in full?

b) Did the district submit the above-referenced resolution to the municipal clerk for municipal governing body consideration?

c) Did at least two-thirds (2/3) of the municipal governing body's full membership approve the district's emergency appropriation?

Provide (with the introduced budget) a certified copy of the Board's resolution authorizing the supplemental emergency appropriation with a certified copy of the municipal governing body's resolution approving the district's emergency appropriation.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
FIRE DISTRICT VEHICLES

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

Use the space below to list the fire district's motor vehicles. Do not attach list as a separate document.

Year	Make	Model	Assigned Staff	Staff Position
	Vin #	Plate		SC Fuel code
2010 Chevrolet Silverado	1GB5KZBK0AZ268731	MG87837	John Bassi	10000541
2003 Scotty Fire Safety T	1SSCT31T9311SS715	MG54853	Motor Pool	N/A
1988 Chevrolet Van	1GCKP32M7J3317053	MG85VS	Motor Pool	10000560
2018 Ford Explorer	1FM5K8AR9JGB5980[illegible]	30326MG	John Andreychak	10000519
2018 Ford Explorer	1FM5K8AR7JGB5980[illegible]	30325MG	John Yanko	10000615
2012 Chevrolet Suburban	1GNWK5EG2CR2138[illegible]	MG92759	Chris Weniger	10000555
2015 Ford F150	1FTFX1EG6FKE66563	18756MG	Dave Foelsch	10000480
2017 Ford F350	1FDRF3H66HEE49371	27824MG	Ryan Giordano	10000477
2003 Ford F550 Mini	1FDAX57F43EA10119	MG53628	Motor Pool	10000535
2020 Ford Utilimaster	1F65F5KN1L0A12899	42613MG	Motor Pool	
Fire Company #1				
2015	Ford	F450 Brush	Motor Pool	
1970	General	6 X 6	Motor Pool	
2012	Chevrolet	Suburban	Deputy Chief	
2003	Kenworth	Tanker	Motor Pool	
2006	Seagrave	Quint/pumper	Motor Pool	
2010	Load-Rite	Trailer	Motor Pool	
2013	Bri-Mar	Trailer	Motor Pool	
2017	KME	Pumper	Motor Pool	
2017	Load-Rite	Trailer	Motor Pool	
2018	Mercury	Boat	Motor Pool	
2013	Polaris	Ranger	Motor Pool	
2009	Mercury	Boat	Motor Pool	
2020	Ford	F-250	Chief's Vehicle	

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
FIRE DISTRICT VEHICLES (CONT.)

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

Use the space below to list the fire district's motor vehicles. Do not attach list as a separate document.

Year	Make	Model	Assigned Staff	Staff Position
Fire Co # 2				
2018	Pierce	Ladder Truck	Motor Pool	
1998	Pierce	Pumper	Motor Pool	
2016	Ford	Expedition	Chief's Vehicle	
2017	Ford	F 350	Motor Pool	
2009	Pierce	Rescue	Motor Pool	
2015	Ford	Ambulance	Motor Pool	
2020	Pirce	Pumper/Tanker	Motor Pool	
2020	Mercury	Boat	Motor Pool	
2019	Load-Rite	Trailer	Motor Pool	
Fire Co #3				
2019	Ford	Brush Truck	Motor Pool	
2020	Pierce	Pumper	Motor Pool	
2018	AB	Boat	Motor Pool	
2013	Chevrolet	Suburban	Deputy Chief's Vehicle	
2001	Load Rite	Boat Trailer	Motor Pool	
2005	Spartan	HD Support Vehic	Motor Pool	
2006	E-One	Quint Pumper	Motor Pool	
2014	KME	Tanker	Motor Pool	
2017	One Boat	Trailer	Motor Pool	
2012	Zodiac	Boat in a bag	Motor Pool	
2022	Ford	F-250	Chief's Vehicle	

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
FIRE DISTRICT VEHICLES (CONT.)

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

Use the space below to list the fire district's motor vehicles. Do not attach list as a separate document.

Year	Make	Model	Assigned Staff	Staff Position

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

Complete the attached table for all persons required to be listed per #1-2 below.

1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District. Enter zero if no compensation was paid.
2) List all of the Fire District's former commissioners and officers who received more than $10,000 in reportable compensation from the Fire District during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transaction such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's propert. Compensation includes payments and other benefits provided to both employees and indpenedent contractors in exchange for services.

Reportable Compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year.

Hillsborough Township FD No. 1
Somerset
Reportable Compensation from Fire District
(W-2/ 1099)

	Name	Title	Average Hours per Week Dedicated to Position	Position: Commissioner	Position: Officer	Position: Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District
1	John Lazorchak	Chairman	6	x			$ 3,000.00				$ 3,000.00
2	Charles Nuara	Co-Chairman	6	x			$ 3,000.00				$ 3,000.00
3	Michael Carone	Secretary	6	x			$ 3,000.00				$ 3,000.00
4	Patrick Buckley	Safety Officer	6	x			$ 3,000.00				$ 3,000.00
5	Jeff Mitchell	Treasurer	6	x			$ 3,000.00				$ 3,000.00
6											$ -
7											$ -
8											$ -
9											$ -
10											$ -
11											$ -
12											$ -
13											$ -
14											$ -
15											$ -
	Total:						$ 15,000.00	$ -	$ -	$ -	$ 15,000.00

Enter the total number of employees/ independent contractors who received more than $100,000 in total reportable compensation for the most recent fiscal year completed: None

Hillsborough Township FD No. 1
Somerset

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	4	9,656.75	38,627.00	2	8,905.60	17,811.20	20,815.80	116.9%
Parent & Child	1	14,715.00	14,715.00	0		-	14,715.00	0.0%
Employee & Spouse (or Partner)	1	19,474.00	19,474.00			-	19,474.00	0.0%
Family	4	24,350.00	97,400.00	6	23,567.00	141,402.00	(44,002.00)	-31.1%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
Subtotal	10		170,216.00	8		159,213.20	11,002.80	6.9%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
Subtotal	0		-	0		-	-	0.0%
Retirees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
Subtotal	0		-	0		-	-	0.0%
GRAND TOTAL	10		170,216.00	8.00		159,213.20	11,002.80	6.9%

Is medical coverage provided by the SHBP (Yes or No)? Yes
Is prescription drug coverage provided by the SHBP (Yes or No)? Yes

Hillsborough Township FD No. 1
Somerset

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2021	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit* Approved Labor Agreement	Resolution	Individual Employment Agreement

Total liability for accumulated compensated absences at January 1, 2021 (this page only) $ -

Hillsborough Township FD No. 1
Somerset

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2021	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit: Approved Labor Agreement	Legal Basis for Benefit: Resolution	Legal Basis for Benefit: Individual Employment Agreement

Total liability for accumulated compensated absences at January 1, 2021 (all pages) $ -

2022 FIRE DISTRICT BUDGET
FINANCIAL SCHEDULES SECTION

Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individiual worksheet.

Name of Fire District:	**Hillsborough Township FD No. 1**
County:	**Somerset**
Year:	**2022**

Levy Cap Calculation Summary	
2021 Adopted Budget - Amount to be Raised by Taxation	$ 2,949,733.00
Cap Bank Available from 2019 (See Levy Cap Certification)	
Cap Bank Available from 2020 (See Levy Cap Certification)	$ 117,599.00
Cap Bank Available from 2021 (See Levy Cap Certification)	
Cap Bank Used from 2019	
Cap Bank Used from 2020	$ 92,816.87
Cap Bank Used from 2021	
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	$ 6,343,552,519.00
New Ratables - Increase in Valuations (New Construction and Additions)	$ 63,773,800.00
Adopted Fire District Tax Rate (three decimals) per $100	$0.044
Projected Tax Rate based upon Proposed Levy	0.068112311

Budget Summary

Hillsborough Township FD No. 1
Somerset

	2022 Proposed Budget	*2021 Adopted Budget*	*$ Increase (Decrease) Proposed vs. Adopted*	*% Increase (Decrease) Proposed vs. Adopted*
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	100,000.00	250,000.00	(150,000.00)	-60.0%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
Total Sale of Assets	-	-	-	0.0%
Total Interest on Investments & Deposits	1,000.00	5,000.00	(4,000.00)	-80.0%
Total Other Revenue	-	-	-	0.0%
Total Operating Grant Revenue	11,317.00	11,317.00	-	0.0%
Total Revenues Offset with Appropriations	246,000.00	246,000.00	-	0.0%
Total Revenues and Fund Balance Utilized	358,317.00	512,317.00	(154,000.00)	-30.1%
Amount to be Raised by Taxation to Support Budget	4,364,178.00	2,949,733.00	1,414,445.00	48.0%
Total Anticipated Revenues	4,722,495.00	3,462,050.00	1,260,445.00	36.4%
APPROPRIATIONS				
Total Administration	485,000.00	443,000.00	42,000.00	9.5%
Total Cost of Operations & Maintenance	2,008,655.00	1,991,210.00	17,445.00	0.9%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	232,840.00	236,840.00	(4,000.00)	-1.7%
Total Appropriated Duly Incorporated First Aid/Rescue Squad	-	-	-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	0.0%
Length of Service Award Program (LOSAP) Contribution	161,000.00	161,000.00	-	0.0%
Total Capital Appropriations	1,835,000.00	630,000.00	1,205,000.00	191.3%
Total Principal Payments on Debt Service	-	-	-	0.0%
Total Interest Payments on Debt	-	-	-	0.0%
Total Appropriations	4,722,495.00	3,462,050.00	1,260,445.00	36.4%
ANTICIPATED SURPLUS (DEFICIT)	-	-	-	0.0%

Hillsborough Township FD No. 1
Somerset

	2022 Proposed Budget	2021 Adopted Budget	$ Increase (Decrease) Proposed vs.Adopted	% Increase (Decrease) Proposed vs. Adopted
Fund Balance Utilized				
Unrestricted Fund Balance	100,000.00	250,000.00	(150,000.00)	-60.0%
Restricted Fund Balance	-		-	0.0%
Total Fund Balance Utilized	100,000.00	250,000.00	(150,000.00)	-60.0%
Miscellaneous Anticipated Revenues				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	0.0%
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	0.0%
Emergency Assistance (N.J.S.A. 40A:14-26)			-	0.0%
Municipal Assistance (N.J.S.A. 40A:14-34)			-	0.0%
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	0.0%
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	0.0%
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	0.0%
Rental Income			-	0.0%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
Sale of Assets (List Individually)				
Asset #1			-	0.0%
Asset #2			-	0.0%
Asset #3			-	0.0%
Asset #4			-	0.0%
Total Sale of Assets	-	-	-	0.0%
Interest on Investments & Deposits (List Accounts Separately)				
Savings Interest	1,000.00	5,000.00	(4,000.00)	-80.0%
Investment Account #2			-	0.0%
Investment Account #3			-	0.0%
Investment Account #4			-	0.0%
Total Interest on Investments & Deposits	1,000.00	5,000.00	(4,000.00)	-80.0%
Other Revenue (List in Detail)				
Other Revenue #1			-	0.0%
Other Revenue #2			-	0.0%
Other Revenue #3			-	0.0%
Other Revenue #4			-	0.0%
Total Other Revenue	-	-	-	0.0%
Operating Grant Revenue (List in Detail)				
Supplemental Fire Service Act (P.L.1985,c.295)	11,317.00	11,317.00	-	0.0%
Other Grant #1			-	0.0%
Other Grant #2			-	0.0%
Other Grant #3			-	0.0%
Other Grant #4			-	0.0%
Other Grant #5			-	0.0%
Total Operating Grant Revenue	11,317.00	11,317.00	-	0.0%
Revenues Offset with Appropriations				
Uniform Fire Safety Act (P.L.1983,c.383)				
Reserves Utilized			-	0.0%
Annual Registration Fees	60,000.00	60,000.00	-	0.0%
Penalties and Fines	112,000.00	112,000.00	-	0.0%
Other Revenues	74,000.00	74,000.00	-	0.0%
Total Uniform Fire Safety Act	246,000.00	246,000.00	-	0.0%
Other Revenues Offset with Appropriations (List)				
Other Offset Revenues #1			-	0.0%
Other Offset Revenues #2			-	0.0%
Other Offset Revenues #3			-	0.0%
Other Offset Revenues #4			-	0.0%
Total Other Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues Offset with Appropriations	246,000.00	246,000.00	-	0.0%
TOTAL REVENUES AND FUND BALANCE UTILIZED	358,317.00	512,317.00	(154,000.00)	-30.1%

Hillsborough Township FD No. 1
Somerset

	2022 Proposed Budget	2021 Adopted Budget	$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
Administration - Personnel				
Salary & Wages (excluding Commissioners)	-		-	0.0%
Commissioners	15,000.00	15,000.00	-	0.0%
Fringe Benefits	-		-	0.0%
Total Administration - Personnel	15,000.00	15,000.00	-	0.0%
Administration - Other (List)				
Commissioner's Administration	110,000.00	70,000.00	40,000.00	57.1%
Election	-	3,000.00	(3,000.00)	-100.0%
Insurance	300,000.00	300,000.00	-	0.0%
Contingent Expenses			-	0.0%
Professional Fees	30,000.00	25,000.00	5,000.00	20.0%
Radios/Pagers and siren Maintenance	30,000.00	30,000.00	-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Administration - Other	470,000.00	428,000.00	42,000.00	9.8%
Total Administration	485,000.00	443,000.00	42,000.00	9.5%
Cost of Operations & Maintenance - Personnel				
Salary & Wages	839,791.00	779,266.00	60,525.00	7.8%
Fringe Benefits	401,531.00	443,044.00	(41,513.00)	-9.4%
Total Operations & Maintenance - Personnel	1,241,322.00	1,222,310.00	19,012.00	1.6%
Cost of Operations & Maintenance - Other (List)				
Vehicle Operations/Supplies/Fuel	144,800.00	124,800.00	20,000.00	16.0%
Training and Education/sm Equip Maintenance/Recruitment and Retention	127,860.00	132,860.00	(5,000.00)	-3.8%
Apparatus Housing/Neshanic Contract	200,596.00	196,663.00	3,933.00	2.0%
Contingent Expenses	31,000.00	31,000.00	-	0.0%
Turnout Gear/Special Equipment/other equipment costs	123,317.00	124,317.00	(1,000.00)	-0.8%
Administration/Reimbursement per call/Medical/Hep B	85,000.00	104,500.00	(19,500.00)	-18.7%
Vehicle & Equip Maintenance	54,760.00	54,760.00	-	0.0%
Total Operations & Maintenance - Other	767,333.00	768,900.00	(1,567.00)	-0.2%
Total Operations & Maintenance	2,008,655.00	1,991,210.00	17,445.00	0.9%
Appropriations Offset with Revenue - Personnel				
Salary & Wages	-		-	0.0%
Fringe Benefits	-		-	0.0%
Total Appropriations Offset with Revenue - Personnel	-	-	-	0.0%
Appropriations Offset with Revenue - Other (List)				
Uniforms & Clothing/Prof Dues/Membership/Subscriptions/Conferences	40,000.00	40,000.00	-	0.0%
Vehicle Equipment and Maintenance	142,840.00	142,840.00	-	0.0%
Apparatus Housing/Neshanic Contract	50,000.00	54,000.00	(4,000.00)	-7.4%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Appropriations Offset with Revenue - Other	232,840.00	236,840.00	(4,000.00)	-1.7%
Total Appropriations Offset with Revenue	232,840.00	236,840.00	(4,000.00)	-1.7%
Duly Incorporated First Aid/Rescue Squad Associations				
Vehicles			-	0.0%
Equipment			-	0.0%
Materials & Supplies			-	0.0%
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	0.0%
Emergency Appropriations & Deferred Charges (List)				
Emergency Appropriation #1			-	0.0%
Emergency Appropriation #2			-	0.0%
Emergency Appropriation #3			-	0.0%
Deferred Charge #1 (cite statute)			-	0.0%
Deferred Charge #2 (cite statute)			-	0.0%
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	0.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	161,000.00	161,000.00	-	0.0%
Total Capital Appropriations	1,835,000.00	630,000.00	1,205,000.00	191.3%
Total Principal Payments on Debt Service	-	-	-	0.0%
Total Interest Payments on Debt	-	-	-	0.0%
TOTAL APPROPRIATIONS	4,722,495.00	3,462,050.00	1,260,445.00	36.4%

FIRE DISTRICT PROPOSED APPROPRIATIONS
APPROPRIATION DETAIL PAGE

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

Line Item:	*Proposed 2022 Amount*	*Adopted 2021 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
			-	0.0%
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FIRE DISTRICT PROPOSED APPROPRIATIONS
APPROPRIATION DETAIL PAGE

Hillsborough Township FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

Line Item:	*Proposed 2022 Amount*	*Adopted 2021 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
			-	0.0%
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Hillsborough Township FD No. 1
Somerset

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2022 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2022 Proposed Budget Fringe Benefits
Position #1			$ -					$ -
Position #2			$ -					$ -
Position #3			$ -					$ -
Position #4			$ -					$ -
Position #5			$ -					$ -
Position #6			$ -					$ -
Position #7			$ -					$ -
Position #8			$ -					$ -
Total Administration	-		$ -	$ -	$ -	$ -	$ -	$ -

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2022 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2022 Proposed Budget Fringe Benefits
Chief Fire Marshal	1.00	$ 128,000.00	$ 128,000.00	$ 19,200.00		$ 21,297.00	$ 12,122.00	$ 52,619.00
Debuty Fire Marshal	1.00	$ 103,763.00	$ 103,763.00	$ 15,564.00		$ 14,715.00	$ 9,971.00	$ 40,250.00
Fire Marshal RG	1.00	$ 103,763.00	$ 103,763.00	$ 15,564.00		$ 23,591.00	$ 9,354.00	$ 48,509.00
Fire Marshal DF	1.00	$ 88,711.00	$ 88,711.00	$ 13,404.00		$ 22,696.00	$ 8,906.00	$ 45,006.00
Fire Marshal JB	1.00	$ 64,392.00	$ 64,392.00		$ 21,249.00	$ 8,330.00	$ 5,622.00	$ 35,201.00
Fire Fighter KJ	1.00	$ 48,643.00	$ 48,643.00		$ 15,565.00	$ 10,099.00	$ 4,884.00	$ 30,548.00
Fire Fighter RB	1.00	$ 47,226.00	$ 47,226.00		$ 15,112.00	$ 19,494.00	$ 4,742.00	$ 39,348.00
Office Administrator	1.00	$ 46,241.00	$ 46,241.00	$ 6,969.00		$ 29,816.00	$ 4,630.00	$ 41,415.00
P.T. Fire Marshal	1.00	$ 33,600.00	$ 33,600.00	$ 5,076.00			$ 3,105.00	$ 8,181.00
P.T. Clerk	1.00	$ 6,000.00	$ 6,000.00				$ 554.00	$ 554.00
Overtime	10.00	$ 6,000.00	$ 60,000.00					$ -
Accidental Death	10.00	$ 1,500.00	$ 15,000.00					$ -
Fire Fighter AG	1.00	$ 47,226.00	$ 47,226.00		$ 15,112.00	$ 10,099.00	$ 4,739.00	$ 29,950.00
Fire Fighter KC	1.00	$ 47,226.00	$ 47,226.00		$ 15,112.00	$ 10,099.00	$ 4,739.00	$ 29,950.00
Total Operation & Maintenance	32.00		$ 839,791.00	$ 75,777.00	$ 82,150.00	$ 170,236.00	$ 73,368.00	$ 401,531.00

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2022 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2022 Proposed Budget Fringe Benefits
Position #1			$ -					$ -
Position #2			$ -					$ -
Position #3			$ -					$ -
Position #4			$ -					$ -
Position #5			$ -					$ -
Position #6			$ -					$ -
Position #7			$ -					$ -
Position #8			$ -					$ -
Total Offset by Revenue	-		$ -	$ -	$ -	$ -	$ -	$ -
Total Administration, Operations & Offset by Revenue	32.00		$ 839,791.00	$ 75,777.00	$ 82,150.00	$ 170,236.00	$ 73,368.00	$ 401,531.00

Hillsborough Township FD No. 1
Somerset

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	*Asset Type*	*Time of General Election February or November*	*Date of Approval*	*Affirmative Vote Percentage*	*2022 Proposed Budget*	*2021 Adopted Budget*
FM10 Replacement	Vehicle	November	09/14/21	100%	$ 80,000.00	$ 350,000.00
Turnout Gear	Gear	November	09/14/21	100%	$ 75,000.00	$ 75,000.00
Fire Safety/command 38/New Software	Vehicle/software					$ 205,000.00
Scott Bottles/Packs	Safety Gear	November	09/14/21	100%	$ 500,000.00	
Radios	Gear	November	09/14/21	100%	$ 200,000.00	
Rescue Equipment	Extrication tools	November	09/14/21	100%	$ 230,000.00	
Purchase of building/renovations	Building	November	09/14/21	100%	$ 750,000.00	
Total Capital Improvements					$ 1,835,000.00	$ 630,000.00

DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)

List Project Separately	*Asset Type*	*Date of Local Finance Board Approval*	*Date of Voter Approval*	*Affirmative Vote Percentage*	*2022 Proposed Budget*	*2021 Adopted Budget*
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments					$ -	$ -
Total Capital Improvements & Down Payments					$ 1,835,000.00	$ 630,000.00
RESERVE FOR FUTURE CAPITAL OUTLAYS						
TOTAL CAPITAL APPROPRIATIONS					$ 1,835,000.00	$ 630,000.00

Capital Appropriations Offset with Restricted Fund	$ -	
Capital Appropriations Offset with Grants	$ -	
Capital Appropriations Offset with Unrestricted Fund	$ -	

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	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year 2021	2022	2023	2024	2025	2026	2027	Thereafter	Total Principal Outstanding
General Obligation Bonds												
General Obligation Bond #1												$ -
General Obligation Bond #2												$ -
General Obligation Bond #3												$ -
General Obligation Bond #4												$ -
Total Principal - General Obligation Bonds				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Bond Anticipation Notes												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
Total Principal - BANs				-	-	-	-	-	-	-	-	-
Capital Leases												
Capital Lease #1												
Capital Lease #2												
Capital Lease #3												
Capital Lease #4												
Total Principal - Capital Leases												
Intergovernmental Loans												
Intergovernmental #1												
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
Total Principal - Intergovernmental Loans												
Other Bonds or Notes Payable												
Other Bonds or Notes #1												
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
Total Principal - Other Bonds or Notes												
TOTAL PRINCIPAL ALL OBLIGATIONS												

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

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	Current Year 2021	2022	2023	2024	2025	2026	2027	Thereafter	Total Interest Payments Outstanding
General Obligation Bonds									
General Obligation Bond #1									
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									
Bond Anticipation Notes									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANs									
Capital Leases									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases									
Intergovernmental Loans									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
Other Bonds or Notes Payable									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
TOTAL INTEREST ALL OBLIGATIONS									

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet.
Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

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UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2021 (1)	$	1,334,406.00
Plus: Accrued Unfunded Pension Liability (1)		
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)		
Less: Utilized in 2021 Adopted Budget	$	250,000.00
Proposed balance available	$	1,084,406.00
Estimated results of operations for the year ending December 31, 2021	$	175,000.00
Anticipated balance December 31, 2021	$	1,259,406.00
Less: Fund Balance utilized in 2022 Proposed Budget	$	100,000.00
Proposed balance after utilization in 2022 Proposed Budget	$	1,159,406.00

RESTRICTED FUND BALANCE

Beginning balance January 1, 2021 (1)	$	427,978.00
Less: Utilized in 2021 Adopted Budget	$	-
Proposed balance available	$	427,978.00
Estimated results of operations for the year ending December 31, 2021		
Anticipated balance December 31, 2021	$	427,978.00
Less: Restricted Fund Balance used in 2022 Proposed Budget for Capital Purposes		
Less: Restricted Fund Balance released via Referendum Resolution	$	-
Proposed balance after utilization in 2022 Proposed Budget	$	427,978.00

(1) This line item must agree to audited financial statements.

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Summary of Referendum Line Items	*2022 Proposed Budget Amount Requested*	*2021 Final Budget*
Total Referendum Line Items	$ -	$ -

Tax Levy Requested minus Maximum Allowable Levy $ -
As this page is adjusted this amount changes, should = $0
(For Reference Purposes Only - from Levy Cap Summary based on
Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	*2022 Proposed Budget Amount Requested*	*2021 Final Budget*
Total Release of Restricted Fund Balance	$ -	$ -

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LEVY CAP CALCULATION		
Prior Year Amount to be Raised by Taxation for Fire District Purposes		2,949,733.00
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		2,949,733.00
Plus: 2% Cap Increase		58,994.66
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS		3,008,727.66
Exclusions		
Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		29,573.00
Allowable Increase in Health Care Costs		-
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements		1,205,000.00
Total Exclusions		1,234,573.00
Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	63,773,800.00	
Prior Year Local Fire District Tax Rate (3 decimals/$100)	$0.044	28,060.47
ADJUSTED TAX LEVY		4,271,361.13
Amount Utilized from Levy Cap Bank from 2019		-
Amount Utilized from Levy Cap Bank from 2020		92,816.87
Amount Utilized from Levy Cap Bank from 2021		-
Maximum Tax Levy Before Referendum		4,364,178.00
Amount Proposed for Levy Cap Referendum		-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION		4,364,178.00

CAP BANK CALCULATION		
Amount to be Raised by Taxation	4,364,178.00	
Cap Bank Available from Prior Year (2019) for 2022 Budget	-	
Cap Bank Available from Prior Year (2020) for 2022 Budget	117,599.00	
Revised Cap Bank from Prior Year (2021) Available for 2022 Budget		24,782.13
Cap Bank Available from Prior Year (2021) for 2022 Budget	-	
Revised Cap Bank from Prior Year (2021) Available for 2023 Budget		-
Cap Bank from Current Year (2022) Available for 2023 Budget		(92,816.87)
Cap Bank Available from (2022) for 2023 Budget		0.00

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Name of Entity Providing Service	Type of Shared Service Provided (List Each Separately)	Health Care Costs		Pension Costs		Debt Service Costs		Capital Improvement Costs		Declared Emergency Costs		Total Shared Services Cost		Salary Costs		Other Costs		Total	
		Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted
												-	-					-	-
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												-	-					-	-
Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

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PENSION CONTRIBUTION CALCULATION

2022 Proposed Budget PERS Contribution Appropriated	$	75,777.00
2022 Proposed Budget PFRS Contribution Appropriated	$	82,150.00
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	$	-
Net 2022 Base Amount	$	157,927.00
2021 Adopted Budget PERS Contribution	$	71,696.00
2021 Adopted Budget PFRS Contribution	$	56,658.00
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		
Net 2021 Base Amount	$	128,354.00
Pension Contribution Exclusion	$	29,573.00

LOSAP CALCULATION

2022 Proposed Budget LOSAP Appropriation	$	161,000.00
2021 Adopted Budget LOSAP Appropriation	$	161,000.00
LOSAP Exclusion (+/-)	$	-

DEBT SERVICE CALCULATION

2022 Proposed Budget Total Debt Service Appropriation	$	-
2022 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	$	-
2022 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	$	-
2022 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	$	-
2022 Base Amount	$	-
2021 Adopted Budget Total Debt Service Appropriation	$	-
2021 Adopted Budget Debt Service Appropriation Offset from Restricted Fund	$	-
2021 Adopted Budget Debt Service Appropriation Offset from Grant Fund	$	-
2021 Adopted Budget Debt Service Appropriation Offset from Unrestricted Fund	$	-
2021 Base Amount	$	-
Debt Service Exclusion	$	-

CAPITAL APPROPRIATION CALCULATION

2022 Proposed Budget Total Capital Appropriation	$	1,835,000.00
2022 Proposed Budget Capital Appropriation Offset from Restricted Fund	$	-
2022 Proposed Budget Capital Appropriation Offset from Grant Revenue	$	-
2022 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	$	-
2022 Base Amount	$	1,835,000.00
2021 Adopted Budget Total Capital Appropriation	$	630,000.00
2021 Adopted Budget Capital Appropriation Offset from Restricted Fund	$	-
2021 Adopted Budget Capital Appropriation Offset from Grant Revenue	$	-
2021 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	$	-
2021 Base Amount	$	630,000.00
Capital Expenditure Exclusion	$	1,205,000.00

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2022		2.8%
2022 Proposed Budget Administration Health Insurance Appropriation	$	-
2022 Proposed Budget Operations & Maintenance Health Insurance Appropriation	$	170,236.00
2022 Proposed Budget Group Health Insurance	$	170,236.00
2021 Adopted Budget Administration Health Insurance Appropriation		
2021 Adopted Budget Operations & Maintenance Health Insurance Appropriation		
2021 Adopted Budget Group Health Insurance	$	-
Net Increase (Decrease)	$	170,236.00
Net Increase Divided by 2021 Amount Budgeted = % Increase		0.00%
SFY 2022 State Health Average 0% Less 2% = % Increase Added to Current Levy		0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap		0.00%
% Increase Inside Cap * 2021 Expended = Added Amount Inside Cap	$	-
% Increase Exclusion * 2021 Expended = 2022 Appropriation Added to Levy	$	-
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	$	-
2022 Increase in Appropriation	$	-

General Instructions to Complete the Fire District Budget Workbook

a) This workbook shall be used for completing the Fire District Introduced and Adopted Budgets.
b) It is designed to automatically calculate amounts linked from various data entry points.
c) The individual tabs containing formulas are locked to protect the formulas.
d) Fill in only the gray and yellow highlighted sections of the worksheet.
e) Begin by navigating to the "KEY INPUTS" tab.

f) Select the Fire District by clicking on cell B2 and selecting from the dropdown menu. This will populate the entity name and county. Continue to complete each of the fields in order to populate standard information throughout the workbook.
g) When copying information from another document, users must select "Paste Values" when pasting the information into this workbook.
h) In all applicable signature lines, insert the email address of the applicable official.
i) Once approved by the Board of Fire Commissioners, the completed Introduced Budget must be submitted to the Division via the FAST "Introduced Budget" record portal and it must be precisely named as: **<municode>_introbudget_20xx**. The list of municodes for Fire Districts can be found at:
https://www.nj.gov/dca/divisions/dlgs/pdf/Fire%20District%20MuniCodes.pdf
j) Once approved by the Board of Fire Commissioners, the completed Adopted Budget must be submitted to the Division via the FAST "Adopted Budget" record portal and it must be precisely named as: **<municode>_adoptbudget_20xx**. The list of municodes for Fire Districts can be found at:
https://www.nj.gov/dca/divisions/dlgs/pdf/Fire%20District%20MuniCodes.pdf

k) Only the Designated Officials for the Fire District have access to the "Submit for Review" tab within the FAST portal.
l) Please review the additional instructions "FAST System for Fire Districts: Introduction and User Guide" link below:
https://www.nj.gov/dca/divisions/dlgs/pdf/FAST%20Fire%20Budget%20User%20Guide.pdf