

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Firesafety@hillsboroughfiredistrict.com**

WORK MEETING

MAY 05, 2022

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Work Session on Thursday, May 5, 2022 at 7:07 pm. In the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman John Lazorchak called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that:

Board members present were:

Commissioner John Lazorchak
Commissioner Charlie Nuara

Commissioner Mike Carone
Commissioner Marian Fenwick-Shaffer

Absent: Commissioner Jeff Mitchell

Fire Chiefs present were:

Chief Fire Marshal Chris Weniger - Fire Safety
Deputy Fire Marshal John Yanko – Fire Safety

District Officers/Members present were:

None.

Public present were:

None.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

CORRESPONDENCE

Commissioners discussed the following:

- Commissioner Lazorchak:
 - o Station 36 New Apparatus:
 - Met with Officers of Station 36 regarding new apparatus.

- Commissioner Nuara:
 - o New Building Inspection:
 - Indicated that inspection went well.
 - At the time of inspection, the furnace was not working, however, it is now working.
 - All open permits have been closed.
 - Will need to obtain an Architect and get quotes.
 - o Commissioner Lazorchak will look into this.
 - Going forward, contractor services will need to go through a bidding process.
 - Money has already been budgeted for renovations.
 - o The plan is to occupy the first floor with offices and meeting/training rooms at first. Once Fire Safety occupies the building, we can start planning the second floor for additional offices, possible exercise room, and resting areas, depending what the District needs are.
 - The major issue at this point is that part of the contract is to remove the underground oil tank before the Closing on the property.
 - If any Commissioners would like to visit and see the interior of the building, please contact Chief Fire Marshal Weniger to make arrangements.

- Capital Budget:
 - Conduct Capital Budget Meeting in June/July 2022.
 - Review and set tentative budget.
 - Advertise for a Public Meeting in order for public input.
- 2023 Fire District Budget:
 - Will put together the items to go into the 2023 Budget.
 - Will be voted on by the Public in February 2023.
- Commissioner Carone:
 - Went through vouchers for April 2022 and obtained Commissioners signatures.
- Commissioner Mitchell:
 - Absent. No report.
- Commissioner Fenwick-Shaffer:
 - Physicals:
 - Still waiting for Chiefs to provide the number of physicals needed from each of their companies.
- Other:
 - Chief Fire Marshal Weniger:

- Station 36:
 - Ladder-36 is going out for repairs.
 - Approximate cost is \$12,000.00.
 - Deuce-36 is out of service due to no brakes and no clutch.
 - Mechanics Matt and Ziggy are going to get together to discuss the continued use of the Deuce.
 - There is a Demo available manufactured by Acella and is considered a “Water Rescue Apparatus”.
 - Replacement cost to replace Deuce-36 would be approximately \$260,000.00.
 - I will arrange for the Demo to be made available for the Commissioners to see as a possible replacement of Deuce-36.
 - Only Deuce-36 will be replaced.
- Fire Safety New Vehicle:
 - Deputy Fire Marshal John Yanko’s new truck has arrived.
- Insurance Policies for the District:
 - Almost all insurance policies for the District have been updated.
 - There was a slight increase in Workman’s Compensation.
- Policy for New Marijuana Laws:
 - Working with Attorney Braslow on a policy regarding the New Jersey new marijuana laws.
- Awards Committee:
 - The Awards Committee held a meeting and finalized the list of Award Recipients.

- An order has been placed for the awards.
- The Awards Ceremony will be conducted on a date to be determined in the near future.
 - A possible location for the ceremony would be Woods Road Fire House.
- Scott Air Packs:
 - The order for the Scott air packs was placed last month.
 - Equipment has arrived at the supplier and we will need to take delivery to keep the price.
 - Supplier agreed to accept \$500,000.00 payment now and the balance to be paid next year or sooner if the township funds become available.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Carone, and seconded by Commissioner Nuara to adjourn the meeting at 8:48 p.m. Roll call vote: All approved.**

Respectfully submitted,

Marian Fenwick-Shaffer, Secretary
Hillsborough Township
Board of Fire Commissioners

MFS/jhb