

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Firesafety@hillsboroughfiredistrict.com**

REGULAR MEETING

DECEMBER 8, 2020

PLEASE NOTE, DUE TO THE COVID-19 PANDEMIC AND EXECUTIVE ORDER 107, THIS MEETING IS BEING CONDUCTED IN A VIRTUAL FORMAT WITH ACCORDANCE WITH N.J.S.A. 10:4-8 (b). REMOTE ACCESS TO THIS MEETING IS AVAILABLE AT www.hillsboroughfiresafety.com AND WAS POSTED IN ACCORDANCE WITH N.J.S.A. 10:4-9.1

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, December 8, 2020 at 8:00 pm. in a Virtual Format. Commissioner Chairman John Lazorchak called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that:

Board members present were:

Commissioner John Lazorchak
Commissioner Pat Buckley
Commissioner Jeff Mitchell

Commissioner Charlie Nuara
Commissioner Mike Carone

Fire Chiefs present were:

Chief Tommy Lachowski - Station 36
Chief Dan Kazar - Station 38

Chief Mike Patton - Station 37
Chief Kit Crisafulli – Station 48
Chief Fire Marshal Chris Weniger - Fire Safety

District Officers/Members present were:

Deputy Chief Tyler Riordan – Station 36
Lieutenant Joe Shreve – Station 36
Member Ron Vladyka – Station 36
Deputy Chief Rich Crater – Station 37
Captain Tom Shaffer – Station 37
Lieutenant Rob Gildea – Station 37
Member Kevin Danberry – Station 37
Member Charles Ingraham – Station 37
Member Ameer Abugosh – Station 37
Member Carl Rawles – Station 37
Member Ryan Crater – Station 37

Captain Ken Johnson – Station 38
Member Andrew Santos – Station 38
Member Matt Hand – Station 38
Member Andrew Santos – Station 38
Deputy Chief CJ Davis – Station 48
Ex-Chief Bill Iden – Station 48
Deputy Chief Fire Marshal John Yanko – Fire Safety

Public present were:

John Sheridan - OEM

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the Regular Meeting minutes of November 10, 2020. Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the Work Meeting minutes of December 3, 2020. Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the Closed Session Meeting minutes of November 5, 2020. Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the Closed Session Meeting minutes of November 10, 2020. Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the Amendment of the Regular Meeting minutes of October 13, 2020. Roll call vote: All approved.

TREASURER'S REPORT

NOVEMBER 2020

Checking Account Balance:	\$ 102,412.27
Savings Account Balance:	\$ 1,377,988.51
Fulton Bank Savings Balance:	\$ 509,468.35
LOSAP	\$ 362,395.62
Capital Expense Account Balance:	\$ <u>92,098.26</u>
Total of all Accounts:	\$ 2,444,363.01
Expenditures for November 2020 :	\$ 177,095.10
Amount to be transferred from Regular Savings to Checking:	\$ 175,000.00
Amount to be transferred from Regular Savings to Capital	\$ 100,000.00

A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the Treasurer’s Report. Roll call vote: All approved.

CORRESPONDENCE

Commissioner Lazorchak read the list of incoming correspondence consisting of:

- Monthly Fire Reports (*On file in the Fire Safety Office*).
- Fire Safety Out-of-Service Schedule (*Attachment*).

MONTHLY FIRE REPORTS

Commissioner Lazorchak read the monthly fire reports for November 2020.

FIRE REPORTS

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	36	109.4	302	-	2	-	-	-
#2	71	563	-	-	2	-	-	-
#3	22	118	215	-	2	-	-	-
<u>Neshanic</u>	18	45.3	229	-	2	-	-	-

CHIEF FIRE MARSHAL’S REPORT

Chief Fire Marshal Chris Weniger reported the following:

- Vehicle Accident and Equipment Damage Policy Amendment (*On file in the Fire Safety Office*)
 - o **A motion was made by Commissioner Lazorchak , seconded by Commissioner Carone to approve the Amended Vehicle Accident and Equipment Damage Policy. Roll call vote: All approved.**

- Pay-Per-Call Policy – *(On file in the Fire Safety Office)*
 - The Pay-Per-Call was adopted at the January 2007 Regular Meeting and noted in those minutes. This information was transferred and put into a Policy Form.

- GOG #16 - Knox Boxes *(On file in the Fire Safety Office)*
 - There was discussions about the lost key, costly to replace keys and other issues.
 - Chief Fire Marshal Weniger looked into the cost of new State of Art Faub System - \$75,000.00 - \$100,000.00 and also the cost to replace with the same boxes would be \$29,000.00.
 - Commissioner Nuara stated he is concerned with the financial risk.
 - Commissioner Buckley stated the following:
 - Confidence in Officer Core to do the right thing.
 - Limit number of individuals who use the key.
 - Make sure leadership in each house reiterates the seriousness.
 - Have new key/codes.
 - Chiefs should discuss further. Chief Fire Marshal Weniger said he would get together with the Chiefs to discuss.
 - Chief Kazar – Station 38 suggested to limit key use to the current Line Officers.
 - After much discussion, it was decided that GOG #16 - Knox Boxes will remain as it is with no changes. Commissioners voted to not require notice be given to County when opening or securing a Knox Box.
 - **A motion was made by Commissioner Buckley, seconded by Commissioner Carone to approve to have GOG #16 Knox Boxes remain as it is with no changes, and not require notice to be given to County when opening or securing a Knox Box. Roll call vote: All approved.**

- GOG #18 – Command Vehicle Damage Policy *(On file in the Fire Safety Office)*
 - **A motion was made by Commissioner Nuara, seconded by Commissioner Lazorchak to approve GOG #18 – Command Vehicle Damage Policy. Roll call vote: All approved.**

- GOG #29 – Utility Terrain Vehicles (*On file in the Fire Safety Office*)
 - o Changes were made to GOG #29 – Utility Terrain Vehicles and sent to the Chiefs for their input. This outlines training, maintenance, towing, safety, etc. **A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the updates to GOG #29 – Utility Terrain Vehicles. Roll call vote: All approved.**

- Would like to purchase the following items:
 - o Flood Lights for Rescue 37 – cost is \$8,000.00.
 - **A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the purchase of all flood lights for Rescue 37 costing \$8,000.00. Roll call vote: All approved.**

 - o Hose Bed for Tanker 36 – cost is \$3,045.00.
 - **A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the purchase of a Hose Bed for Tanker 36 costing \$3,045.00. Roll call vote: All approved.**

 - o Console for Brush 36 – cost is \$1,800.00.
 - **A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the purchase of a Console for Brush 36 costing \$1,800.00. Roll call vote: All approved.**

 - o Saw replacement (only 4 saws are left in the District and they are between 10-20 years old and would like to replace. Cost - \$4,200.00.
 - **A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the purchase of Saws costing \$4,200.00. Roll call vote: All approved.**

 - o Foam for Tanker 37 – Would like to replace the foam from Class A to Class B set up – cost \$900.00.
 - **A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the purchase of Foam costing \$900.00. Roll call vote: All approved.**

- Covid Protocol:
 - o The Covid Protocol has been updated from comments received and researching updates from the CDC and speaking with the Health Department.

- I put together and will send out a Question & Answer Form with most commonly asked questions.
 - Please look over and share.
 - If anyone has any questions, please contact me.
- Amwell Tire & Auto:
- Amwell Tire & Auto is going out of business as of December 19, 2020.
 - Fire Marshal Giordano is in contact with other vendors in the township to get pricing. The vendors he has spoken with are 1) Old Dale's in Flagtown and 2) Bruce Vatter.
 - Will have a new vendor and secondary vendor within the next few weeks.
 - Will discuss with the Board once we get prices.
- Walkie Talkie Batteries:
- The Walkie Talkie Batteries will be arriving shortly and will be replaced within the District.
- Year-End-Review:
- Will schedule the Year-End-Review for the end of January 2021. The Review will be a Virtual Session.

APPARATUS – EQUIPMENT REPORT

Chief Tommy Lachowski of Fire Company #1 reported the following:

- | | |
|------------|---|
| CAR 36: | Mileage – 69,359
No issues reported. |
| CAR 36-2: | TIC charger is not working. |
| ENGINE 36: | Intake valve is leaking parts are ordered.
DEF sensor was ordered.
Saw mounts were installed. |
| LADDER 36: | A/C was repaired.
Aerial Ladder testing was completed.
2 Drains were repaired. |

Wiper blades were replaced.
Antifreeze leak was repaired.
Oil leak was repaired.
Roof ladder bracket is loose

TENDER 36: Dump valve actuator was ordered.
Hose was tray installed.

BRUSH 36: No issues reported.

BRUSH 36-2: No issues reported.

RANGER 36: Parking brake was adjusted.

RESCUE 36: No issues reported.

MARINE 36-1: Trailer lights were repaired.

MARINE 36-2: No issues reported.

Small Equipment: 2 SCBA were repaired.
CO Meter was calibrated.
TIC screen is cracked.

Chief Mike Patton of Fire Company #2 reported the following:

CAR 37: Mileage – 54,100
PM service is complete.
New tires.

CAR 37-2: No issues reported.

ENGINE 37: Front bumper light was ordered.
Tank level sensor was ordered.

TANKER 37: No issues reported.

TOWER
LADDER 37: Fire Safety repaired elbow for PTO leak.
Aerial testing is complete.

BRUSH 37: No issues reported.

RESCUE 37: No issues reported.

REHAB 37: No issues reported.

Small Equipment: 3 SCBA's were repaired.
Rotary saw was repaired.
2 gas meters were repaired.

Chief Dan Kazar of Fire Company #3 reported the following:

CAR 38: Mileage – 52,753
No issues reported.

CAR 38-2: No issues reported.

ENGINE 38: Battery was mounted.

LADDER 38: Aerial test was completed.
New stream light was installed.

TANKER 38: No issues reported.

BRUSH 38: Vents were installed on the lower cabinets.

RESCUE 38: Door sensor was repaired.

MARINE 38-1: No issues reported.

MARINE 38-2: Engine malfunction.

Small Equipment: 2 Gas meters were calibrated.
1 SCBA was repaired.
Received 2-1/2" nozzle.

Chief Kit Crisafulli of Neshanic Volunteer Fire Company reported the following:

CAR 48: Mileage – No report.
No issues reported.

ENGINE 48-4: Out-of-Service.

ENGINE 48-5: No issues reported.

TENDER 48: No issues reported.

BRUSH 48: No issues reported.

MINI PUMPER 48: No issues reported.

Small Equipment: No report.

R&R COMMITTEE UPDATE

FAP:

- No report.

APPROVAL TO PAY CLAIMS LIST 2020-12

Date	Num	Name	Memo	Amount
12/08/2020	25616	Cafe Piazza	20-701	2,625.00
12/08/2020	25617	CONTINENTAL FIRE & SAFETY INC.	Invoice K4877	1,159.68
12/08/2020	25618	CENTRAL JERSEY NURSERIES	Invoice -106806	53.98
12/08/2020	25619	RICH CRATER	20-704	50.07
12/08/2020	25620	JOANN BULLOCK	20-705	400.00
12/08/2020	25621	JOHN Bassi	20-706	60.62
12/08/2020	25622	RICK ARTZ	20-761	599.00
12/08/2020	25623	Boland, Sean	20-761	150.50
12/08/2020	25624	MARK BROWNLIE	20-761	143.50
12/08/2020	25625	TIM COYLE	20-761	493.50
12/08/2020	25626	ANDREW FINGERHUT	20-761	112.00
12/08/2020	25627	SETH FREUND	20-761	122.50
12/08/2020	25628	B&L Printing	Invoice 28720	26.70
12/08/2020	25629	CHRISTIAN FULMINO	20-761	311.50
12/08/2020	25630	HUNTERDON COUNTY ESTC	Invoice 20000789	75.00
12/08/2020	25631	Hand, Matt	20-761	318.50
12/08/2020	25632	HUNTERDON COUNTY ESTC	Invoice 20000774	180.00
12/08/2020	25633	Harbstreet Sean	20-761	140.00
12/08/2020	25634	HUNTERDON COUNTY ESTC	Invoice 20000770	60.00
12/08/2020	25635	Harding Brandon	20-761	483.00
12/08/2020	25636	Hauss Shawn	20-761	280.00
12/08/2020	25637	Konika Minolta Business Solutions	Invoice 269363778	68.35
12/08/2020	25638	Robert Hodossy	20-761	217.00
12/08/2020	25639	NATIONAL FIRE PROTECTION ASSOCIATION	Invoice 7823120Y & 7829049Y	153.17

12/08/2020	25640	ROY HOROWITZ	20-761	360.50
12/08/2020	25641	Old Man Rafferty's	20-713	1,500.00
12/08/2020	25666	Johnson, Ken	20-761	599.00
12/08/2020	25643	Johnson, Walter	20-761	164.50
12/08/2020	25644	DANIEL KAZAR	20-761	266.00
12/08/2020	25645	Northwest River Supplies Inc	Invoice 1006389	223.00
12/08/2020	25646	EDWARD KOVACH	20-761	126.00
12/08/2020	25647	Lai Vince	20-761	378.00
12/08/2020	25648	MACONES, CHAD	20-761	175.00
12/08/2020	25649	SKYLANDS FIRE EQUIP.	Invoice 11990	1,287.68
12/08/2020	25650	Tom Marvits	20-761	599.00
12/08/2020	25651	SKYLANDS FIRE EQUIP.	Invoice 11971	387.00
12/08/2020	25652	Mcgowan K	20-761	199.50
12/08/2020	25653	MIKE MURPHY	20-761	599.00
12/08/2020	25654	SCREEN STYLES	Invoice 92943	1,424.00
12/08/2020	25655	STEPHEN NAGY	20-761	413.00
12/08/2020	25656	TASC FIRE APPARATUS, INC	Invoice 2020-708	1,275.00
12/08/2020	25657	BRIAN NAGY	20-761	248.50
12/08/2020	25658	Nagy Alex	20-761	311.50
12/08/2020	25659	MANFRED NOWACKI	20-761	472.50
12/08/2020	25660	CHARLES NUARA	20-761	227.50
12/08/2020	25661	VERIZON	20-719	70.61
12/08/2020	25662	Nuara, Shane	20-761	115.50
12/08/2020	25663	CARMINE NUZZOLO	20-761	227.50
12/08/2020	25664	W.B.MASON COMPANY, INC.	Inv 215403426, 215522313 & 215556080	217.50
12/08/2020	25665	Tom Perlitz	20-761	599.00
12/08/2020	25667	WILLIAM WOODRUFF	20-721	94.89
12/08/2020	25668	SAM ROZYCKI	20-761	119.00
12/08/2020	25669	Russo Vincent	20-761	241.50
12/08/2020	25670	Auto Plus	Invoice #455011836	83.04
12/08/2020	25671	Santos, Andrew	20-761	224.00
12/08/2020	25672	Sherer, Edward	20-761	126.00
12/08/2020	25673	Wells, Matthew	20-761	255.50
12/08/2020	25674	KENNETH WETZEL	20-761	599.00
12/08/2020	25675	RONALD YODER	20-761	115.50
12/08/2020	25676	Amazon.com	Order 112-4846656-4841809 & 115-7924296-5655460	196.48
12/08/2020	25677	ABUGOSH, AMEER	20-762	599.00
12/08/2020	25678	Berju, Ronald	20-762	374.50
12/08/2020	25679	CHARLES BONNELL	20-762	599.00
12/08/2020	25680	BUDD, CONNER	20-762	599.00
12/08/2020	25681	RICHARD M. BRASLOW ESQ.	20-724	253.50
12/08/2020	25682	Calabrese Isabella	20-762	535.50
12/08/2020	25683	ADAM CAPWELL	20-762	599.00
12/08/2020	25684	COM CAST	20-725	169.66
12/08/2020	25685	Clougher, Robert	20-762	252.00

12/08/2020	25686	Doug's Hose Dummies	Invoice 145	180.00
12/08/2020	25687	Ryan Crater	20-762	599.00
12/08/2020	25688	RICH CRATER	20-762	599.00
12/08/2020	25689	Firefighter One	Invoice 10272186, 10272187, 10272189 & 10272188	2,015.85
12/08/2020	25690	Danberry Kevin	20-762	599.00
12/08/2020	25691	Gildea, Robert	20-728	57.40
12/08/2020	25692	Dan Edwards	20-762	402.50
12/08/2020	25693	HILLSBOROUGH FIRE CO.#1	20-729	16,389.00
12/08/2020	25694	Gildea, Robert	20-762	599.00
12/08/2020	25695	HILLSBOROUGH FIRE CO.#2	20-730	16,389.00
12/08/2020	25696	Jess, Thomas	20-762	238.00
12/08/2020	25697	HILLSBOROUGH FIRE CO.#3	20-731	16,389.00
12/08/2020	25698	KABUS, TYLER	20-762	322.00
12/08/2020	25699	Konica Minolta Premier Finance	20-732Invoice#70295199	136.87
12/08/2020	25700	LITTLE HEARTS BIG WORLD	Invoice 434	540.00
12/08/2020	25701	KULCSAR, MADISON	20-762	224.00
12/08/2020	25702	MINERVA CLEANERS	Work order#474-105	955.95
12/08/2020	25703	Leehr Dana	20-762	581.00
12/08/2020	25704	NEW JERSEY FIRE EQUIPMENT COMPANY	Invoice 64985	2,600.00
12/08/2020	25705	MACLELLAN, CHUCK	20-762	297.50
12/08/2020	25706	NESHANIC VOL.FIRE CO.	20-736	13,500.00
12/08/2020	25707	Ted McCollum	20-762	301.00
12/08/2020	25708	Medina Steve	20-762	599.00
12/08/2020	25709	NEW JERSEY FIRE EQUIPMENT COMPANY	Invoice 1010590	80.21
12/08/2020	25710	Nelson, Michael	20-762	280.00
12/08/2020	25711	PATERNO JIM	20-762	599.00
12/08/2020	25712	TYLER RIORDAN	20-738	249.00
12/08/2020	25713	MIKE PATTON	20-762	599.00
12/08/2020	25714	Redline Fabrication and Machine	20-739 Invoice 202048	857.31
12/08/2020	25715	CARL L. RAWLES	20-762	599.00
12/08/2020	25716	BILL SHAFFER	20-762	599.00
12/08/2020	25717	Shaffer, Thomas	20-762	599.00
12/08/2020	25718	STEIR, KELLY	20-762	266.00
12/08/2020	25719	VanDerWal Andrew	20-762	283.50
12/08/2020	25720	SOMERSET COUNTY EMER. SERV. TRAINING	Invoice 14134	125.00
12/08/2020	25721	RYAN BUCKLEY	20-763	301.00
12/08/2020	25722	SKYLANDS FIRE EQUIP.	Invoice 65069	360.00
12/08/2020	25723	DELANEY CARONE	20-763	178.50
12/08/2020	25724	SOMERSET COUNTY EMER. SERV. TRAINING	Invoice 14133	125.00
12/08/2020	25725	PETER M. CARONE	20-763	161.00
12/08/2020	25726	ERIC DE CICCO	20-763	311.50
12/08/2020	25727	SKYLANDS FIRE EQUIP.	Invoice 11993	6,598.00
12/08/2020	25728	SKYLANDS FIRE EQUIP.	Invoice 11971	387.00
12/08/2020	25729	MATT DECICCO	20-763	599.00

12/08/2020	25730	Guzy, Michael	20-763	150.50
12/08/2020	25731	UPS	Invoice 74Y02Y470 & 74Y02Y480	57.09
12/08/2020	25732	ALLEGRO ENTERPRISES INC	Invoice I12636	8.53
12/08/2020	25733	JOSIAH HARMON	20-763	150.50
12/08/2020	25734	HILLSBOROUGH FIRE CO.#1	20-747	500.00
12/08/2020	25735	KYLE HUDAK	20-763	129.50
12/08/2020	25736	HILLSBOROUGH FIRE CO.#2	20-748	157.70
12/08/2020	25737	GREG R. KANE	20-763	599.00
12/08/2020	25738	DANIEL KAZAR	20-749	150.00
12/08/2020	25739	TOM LACHOWSKI	20-763	297.50
12/08/2020	25740	JOHN NOVAK	20-763	266.00
12/08/2020	25741	ED KOVACH	20-750	500.00
12/08/2020	25742	NICK PERFETTE	20-763	196.00
12/08/2020	25743	NIC Group, Inc.	20-751	2,179.99
12/08/2020	25744	Petner, Jim	20-763	210.00
12/08/2020	25745	Penguin Management, Inc.	Invoice 62678	1,398.00
12/08/2020	25746	ERIC REGIEC	20-763	217.00
12/08/2020	25747	PATERNO JIM	20-753	500.00
12/08/2020	25748	TYLER RIORDAN	20-763	479.50
12/08/2020	25749	Riordan, William	20-763	599.00
12/08/2020	25750	William Shaffer	20-754	733.28
12/08/2020	25751	Karl Scott	20-763	413.00
12/08/2020	25752	Joseph Shreve	20-763	514.50
12/08/2020	25753	LOGAN TEEPLE	20-763	189.00
12/08/2020	25754	Weiss, Scott	20-763	178.50
12/08/2020	25755	Village Office Supply	Invoice 442	1,045.71
12/08/2020	25756	Wex Online	Invoice 68891796	1,874.98
12/08/2020	25757	HILLSBOROUGH FIRE CO.#3	20-757	500.00
12/08/2020	25758	JOHN Bassi	20-758	922.42
12/08/2020	25759	CENTRAL JERSEY NURSERIES	Invoice 107270, 107096 & 106806	812.38
12/08/2020	25760	Grainger	Invoice 9720887280	67.92
12/08/2020	25761	HILLSBOROUGH FIRE CO.#2	20-764	500.00
12/08/2020	25762	HUNTERDON COUNTY ESTC	20-765	220.00
12/08/2020	25763	Superior Fire & Emergency Response Training LLC	20-766	1,200.00
12/08/2020	25764	JOHN YANKO	20-767	280.00
12/08/2020	25765	STEPHEN ECKERT	20-768	500.00
12/08/2020	25766	DITSCHMAN/FLEMINGTON	20-769	40,516.25
12/08/2020	25767	JOHN SENCHISEN	20-770	200.00
12/08/2020	25768	AUTO ZONE INC	20-771 Invoice 3284467099	25.00
12/08/2020	25769	Amazon.com	Order 112-6562922-8193069	1,049.00
12/08/2020	25770	Amazon.com	112-4017019-7113060, 112-1850860-3147413 & 112-5774173-5357058	896.07
12/08/2020	25771	ALLEGRO ENTERPRISES INC	Invoice I12472	14.26
12/08/2020	25772	Chexalance LLC	20-775	240.00

177,095.10

A motion was made by Commissioner Mitchell, seconded by Commissioner Carone to approve the Claims List 2020-12. Roll call vote: All approved.

A motion was made by Commissioner Mitchell, seconded by Commissioner Carone to approve to pay the Claims List 2020-12. Roll call vote: All approved.

APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2020-12

A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the transfer of funds in the amount of \$175,000.00 from savings account to checking account. Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the transfer of funds in the amount of \$100,000.00 from savings account to capital account. Roll call vote: All approved.

COMMISSIONERS' REPORTS

Commissioner Lazorchak:

- Contracts:
 - o No Report.

- Budget:
 - o No report.

- Specifications, Special Bids and Acquisitions:
 - o No report.

- New Apparatus:
 - o No report.

- Other:
 - o Resolution 2020-0027 – Authorizing Advertisement for Fire Truck Chassis – Amendment
(On file in the Fire Safety Office)
 - **A motion was made by Commissioner Nuara, seconded by Commissioner Buckley to approve Resolution 2020-0027 – Authorizing Advertisement for Fire Truck Chassis – Amendment. Roll call vote: All approved.**

Commissioner Nuara:

- Budget:
 - o Resolution 2020-0035 - Authorizing Budget Transfer and /or Encumbrances Relative to 2020 Budget *(On file in the Fire Safety Office)*
 - **A motion was made by Commissioner Lazorchak, seconded by Commissioner Mitchell to approve Resolution 2020-0035 – Authorizing Budget Transfer and /or Encumbrances Relative to 2020 Budget. Roll call vote: All approved.**

- Equipment & Purchasing:
 - o No report.

- Other:
 - o Pay-Per-Call:
 - Have the Pay-per-Call checks ready and can be picked up tonight.

 - o Top 10 Responders – 2020: *(Attachment)*
 - The Top 10 Responders for 2020 will receive gift cards from Café' Piazza or Old Man Raffertys.

 - o Bay Rental:
 - Checks were done for the (3) Hillsborough Township Fire Companies.

 - o LOSAP:
 - Will need the LOSAP lists from the Chiefs by January 2, 2021.

- Rescue Equipment:
 - The Rescue Committee had a 2nd priority list of equipment that they requested.
 - **A motion was made by Commissioner Nuara, seconded by Commissioner Lazorchak to approve the purchase of the 2nd Priority list of Rescue Equipment. Roll call vote: All approved.**

- Station 48 Trailer:
 - At the December 3, 2020 Work Meeting Chief Crisafulli - Station 48 inquired if the District would consider helping out with funds for a trailer for the new UTV. Cost for enclosed 16-foot trailer is \$6,500.00.
 - **A motion was made by Commissioner Nuara, seconded by Commissioner Lazorchak to approve the purchase of a 16-foot trailer costing \$6,500.00. Roll call vote: All approved.**

- 2020 Gym Memberships:
 - Need to get lists of Gym Memberships by the end of December.

Commissioner Buckley:

- OEM:
 - No report.

- Bureau of Fire Safety:
 - No report.

- Accidents & Injuries:
 - No report.

- Turnout Gear:
 - No report.

- OSHA:
 - o No report.

- District Drills:
 - o The Board would like to know in advance about classes.
 - Training instructors need to be accredited.

- Training:
 - o Year-End Compliance Training:
 - A Year-End Compliance Training set up by the Board was done. 30+ individuals attended.
 - There will be 3-4 sessions set up again in February and March 2021.
 - Will be done virtually.
 - o When on-line will need to be looking at attendee's face.

Commissioner Carone:

- Physicals:
 - o 2021 Physical Schedules are as follows:
 - Station 36 January 7 & 21
 - Station 37 January 14 & 28
 - Station 38 January 11 & 25
 - Physicals and fit testing will be done together.
 - All sessions will start at 5:30 pm.
 - 20 members/night.
 - Make up sessions will be determined.
 - Chief Crisafulli – Station 48 inquired if they can get dates.
 - o Asked for Chief Crisafulli to provide him with dates and he will reach out to the company to set up.

- If anyone would like bloodwork done, it can be set up for Saturdays.
 - 15 member minimum for bloodwork.
 - Can sign up when signing up for physicals.

- Insurance:

- No report.

- Fit Testing:

- No report.

- GOG's:

- No report.

Commissioner Mitchell:

- Audit:

- No report.

- LOSAP:

- No report.

- Bills with Vouchers:

- No report.

- Budget:

- No report.

- Inventory:

- No report.

- Other:

- Would like to re-discuss the Santa Run (which was discussed at the November 10, 2020 Regular Meeting since I was not in attendance).
 - Suggested why couldn't we have (4) members (1 Driver, 1 Officer and 2 Members in back of truck) for each company on one of each company's trucks.
 - We attended the Tree Lighting at the Municipal Building recently.
 - Chief Kazar said that they have 6 guys on quarantine and 1 has Covid.
 - Commissioner Nuara stated that it was decided not to do the Santa Run this year due to the Safety of everyone. Feel that we should stick with that decision.
- Chief Lachowski – Station 36 said he was going to bring up in his report, but since the subject already came up, he would like to discuss an Event.
 - Would like to do a Donation Event “Fill the Tank” to help out people in town that are in need.
 - Would be No interaction.
 - Would only have Santa waving from apparatus.
 - Would have a portable water tank so people can drop off food, toys or other donations.
 - Would be at Station 36 on Sunday, December 13, 2020 from 9-11 am and 1-3 pm.
 - Will get information about the event on Facebook, etc.
 - Would Board approve for us to do this?
 - **A motion was made by Commissioner Nuara, seconded by Commissioner Lazorchak to approve for Station 36 to hold the “Fill the Tank” Event on Sunday, December 13, 2020. Roll call vote: All approved.**

CHIEF'S REPORTS

Chief Tommy Lachowski- Fire Company #36:

Past Drills: Water Rescue Drill was held on November 7, 2020.

iPad Review Drill was held on November 23, 2020.

Drills: No drills are planned for December.

Will do Virtual Drills starting in January.

- New Command Vehicle:
 - o Will be picking up the new Command Vehicle on Thursday, December 10, 2020.
 - Will be making adjustments and have a new statement.

Chief Mike Patton – Fire Company #37

Past Drills: Truck Operations Drill was held on November 2, 2020.

Water Rescue Drill was held on November 7, 2020.

Drills: Drills cancelled due to Covid-19.

- Would like to wish everyone a Healthy and Happy Holiday.

Chief Dan Kazar – Fire Company #38

Past Drills: SCBA and Forcible Entry Drill was held on November 1, 2020.

iPad Review Drill was held on November 23, 2020.

Drills: Drills are suspended until further notice.

Junior Firefighter Program is suspended until further notice.

- Thank you to Past Chief Mike Murphy and Manny Nowacki for all their hard work and dedication over the years. Both will be moving within the next month.

- Planning on an Ice Rescue Course, this will be short notice.

Chief Kit Crisafulli – Fire Company #48 - Neshanic

Past Drills: Right-to-Know Drill was held on November 3, 2020.

Hose Operations Drill was held on November 17, 2020.

Drills: Blood Bourne Make up Drill will be held on December 22, 2020.

Inventory Drill will be held on December 22, 2020.

OEM:

- No report.

PUBLIC

- Lieutenant Rob Gildea – Station 37 thanked the Board for working things out so they could attend the UTV Class in Hunterdon. Also thanked John Sheridan – OEM for the use of the UTV for the class.
- Recording Secretary, Joann Bullock asked the Chiefs to email an updated Membership List and New Officer Lists before the January Work Meeting.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Lazorchak, and seconded by Commissioner Nuara to adjourn the meeting at 9:42 p.m. Roll call vote: All approved.**

Respectfully submitted,

Mike Carone, Secretary
Hillsborough Township
Board of Fire Commissioners

MC/jhb
Attachments