

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Firesafety@hillsboroughfiredistrict.com**

WORK MEETING

JUNE 06, 2019

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Work Session on Thursday, June 06, 2019 at 7:00 pm. In the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman John Lazorchak called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that:

Board members present were:

Commissioner John Lazorchak
Commissioner Pat Buckley

Commissioner Charlie Nuara
Commissioner Jeff Mitchell

Absent: Commissioner Mike Carone

Fire Chiefs present were:

Chief Everett Heider - Station 36
Chief Bill Shaffer - Station 37

District Officers/Members present were:

Ex-Chief Jim Paterno – Station 37

Public present were:

N/A

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

CORRESPONDENCE

Commissioners discussed the following:

- Commissioner Lazorchak:
 - Station 38 Brush Truck:
 - Commissioner Nuara said that the specifications have been sent to the Commissioners.
 - Cost is \$94,990.00 with the Co-Op. This includes painting and lettering.
 - Commissioner Buckley questioned the standardization of trucks throughout the District. Would like to compare the differences between Station 37's Brush Truck.
 - Commissioner Buckley will speak with Fire Marshal Giordano about looking at Station 37's specifications tomorrow.
 - Commissioner Buckley will also speak with Chief Fire Marshal Weniger on Monday.
 - Retention & Recruitment:
 - Asked for an update on the Recruitment for Volunteers Letter.
 - Commissioner Nuara said he got a price for printing and to trifold and staple the letters for \$.19 each, plus \$.19 postage, the total would be \$.36/piece.
 - Will get update from Commissioner Carone at the Regular Meeting on Tuesday, June 11, 2019.
 - Insurance Policy:
 - Renewals:
 - Spoke with Chief Fire Marshal Weniger and he said he is good with the numbers from last year's renewals.
 - Station 37 & 38's Deuces:
 - The District would like to get rid of one of the Deuces.
Chief Shaffer – Station 37 has interest in taking Station 38's Deuce.

- Commissioner Nuara questioned if it would be worth putting money into Station 38's Deuce.
- Commissioner Buckley stated that he has spoken with Ziggy about what repairs would need done.
 - Discussed whether the automatic or manual transmission would be better to keep.
- Commissioners would like to make a decision before the Regular Meeting on Tuesday, June 11, 2019. In the meantime, Commissioner Buckley will speak to Ziggy again to get his opinion on this.

- Commissioner Nuara:

- Budget:
 - Gave an update on the 2019 Budget.
- Grants:
 - There will be some large items that will need to be purchased in the near future.
 - Would like to inquire if anyone within the District know the process to do grants.
 - Will also look into Companies that do grants.

- Commissioner Buckley:

- Low Angle Class:
 - Will be getting a quote from John Sable for a Low Angle Class for the District.
- Extrication Class:
 - Had a request to do an Extrication Class.
 - Cost to do the class at the Academy would be \$3,900.00 – Ops Level and \$3,900.00 for the Tech Level.
 - Will also get a quote from Gold Shield.

- Commissioner Carone:
 - Absent.

 - Physicals:
 - Sent the updated Physical List to the Commissioners and Chiefs (*Attachment*).
 - Commissioners discussed that anyone that has not had their physical by June 30, 2019 will not be eligible for LOSAP. Anyone that does not have a physical within 18 months will get their gear pulled.

- Commissioner Mitchell:
 - Vouchers:
 - Went through vouchers for May 2019 and obtained Commissioners signatures.

 - Photo Release Form:
 - As a request from Station 36, drafted a Parental/Guardian Photo Release Form for the District (*Attachment*).
 - Commissioner Nuara requested that this be reviewed with Chief Fire Marshal Weninger and to have our Lawyer, Braslow review as well.

 - Fire Police:
 - Went to the pinning for several Fire Police members of the District.
 - Heard that they are not on board with this with our Police.
 - Would like permission to speak with the Chief of Police.
 - Commissioners suggested to speak with all Fire Police from all three Firehouses to inquire if they are actually willing to respond to calls.
 - Commissioners also suggested speaking with Chief Fire Marshal Weninger so he is involved with this.
 - Discussed having a vehicle equipped with cones, etc. for the Fire Police.

- Shirts for Commissioners:
 - Inquired about having golf shirts made for the Commissioners.
 - Commissioners said to get pricing for this.

- Other:
 - Chief Heider:
 - Reported that he set up a meeting to discuss District Coverage to be held on June 20, 2019 at Station 36.
 - All Chiefs, Commissioners and Fire Safety will be involved in this meeting.
 - Commissioner Nuara said he will attend for the Commissioners.
 - Commissioner Nuara discussed having paid firefighters for daytime (Monday-Friday).

 - Chief Shaffer:
 - Station 37's insurance increased \$2,000.00.
 - Station 37's Treasurer requested a breakdown of the District's Insurance Policy.

 - Ex-Chief Paterno:
 - Junk Cars:
 - Reported that members of Station 37 are concerned that the junk cars (used for Extrication Drills) that are located behind Station 37 are an eyesore to the public.
 - Inquired if the Commissioners would let them put in a padded fence (20x20) to store these junk cars so they are not seen by the public.
 - Commissioners said to get pricing for this and then will further discuss.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Lazorchak, and seconded by Commissioner Nuara to adjourn the meeting at 8:21 p.m. Roll call vote: All approved.**

Respectfully submitted,

John Lazorchak, Chairman
Hillsborough Township
Board of Fire Commissioners

JL/jhb
Attachments