

**BOARD OF FIRE COMMISSIONERS  
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD  
HILLSBOROUGH, NJ 08844  
Hillsborough.firesafety@comcast.net**

**WORK MEETING**

OCTOBER 4, 2018

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Work Session on Thursday, October 4, 2018 at 7:00 pm. In the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon Jr., Commissioner John Lazorchak, Commissioner Pat Buckley, and Commissioner Mike Carone. Also present were: Chief Everett Heider and Chief Mike Murphy.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

**CORRESPONDENCE**

Commissioners discussed the following:

Commissioner Nuara:

- Purchases for 2019:
  - o Items requested by the Chiefs and the Rescue Services Work Group (Proposal Items) for 2019 purchases.
    - o High Strength Hydraulic Cutter Battery Powered.
      - Will discuss this item at the Regular Meeting on Tuesday, October 9, 2018.
  - o Strut System:
    - Would like to check each Firehouse to see if that actually need this.

- Officer Residency:
  - o Stations 36, 38 & 48 have a Policy with guidelines for Officer Residency.
  - o Commissioners made a decision about guidelines.
  - o Will discuss this at the Regular Meeting on Tuesday, October 9, 2018.
  
- Apparatus Fleet:
  - o Handed out and discussed an Apparatus Fleet Basic Plan (*Attachment*).
  
- Top 10 Responders:
  - o Will need a list from the Chiefs by the November 2018 Regular Meeting.
  - o Discussion on what to do for the Top 10 Responders.
  
- Budget:
  - o Reviewed and discussed 2019 Budget.

Commissioner Catrombon, Jr.:

- No report.

Commissioner Lazorchak:

- No report.

Commissioner Buckley:

- CEVO Requirements:
  - o Commissioner Nuara will bring this up at the Regular Meeting on Tuesday, October 9, 2018.

- Commissioner Buckley will check into the cost for the CEVO Training.

Commissioner Carone:

- Went through vouchers for September 2018 and obtained Commissioners signatures.

Other:

- 38 Brush Truck:
  - Chief Murphy spoke about the issues with Brush Truck 38 not starting.
    - Commissioner Nuara suggested that they have a meeting with First Priority to discuss some apparatus issues within the District.
- Medical Clearance:
  - Chief Heider and Chief Murphy discussed the Medical Clearance Policy.

**ADJOURNMENT**

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Buckley to adjourn the meeting at 8:08 p.m. and went into a Closed Session Meeting. Roll call vote: All approved. Closed session was adjourned at 8:20 pm and went back into Work Meeting which adjourned at 8:24 pm. Roll call vote: All approved.**

Respectfully submitted,

John Lazorchak, Secretary  
Hillsborough Township  
Board of Fire Commissioners

JL/jhb  
Attachments

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In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

**ADJOURNMENT**

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Catrombon, Jr. to adjourn the meeting at 8:24 p.m. Roll call vote: All approved.**

Respectfully submitted,

John Lazorchak, Secretary  
Hillsborough Township  
Board of Fire Commissioners

JL/jhb