

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

REGULAR MEETING

FEBRUARY 14, 2017

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, February 14, 2017 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon, Jr., Commissioner Bruce Vatter, Commissioner Pat Buckley, and Commissioner Mike Carone. Also present were Fire Chiefs: Chief Dave Foelsch, Fire Co. #1; Chief Rich Bartolucci, Fire Co. #2, Chief Mike Murphy, Fire Co. #3, Captain Randy Coddington, Jr., Neshanic Fire Co.; and Chief Fire Marshal Chris Weniger. Absent: Chief Kit Crisafulli

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Buckley, seconded by Commissioner Vatter to approve the Regular Meeting minutes of January 10, 2017. Roll call vote: All approved.

A motion was made by Commissioner Vatter, seconded by Commissioner Buckley to approve the Work Meeting minutes of February 9, 2017. Roll call vote: All approved.

TREASURER'S REPORT

JANUARY 31, 2017

Checking Account Balance:	\$ 34,681.64
Savings Account Balance:	\$ 649,969.79
LOSAP	\$ 323,950.38
Capital Expense Account Balance:	\$ <u>949,727.76</u>
Total of all Accounts:	\$ 1,958,329.57
Expenditures for January, 2017:	\$ 153,747.77
Amount to be transferred to Checking from Regular Savings:	\$ 16,000.00
Amount to be transferred to Checking From LOSAP:	\$ 122,500.00

A motion was made by Commissioner Vatter, seconded by Commissioner Buckley to approve the Treasurer's Report. Roll call vote: All approved.

CORRESPONDENCE

Commissioner Nuara read the list of incoming correspondence consisting of:

1. Monthly Fire Reports (*On file in the Fire Safety Office*).
2. Fire Safety Out-of-Service Schedule (*Attachment*).
3. Thank You Letter from East Millstone First Aid Squad for the Pager Donation (*Attachment*).

MONTHLY FIRE REPORTS

Commissioner Nuara read the monthly fire reports for January, 2017.

FIRE REPORTS

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	32	202.1	35	211.5	1	2.0	3	6.5
#2	46	502.2	56	561.4	2	148.0	3	173.0
#3	18	237.5	21	240.7	3	174.5	4	274.5
<u>Neshanic</u>	17	84.8	18	89.1	3	90.1	3	90.1

CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. Station 37's old brush truck went out to bid. Bids opened on February 13, 2017 at 10:00 a.m. Received 4 bids, 2 for \$2,000.00, 1 for \$1,878.58 and 1 for \$990.00. Contacted Attorney Braslow regarding the bid quotes and he did some research and said it is completely up to the Board who they choose to offer the bid to. **A motion was made by Commissioner Nuara, seconded by Commissioner Buckley to offer the bid to Able Escamillia for \$2,000.00. Roll call vote: All approved with Commissioner Vatter abstaining.** Commissioner Nuara read Resolution 17-001 – Authorizing Disposal of Personal Property.

**THE COMMISSIONERS OF FIRE DISTRICT NO 1
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET**

Resolution 17-001

Authorizing Disposal of Personal Property

WHEREAS, the Fire District is the owner of a 1989 Ford F350 Pick-Up Truck, 4x4; automatic transmission, 7.3 liter diesel, \$17,350 miles, Electric Winch (hereinafter referred to as "Truck") which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said Truck in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

(1) The above referenced Truck shall be advertised for sale with sealed bids to be received on or before Monday, February 13, 2017 at 10:00 a.m. at the Hillsborough Bureau of Fire Safety, 379 South Branch Road, Hillsborough, NJ 08844.

(2) The Truck shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of the Truck.

(3) All bidders must submit prior to removal of the Truck a certified, cashier's or bank check for the total amount of the bid submitted.

(4) The successful bidder must remove the Truck within 48 hours from the time of acceptance of said bid.

(5) The Truck may be inspected by contacting Chief Fire Marshal Christopher Weniger at (908) 369-4313.

(6) The Commissioners reserve the right to accept or reject any and all bids.

2. The new firewall and monitoring software was installed on the server. This completes the first phase of the computer upgrades.
3. The 2016 NJDFS audit is completed and was submitted to the State. Commissioner Nuara signed off on the audit.
4. All applications for the statewide credentialing system thru FEMA must be submitted to Fire Safety.
5. VHF repeater and simulcasting will begin in the near future. Waiting on the State pricing to be worked out. If it is higher than they accept, we may have to go out to bid.
6. The first phase of old records destruction is complete. We disposed of 41 boxes and have 10 boxes that still need destructed.
7. Would like to have the part time Fire Inspector to come in a day here and there (a couple days/month) if that is ok with the Board. The Board gave permission to utilize the part time Fire Inspector.
8. Would like to put the Skid Unit out to bid. The Board gave permission to do so.
9. Would like to do all the air system upgrades for breathing air. Station 37 will be first, pending approval of the Budget. Cost would be \$126,183.26. **A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve the service upgrades, pending on approval of the budget. Roll call vote: All approved.**
10. Hose testing is done every July. We are currently using Fail Safe. Fire Marshal Giordano received 3 quotes, would like to continue to use Fail Safe. Quote was for a little over \$13,000.00 and locked in for 3 years. **A motion was by Commissioner Vatter, seconded by Commissioner Catrombon, Jr. to approve to use Fail Safe for approximately \$13,000.00, locked in for 3 years. Roll call vote: All approved.**
11. Station 36's old pumper remains in the warehouse. Have not received any good offers.
12. All old hose is sitting in the Firehouses. Manville Fire Company may be interested in some of the hose. Commissioner Nuara said to contact them and have them send a letter to the Board.
13. All old turnout gear is also sitting in the Firehouses. We need to decide what to do with it.

APPARATUS – EQUIPMENT REPORT

Chief Dave Foelsch of Fire Company #1 reported the following:

CAR 36:	Mileage – 40,760 No issues reported.
CAR 36-2:	No issues reported.
ENGINE 36:	Intake leak was repaired.

LADDER 36: Out of Service.
Master intake needs to be replaced at First Priority.
Ground lights were repaired.

TENDER 36: No issues reported.

BRUSH 36: No issues reported.

BRUSH 36-2: No issues reported.

RESCUE 36: No issues reported.

MARINE 36: No issues reported.

Small Equipment: 1 saw was repaired.
1 SCBA speaker was repaired.
3 flashlights were repaired.

Chief Rich Bartolucci of Fire Company #2 reported the following:

CAR 37: Mileage – 8,080
No issues reported.

CAR 37-2: No issues reported.

ENGINE 37: No issues reported.

ENGINE 37-2: AC leak to be repaired at First Priority in the Spring.
Wiper motor was replaced.
Compartment door handle was replaced.

TOWER
LADDER 37: Fan was replaced.
Pump intake pipe was replaced.
Air compressor switch was repaired.
Back in service.

BRUSH 37: Out of service.

BRUSH 37-2: No issues reported.

MINI PUMPER 37: Out of service.
Pump issues and rear lighting upgrade.

SUPPORT 37: Light tower was repaired.
Filled with air.

Small Equipment: 5 SCBA bottles were hydro tested.
2 extinguishers were filled.
2 gas meters were repaired.

Chief Mike Murphy of Fire Company #3 reported the following:

CAR 38: Mileage – 25,400
No issues reported.

CAR 38-2: No issues reported.

ENGINE 38: Belts were replaced.

LADDER 38: No issues reported.

TENDER 38: Pressure governor was repaired.
Warranty work on steering column is complete.

BRUSH 38: No issues reported.

RESCUE 38: Out of service.
Exhaust and fuel leaks.

MARINE 38-1: Out of service.
Transom came dislodged from boat.

MARINE 38-2: No issues reported.

Small Equipment: 1 saw was repaired.
Boat is out for repair.
3 meters were calibrated.
3 bottles are out for hydro.
1 SCBA is out for repair.

Captain Randy Coddington, Jr. of Neshanic Volunteer Fire Company reported the following:

CAR 48: Mileage – No report.
No issues reported.

ENGINE 48-4: No issues reported.

ENGINE 48-5: Out of service.
Fuel system problem. No ETA on return.

TENDER 48: No issues reported.

BRUSH 48: No issues reported.

MINI PUMPER 48: No issues reported.

Small Equipment: No report.

R&R COMMITTEE UPDATE

FAP:

- No report.

Signal 100 Team:

- In the process of scheduling the next quarterly meeting.

APPROVAL TO PAY CLAIMS LIST 2017- 02

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
02/14/2017	21695	Amazon.com	17-003 - Order 002-4546955-5034614	\$ 67.98
02/14/2017	21698	CHRISTIAN FULMINO	17-092	\$ 51.78
02/14/2017	21699	CHRISTOPHER WENIGER	17-017	\$ 614.94
02/14/2017	21701	CONTINENTAL FIRE & SAFETY INC.	07-010 - Invoice G1289	\$ 3,190.00
02/14/2017	21703	First Priority Emergency Vehicles	17-028	\$ 387.44
02/14/2017	21704	FLEMINGTON DEPT STORE	17-027 - Invoice 52824, 52738	\$ 243.83
02/14/2017	21705	Hero 247	17-038 - Invoice 15396	\$ 3,500.00
02/14/2017	21706	HILLSBOROUGH FIRE CO.#1	17-036	\$ 405.99
02/14/2017	21708	LINCOLN FINANICAL ADVISORS	17-046	\$ 31,250.00
02/14/2017	21709	MINERVA CLEANERS	17-049 - Invoice 474-68	\$ 564.00
02/14/2017	21710	NEW JERSEY FIRE EQUIPMENT COMPANY	17-051 - Invoice 53252	\$ 394.20
02/14/2017	21711	Packet Media, LLC	17-057 - Invoice 300308802	\$ 71.61
02/14/2017	21712	Peach, Jason	17-040	\$ 76.72
02/14/2017	21713	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-061 - Invoice 11924	\$ 225.00
02/14/2017	21714	SOMERSET COUNTY VEHICLE MAINTENANCE	17-065 - Invoice 208	\$ 2,073.31
02/14/2017	21716	THOMAS J. FAGAN	17-069	\$ 131.32
02/14/2017	21717	AMWELL AUTO & TIRE CENTER	17-008 - Invoice 142131	\$ 218.10
02/14/2017	21718	CHRISTIAN FULMINO	17-093	\$ 134.90
02/14/2017	21719	CONTINENTAL FIRE & SAFETY INC.	17-011 - Invoice G1423	\$ 144.00
02/14/2017	21720	FLEMINGTON DEPT STORE	17-030 - Invoice 52656	\$ 247.95
02/14/2017	21721	LAKE SMALL ENGINE REPAIR	17-043 - Invoice 55711, 55710	\$ 1,168.97
02/14/2017	21722	LINCOLN FINANICAL ADVISORS	17-047	\$ 40,000.00
02/14/2017	21723	Packet Media, LLC	17-056 - Invoice 300310256	\$ 18.60
02/14/2017	21724	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-062 - Invoice 11923	\$ 225.00
02/14/2017	21725	AMWELL AUTO & TIRE CENTER	17-084 - Invoice 143710	\$ 20.70
02/14/2017	21726	CONTINENTAL FIRE & SAFETY INC.	17-012 - Invoice G1324	\$ 195.00
02/14/2017	21727	FLEMINGTON DEPT STORE	17-032 - Invoice 52461	\$ 49.00
02/14/2017	21728	CONTINENTAL FIRE & SAFETY INC.	17-013 - Invoice G1323	\$ 101.34
02/14/2017	21729	CONTINENTAL FIRE & SAFETY INC.	17-016 - Invoice G1219	\$ 58.40
02/14/2017	21730	Allegra Princeton	17-004262231	\$ 235.00
02/14/2017	21731	ALLEGRO ENTERPRISES INC	17-006 - Account 003104	\$ 21.25

02/14/2017	21732	Amazon.com	17-005 - Order 112-5375271-8169855	\$	56.99
02/14/2017	21733	AMWELL AUTO & TIRE CENTER	17-086 - Invoice 143600	\$	87.49
02/14/2017	21734	ANGELOS PIZZA	17-088	\$	64.00
02/14/2017	21735	Auto Plus	17-007 - Reference 9100044547	\$	69.51
02/14/2017	21736	Berju, Ronald	17-060	\$	150.00
02/14/2017	21737	BILL SHAFFER	17-009	\$	53.87
02/14/2017	21738	CHRISTIAN FULMINO	17-094	\$	150.00
02/14/2017	21739	CHRISTOPHER WENIGER	17-020	\$	22.95
02/14/2017	21740	Claudia C. Bayait	17-176	\$	59.46
02/14/2017	21741	Clean Air Company, Inc.	17-022 - Quote CACQ16636	\$	452.00
02/14/2017	21742	CNA Surety	17-021 - Bond 71226304	\$	31.00
02/14/2017	21743	COMCAST	17-014 - Account 8499 05 280 0046635	\$	180.00
02/14/2017	21744	COMMUNICATION SPECIALIST, INC	17-019 - Invoice 36491	\$	550.00
02/14/2017	21745	CONTINENTAL FIRE & SAFETY INC.	17-018 - Invoice G1118	\$	991.76
02/14/2017	21746	CORPORATE GRAPHICS INC.	17-015 - Invoice 31889	\$	115.50
02/14/2017	21747	ELECTRONIC MEASURMENT LABS INC. EMERGENCY SERVICES MARKETING CORP. INC.	17-026 - Invoice 48663	\$	284.00
02/14/2017	21748	ERIC REGIEC	17-024 - Invoice P2017-1308	\$	10.00
02/14/2017	21749	ERIC REGIEC	17-025	\$	46.15
02/14/2017	21750	Ever Dixie USA EMS Supply Co.	17-023 - Order F58494	\$	89.00
02/14/2017	21751	First Priority Emergency Vehicles	17-031	\$	787.80
02/14/2017	21752	FLEMINGTON DEPT STORE	17-033 - Invoice 52318	\$	247.95
02/14/2017	21753	Hero 247	17-085 - Invoice 15396	\$	385.00
02/14/2017	21754	HILLSBOROUGH FIRE CO.#1	17-037	\$	434.87
02/14/2017	21755	HILLSBOROUGH FIRE CO.#2	17-035	\$	174.46
02/14/2017	21756	HILLSBOROUGH RESCUE SQUAD	17-034 - Invoice 9052	\$	1,120.00
02/14/2017	21757	HUNTERDON EMERGENCY SV TRAINING CTR	17-039 - Invoice 16-325	\$	80.00
02/14/2017	21758	IAAI	17-042 - Customer 1309255	\$	435.00
02/14/2017	21759	JERRY MIDGETTE	17-082	\$	146.10
02/14/2017	21760	JOANN BULLOCK	17-090	\$	261.00
02/14/2017	21761	JUST SUBS	17-041	\$	46.86
02/14/2017	21762	KARIN De VOE	17-078	\$	65.26
02/14/2017	21763	LAKE SMALL ENGINE REPAIR	17-045 - Invoice 55682	\$	130.69
02/14/2017	21764	LINCOLN FINANICAL ADVISORS	17-048	\$	51,250.00
02/14/2017	21765	MAUREEN A. COXWELL	17-077	\$	68.88
02/14/2017	21766	MINERVA CLEANERS	17-050 - Invoice 474-67	\$	316.50
02/14/2017	21767	NEW JERSEY FIRE EQUIPMENT COMPANY	17-052 - Invoice 53146	\$	248.27
02/14/2017	21768	NFPA	17-054 - Invoice 139119	\$	1,345.50
02/14/2017	21769	NIC Group, Inc.	17-053 - Invoice 10024	\$	717.00
02/14/2017	21770	Packet Media, LLC	17-058 - Invoice 300306097	\$	49.29
02/14/2017	21771	PAT KELLY	17-055	\$	150.00
02/14/2017	21772	Peach, Jason	17-080	\$	76.72
02/14/2017	21773	PERFUMERY SOLUTIONS, LLC	17-095	\$	216.39
02/14/2017	21774	R&H TRUCK PARTS & SERVICE	17-059 - Invoice 32280-2	\$	523.04
02/14/2017	21775	REGINA SCHACHTELE	17-081	\$	88.12
02/14/2017	21776	RICHARD M. BRASLOW ESQ.	17-089 - Invoice 18524	\$	204.00
02/14/2017	21777	ROBERT FRANCOLINI	17-087	\$	10.00

02/14/2017	21778	ROY HOROWITZ	17-091	\$	160.00
02/14/2017	21779	SHARP BUSINESS SYSTEMS	17-063 - Invoice 9000597449	\$	271.26
02/14/2017	21780	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-064 - Invoice 11904	\$	200.00
02/14/2017	21781	SOMERSET COUNTY VEHICLE MAINTENANCE	17-068 - Invoice 195	\$	2,088.32
02/14/2017	21782	Somerset/Hunterdon County Fire Marshal's	17-067	\$	100.00
02/14/2017	21783	STAPLES CREDIT PLAN	17-066	\$	310.58
02/14/2017	21784	The Roman Gourmet	17-070	\$	131.25
02/14/2017	21785	THOMAS J. FAGAN	17-079	\$	131.32
02/14/2017	21786	UPS	17-071 - Invoice 02Y017, 02Y037, 02Y057	\$	33.18
02/14/2017	21787	VERIZON	17-073 - Account 908 369-0609 114 37Y	\$	50.00
02/14/2017	21788	VERIZON WIRELESS	17-072 - Invoice 9778719555	\$	770.17
02/14/2017	21789	WITMER ASSOCIATES INC.	17-075	\$	109.98
02/14/2017	21790	Witmer Public Safety Group, Inc.	17-074 - Invoice 1744858.001	\$	263.00
					\$ 153,747.77

A motion was made by Commissioner Carone, seconded by Commissioner Buckley to approve the Claims List 2017-02. Roll call vote: All approved.

A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to approve to pay the Claims List 2017-02. Roll call vote: All approved.

APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2017-02

A motion was made by Commissioner Vatter, seconded by Commissioner Catrombon, Jr. to approve the transfer of funds in the amount of \$16,000.00 from savings account to checking account. Roll call vote: All approved.

A motion was made by Commissioner Vatter, seconded by Commissioner Catrombon, Jr. to approve the transfer of funds in the amount of \$122,500.00 from LOSAP account to checking account. Roll call vote: All approved.

COMMISSIONERS' REPORTS

Commissioner Nuara:

Contracts:

- No report.

Budget:

- Elections:

- Elections for the budget and for the open Commissioner position will be held on Saturday, February 18, 2017 from 2:00 pm – 9:00 pm at the Municipal Building. Voting will be to approve the budget, for gear and special question is for an increase in LOSAP.

- Quarterly Vouchers:

- Need a voucher from Neshanic Fire before the March Regular Meeting.
- Need vouchers from the three Hillsborough Fire Companies.
- Vouchers need to be done on a quarterly basis (March, June, September and December).
 - Neshanic Fire Company - \$14,750.00/quarter
 - Hillsborough Fire Companies - \$15,632.00/quarter

- LOSAP:

- Neshanic Fire Company will receive their LOSAP the 2nd week of March.

Specifications, Special Bids and Acquisitions:

- No report.

New Apparatus:

- No report.

Other:

- Gear:

- Received the gear replacement list from Station 37.
- Gear is on this year's budget question to increase from \$60,000.00 to \$75,000.00 for 2017.
- Commissioner Carone will check into the gear inventory at Station 36. Chief Fire Marshal Weniger checked into the turnaround time for getting gear, it can be rented (3-5 day turn around) by the month or Academy class. Will give the cost of renting to the Board.

- Vehicles at Fire Scenes:

- Discussed the amount of vehicles that have been showing up at fire scenes. Chiefs need to look at how many vehicles are showing up at scenes. No personal vehicles should be at the

scene. Commissioner Nuara stated that they need to cut the Lieutenants from coming directly to the scene and only be C1 and C2 should go directly to the scene, everyone else needs to go directly to the firehouse. This needs to be discussed at the next Bureau of Fire Operations Meeting. Commissioner Buckley stated that there is a district GOG on this.

- First Aid Supplies:

- o Commissioner Vatter said that Station 37 had a drill and went through all their first aid supplies. He sent Commissioner Nuara a list of inventory that is needed for Station 37. He said that a lot of items are damaged or out of date. Commissioner Vatter gave the Commissioners a copy of the list.
- o Commissioner Nuara brought up the liability of firefighters using first aid supplies and Commissioner Vatter mentioned that every one of the Hillsborough Fire Departments has an EMT/Firefighter Member that could use them.
- o Commissioner Nuara stated that he does not want to have C-Collars, and said that we do not want to start anything to do with Fire Aid, they should not be on our apparatus for liability reasons. Chief Fire Marshal Weniger asked who needs these supplies. Deputy Chief Shaffer will get together with Chief Fire Marshal Weniger to discuss this further.

- Requests from Recording Secretary:

- o Chiefs, when requests are made from Joann, you need to supply her with the information, she should not have to ask numerous times.
- o Commissioner Vatter also mentioned to the Chiefs that they need to provide Joann with a copy of their report before the start of the Regular Meeting.

- Presentation of Plaque:

- o Presented a plaque to Commissioner Vatter for his years of service as Commissioner. Commissioner Vatter will be leaving his position. Celebrated with a cake and coffee for him.

Commissioner Catrombon, Jr.:

Radios & Pagers:

- No report.

Grants:

- No report.

Apparatus/Equipment Maintenance:

- No report.

Air Packs & Air Bottle Testing:

- No report.

Commissioner Vatter:

Insurance:

- Spoke with Kristen Mantegna, our Representative from Pavese-McCormick Agency and told her I would be stepping down as Commissioner and would pass on the name and information for my replacement after the Elections.

- Medical (Physicals):

- o Physical List for 2017:

- New physical list is ready for the incoming Commissioner.
 - Spoke with Terry from Primary Care and I told her I would give her the new Commissioners contact information after the election.
 - There will be only 2 Saturdays available for physicals this year

Fit Testing:

- No report.

Commissioner Buckley:

Bureau of Fire Operations:

- Chiefs were asked to submit a minimum 3 month look ahead for drills so all district members have the opportunity to participate. Asked Captain Randy Coddington, Jr. to ask Chief Crisafulli to submit his list.

OEM:

- No report.

GOG's:

- The next GOG Committee Meeting will be held on February 15, 2017 at 7:00 pm at Station 37.

Accident/Injury – Workman’s Compensation:

- No report.

Gear Cleaning & Repair:

- What are we doing with retired gear? (*Refer to Commissioner Nuara’s gear report.*)

OSHA:

- No report.

District Drills:

- Solicit Chiefs for a list of drills to be used as District drills.

Training:

- Have the current Firefighter I attendees completed Module 1? Chiefs replied that they have.
- Has Neshanic Fire Company decided to accept the offer of the RIT Bailout systems? Captain Randy Coddington, Jr. responded that they would like to have them. They will need to set up training.
- Need to get a list of Officers that are currently enrolled in classes to attain the required qualifications.
- Chief Fire Marshal Weniger said he needs to have all certificates, etc. from new Officers. All information should be submitted to him before becoming an Officer.

Commissioner Carone:

Audit:

- No report.

LOSAP:

- Will be contacting the Representative from Lincoln Financial to set up a meeting for all members to learn about LOSAP. A lot of members are not informed on LOSAP and how it works.

Bills with Vouchers:

- No report.

Budget:

- No report.

Inventory:

- No report.

CHIEF'S REPORTS

Chief Dave Foelsch - Fire Company #36:

Drills: Electrical Safety Drill is rescheduled for March 2, 2017 at 7:00 pm @ Station 36.

Engine 36 Familiarization and Training will be all month.

- Would like to get approval to order a replacement fan for Engine 36. The current one is racked and older than 1996, and a fan for new Engine 36. Specifications and prices were provided to the Commissioners. Received two quotes: with battery - \$3,440.00 and without a battery - \$2,925.00. **A motion was made by Commissioner Vatter, seconded by Commissioner Catrombon, Jr. to approve the purchase of 2 new fans without a battery for \$2,925.00. Roll call vote: All approved.**
- Would like to get approved to order a replacement RIT bag for Engine 36. The RIT pack on the engine is showing its age, wear and tear. Would like to get a sister kit pack. Received a quote for \$3,252.60. Will discuss this further at the March Regular Meeting.
- Any thoughts regarding the letter submitted to the Board on recruitments. Commissioner Nuara will set a date to get together and discuss this.
- The new Engine 36 has a tentative delivery date of February 16, 2017. Graphics will be done in-house.

Chief Rich Bartolucci – Fire Company #37

Drills: Mini-Drill Reviewing Medical Kits was held on February 7, 2017 at 7:00 pm @ Station 37.

CPR will be held on February 21, 2017 at 7:00 pm @ the Hillsborough Rescue Squad.

County Communications Center Tour will be held on February 23, 2017 at 7:00 pm.

- Inquired if any of the other companies have an interest in another Fire Police Course. Will send an email to the Chiefs.
- Is there a formal District GOG for Fire Police, identifying when/where they can respond, radio designations, Class B uniform allowance, etc? Commissioner Buckley has a draft and will go over it at the GOG Committee Meeting on February 15, 2017.
- What are we doing about gear replacements? Station 37 has 16 sets of gear that are 7+ years old, including 10 sets that are 10+ years old. We also have sets of gear that are in need of repair or replacement, but we do not have adequate supplies of spare gear that is within date limits. (*Refer to Commissioner Nuara's report*).
- Requesting permission from the Board to take the ladder truck to the Somerville St. Patrick's Parade in March. Commissioner Nuara said that would be fine and asked other Chiefs if they planned on attending the Parade as well, stated that they need to have at least one ladder truck left in town.

Chief Mike Murphy – Fire Company #38

Drills: Carbon Monoxide, Electrical, HVAC Drill will be held on February 27, 2017 at 7:30 pm

Hose Line Operations Drill will be held on March 27, 2017 at 7:30 pm @ the Academy.

- Sent a list to Chief Fire Marshal Weniger for an order of replacement ponies lines for all apparatus.
- Any thoughts about the letter sent to the Commissioners regarding the recruitment? Commissioner Nuara will set a date to get together and discuss this.

Captain Randy Coddington, Jr. – Fire Company #48 - Neshanic

Drills: RIC Awareness Drill will be held on February 15, 2017 at Station 32.

New Air Pack Training (if salesman follows through) on February 16, 2017.

Yearly Safety Walk Through of the Verizon Facility will be held on February 21, 2017.

- Need to get another copy of the signed contract from the Commissioners. Please email to Chief Crisafulli.

Hillsborough Rescue Squad:

- No report.

PUBLIC

- Commissioner Nuara announced that Station 38 will be holding their Annual Fish Dinner on Friday, March 10, 2017 (*Attachment – Flyer*).

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Vatter to adjourn the meeting at 9:21 p.m. Roll call vote: All approved.**

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners

BV/jhb
Attachments