

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

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CLOSED SESSION MEETING

OCTOBER 10, 2017

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Closed Session Meeting on Tuesday, October 10, 2017 at 8:56 p.m. in the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon Jr., Commissioner John Lazorchak, Commissioner Pat Buckley and Commissioner Mike Carone. John Sheridan, OEM, Dan Kazar, EMT, Rich Vondensteinen, EMT, Michael Calabrese, EMT and Suzanne DeMaio, EMT.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

CORRESPONDENCE

The first portion of the meeting was discussion with the EMS Committee.

The following items were discussed:

1. Chief Fire Marshal Weniger told the EMS Committee members that he needs to keep a copy of all certificates in the Fire Safety Office. Objective is to have all those certificates by January, 2018.
2. Dan Kazar spoke about an online data base scheduling program.
3. Chief Fire Marshal Weniger spoke about postings that been made on Social Media. Only about half is the truth and a lot of exaggerations.
 - Closed Sessions are subject to posting on the Fire Safety Website.
4. Rich Vondensteinen stated that they are still willing to take this on, but wanted to verify that they have a total commitment from the Board to move forward with starting the EMS?
 - Board responded that they are committed and the EMS will be under the Hillsborough Fire District and will report directly to Chief Fire Marshal Weniger.
 - Commissioner Nuara stated that County has a Rehab Policy and he will take a look at it.

5. The plan is to:

- Phase 1– Standby's.
 - o Initial startup would be with Rehab and medical monitoring.
 - Will see how this goes. Possibly other EMS services sometime in the future.
 - Will work with Fire Chiefs on how EMS will work.
- Commissioner Nuara said this needs to be done one step at a time.
- Rich Vondensteinen felt that they could be ready to start up within the next month or so, and be totally set up and going by January, 2018.
- Commissioner Nuara said that a Resolution will be drafted by Attorney Braslow for bringing EMS under the Hillsborough Fire District. This will be announced at the November Regular Meeting on November 14, 2017.
- The Committee will be meeting the first Wednesday of every month at Station 37.
 - o Chief Fire Marshal Weniger will attend the meetings.
 - o Will continue to build the group.
- Commissioner Nuara said that they are still working on finding a place for storing the Ambulances.
- Looking into getting some gear back from the Rescue Squad.
 - o Rich Vondensteinen said that the members of the Group still have some gear and should be good to at least start out.

Once discussion regarding EMS concluded, the EMS Committee departed from the meeting and the following was discussed by the Commissioners:

1. Station 37 – Rack Request:

- Discussed that Station 37 is requesting a work table on wheels.
- Chief Fire Marshal Weniger will look further into this and will discuss further at the November 7, 2017 Work Meeting.

2. Wildwood Convention – Dinner Allotment:

- As discussed at the October 5, 2017 Work Meeting, a receipt was submitted for dinner during the Wildwood Convention which was over the allotted amount.
- Commissioner Buckley spoke with Member Ted McCullum, Station 37 and got a list of 37 Members that attended the Wildwood Convention.

- Chief Fire Marshal Weniger said that there originally was a policy for \$32.00/member.
 - o Will look up Federal numbers.
- It was agreed that they will go ahead and pay this time, however a new policy needs to be put into place regarding meal allotment going forward.
 - o Chief Fire Marshal Weniger said that he will write a policy and have the Board review it.

ADJOURNMENT

There being no further comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Catrombon, Jr. to adjourn the meeting at 9:45 p.m. Roll call vote: All approved.**

Respectfully submitted,

John Lazorchak, Secretary
Hillsborough Township
Board of Fire Commissioners

JL/jhb