

**BOARD OF FIRE COMMISSIONERS  
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD  
HILLSBOROUGH, NJ 08844  
Hillsborough.firesafety@comcast.net**

**REGULAR MEETING**

SEPTEMBER 12, 2017

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, September 12, 2017 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon, Jr., Commissioner John Lazorchak, Commissioner Pat Buckley, and Commissioner Mike Carone. Also present were Fire Chiefs: Assistant Chief Tommy Lachowski, Fire Co. #1, Chief Rich Bartolucci, Fire Co. #2, Chief Mike Murphy, Fire Co. #3, Captain Randy Coddington, Jr. and Chief Fire Marshal Chris Weniger. Absent: Chief Dave Foelsch, Fire Co. #1 and Chief Kit Crisafulli, Neshanic Fire Co.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

**APPROVAL OF MINUTES**

**A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to approve the Regular Meeting minutes of August 8, 2017. Roll call vote: All approved.**

**A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Carone to approve the Closed Meeting minutes of August 8, 2017. Roll call vote: All approved.**

**A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve the Work Meeting minutes of September 7, 2017. Roll call vote: All approved.**

**TREASURER'S REPORT**

**AUGUST 31, 2017**

Checking Account Balance:	\$ 25,213.76
Savings Account Balance:	\$ 874,496.73
LOSAP	\$ 189,223.62
Capital Expense Account Balance:	\$ <u>950,113.97</u>
Total of all Accounts:	\$ 2,039,048.08

Expenditures for August, 2017: \$ 155,933.20

Amount to be transferred to  
Checking from Savings \$ 150,000.00

**A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Carone to approve the Treasurer's Report. Roll call vote: All approved.**

### **CORRESPONDENCE**

Commissioner Nuara read the list of incoming correspondence consisting of:

1. Monthly Fire Reports (*On file in the Fire Safety Office*).
2. Fire Safety Out-of-Service Schedule (*Attachment*).
3. Letter from Millstone Valley Fire Department – Re: Mutual Aid (*Attachment*).
4. Resolution – Audit.

### **MONTHLY FIRE REPORTS**

Commissioner Nuara read the monthly fire reports for August, 2017.

### **FIRE REPORTS**

	<b>ALARMS</b>	<b>MAN HRS.</b>	<b>YTD ALARMS</b>	<b>YTD MAN HRS.</b>	<b>DRILLS</b>	<b>MAN HRS.</b>	<b>YTD DRILLS</b>	<b>YTD MAN HRS.</b>
<b>#1</b>	36	190.2	207	1,035.9	2	48	11	484.0
<b>#2</b>	53	374.2	389	2,652.5	5	156.2	23	1,196.2
<b>#3</b>	23	122.7	141	942.1	2	111.5	13	647.0
<b><u>Neshanic</u></b>	19	75.0	121	488.6	4	188.0	16	541.3

### **CHIEF FIRE MARSHAL'S REPORT**

Chief Fire Marshal Chris Weniger reported the following:

1. A Swift Water Technician and Refresher Class will be held on October 14 & 15, 2017. Currently have 11 people taking the Technician Class and 26 people taking the Refresher Class. If anyone that has not taken a Swift Water Technician Class then they must attend both dates, otherwise

they only need to attend on October 15, 2017. Saturday, October 14, 2017 the class will be held a ½ day at Station 37 and a ½ day at the YMCA pool. Sunday, October 15, 2017 class will be held at Scudders Mill location. Commissioner Nuara asked if we will be taking all the boats from all three companies. Chief Fire Marshal Weniger will check into that.

2. Fire Prevention Week is scheduled for October 9, 2017 through October 14, 2017 and may extend past that day. A schedule and more information will be sent out next week.
3. A bill was signed into the law authorizing moving Fire District elections to November. This will begin in 2019. Fire District Ops will be in November and budget will no longer be put out to the public to vote as long as it is under Capital. No special ballot will be needed as long as it is under 2% Capital. This will need to be discussed further with Attorney Braslow and then discussed with the Commissioners.
4. The ambulance for Rehab repairs is in progress. Need some guidance from the Commissioners on the upgrades and how much money for lettering, etc.
5. A second request letter was sent to Hillsborough Rescue Squad to return Fire District equipment. Still have not received any response. This has been turned over to Attorney Braslow to handle going forward. Attorney Braslow said that a response from the squad was the equipment was donated to them, however, now that the Fire District is doing extrication, they will need that equipment.
6. New fire code updates are taking place currently and in the near future. Every business in the township is required to have carbon monoxide detectors. Fees will be increasing as this will be more work for the Fire Safety personnel.
7. Somerville has requested to use our Smoke Trailer on October 12, 2017. We can drop it off and pick it up if that is ok with the Commissioners? Commissioners responded yes.
8. VA Tower Update on the VHF and Simulcast Radio System:
  - a. Water tower will be coming down as they need to make room for parking lots, etc.
  - b. A lattice tower will be put at the back part of the Fire Academy and will have room for us on that County tower. Will be working with the County to make that happen.
  - c. County upgraded back up capabilities will be more than in the past. Anticipate that this will be an extremely slow process.
9. The Rehab Ambulance and Rescue Truck are now under our insurance.
10. The current XTS radios that we have in the mobiles will end in 2020. Motorola will not be capable of anymore software upgrades. Everyone will need to upgrade to APX 700 mh, current 4HF. This will be an extremely expensive upgrade and will exceed over \$1,000,000.00. Radios will still exist, however, the problem will be the reliability. The Board and I have been talking and we may need to phase in radios as the budget allows. Can keep bay stations with old radios until they phase out. Will be looking at grants.
11. Reminder that in 2020 Air Pack (Bottles) will need upgraded. We have 120 bottles that cost \$900.00 each.

## APPARATUS – EQUIPMENT REPORT

### Assistant Chief Tommy Lachowski of Fire Company #1 reported the following:

CAR 36-1: Mileage – 44,209  
Running board lights are falling off. Unknown if scheduled for repair.

CAR 36-2: No issues reported.

ENGINE 36: Rear driver lights were repaired.  
Parking lights were repaired.  
Check engine light was repaired.  
Ladder rack was repaired.

LADDER 36: Out of service at First Priority for 3 weeks to a month.

TENDER 36: LED side warning lights were replaced.  
Deck gun module was replaced.  
Radio speaker was replaced.  
Long list of other issues that need to be fixed (On the Fire Safety Log).

BRUSH 36: Tire and rim was replaced.  
Scene lights were installed.

BRUSH 36-2: No issues reported.

RESCUE 36: Moved from Station 37.

RANGER 36: No issues reported.

MARINE 36: No issues reported.

Small Equipment: 1 saw repaired.  
1 meter repaired.  
1 water suit out for repair.

### Chief Rich Bartolucci of Fire Company #2 reported the following:

CAR 37-1: Mileage – 12,250  
Running Board Lights are on order.

CAR 37-2: No issues reported.

ENGINE 37: A/C compressor is on order.

ENGINE 37-2: Kussmaul Charger was replaced.

TOWER  
LADDER 37: Bucket only moves on high idle. First Priority will evaluate.

BRUSH 37: No issues reported.  
BRUSH 37-2: No issues reported.  
MINI PUMPER 37: No issues reported.  
RESCUE 37: Moved to Station 36.  
HEAVY RESCUE 37: Brakes were replaced.  
PM Service completed.  
All lights were repaired.  
Broken leaf springs were replaced.  
Body insulation was replaced.  
Small Equipment: 1 SCBA was repaired.  
2 saws were repaired.

**Chief Mike Murphy of Fire Company #3 reported the following:**

CAR 38-1: Mileage – 31,080  
Lights are not turning on. Was checked by Radio Repair.  
CAR 38-2: A lot of repairs have been done.  
ENGINE 38: No issues reported.  
LADDER 38: 1<sup>st</sup> slide out tray on driver's side is not operating correctly.  
Hydraulic fluid leak was checked and unable to find source. Will be returning to check this again.  
TENDER 38: No issues reported.  
BRUSH 38: No issues reported.  
RESCUE 38: No issues reported.  
MARINE 38: No issues reported.  
Small Equipment: 2 SCBA's were repaired.  
1 saw was repaired.  
1 gas meter was repaired.  
Fire com head set is out for repair.  
Chain saw is out for repair.  
K-12 saw is out for repair.  
Repairing or replacing failed hose.  
Are we expecting a portable Hurst unit and tool?

Car 38-2 has had a lot of repairs done in the past 2 months, costing \$700.00. Is Board willing to pay towards some of the repairs? Commissioner Nuara spoke about budget and all that will be coming up in the next few years. Will look into this further.

Asked what to do with the hose that failed. Commissioner Nuara said that Station 36's hose was under warranty. Chief Fire Marshal Weniger said he will check with Fire Marshal Giordano and report back.

**Captain Randy Coddington, Jr. of Neshanic Volunteer Fire Company reported the following:**

CAR 48: Mileage – No report.  
No issues reported.

ENGINE 48-4: No issues reported.

ENGINE 48-5: No issues reported.

TENDER 48: No issues reported.

BRUSH 48: No issues reported.

MINI PUMPER 48: No issues reported.

Small Equipment: Extrication tools have been placed on 48-5 and this will be the first response truck for extrication calls.

**R&R COMMITTEE UPDATE**

FAP:

- No report.

Signal 100 Team:

- No report.

Advertising:

- Chief Murphy mentioned that we need volunteers to help with ideas on how to advertise for Firefighters needed. Some suggestions that were made:
  - o Signs on 206 – Billboards
  - o Sign in front of Station 37
  - o Sign at Town Hall
  - o High School Career Night (Speak to Board of Ed)
  - o Advertise in Company mailers
  - o Menus at Diner & possibly other places
- Chief Murphy asked for Commissioner Nuara to set a date to have a meeting with the 3 Chiefs.

**APPROVAL TO PAY CLAIMS LIST 2017- 09**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
09/12/2017	22219	Amazon.com	17-535-order no 111-3964254-1811434	\$ 39.95
09/12/2017	22220	AMWELL AUTO & TIRE CENTER	17-539-Invoice no 146808	\$ 128.24
09/12/2017	22221	APPROVED FIRE PROTECTION	17-542-Invoice no IN00007922	\$ 819.10
09/12/2017	22222	BILL SHAFFER	17-544-	\$ 31.77
09/12/2017	22223	CONTINENTAL FIRE & SAFETY INC.	17-548-Invoice no G3476	\$ 594.00
09/12/2017	22224	ELECTRONIC MEASURMENT LABS INC.	17-552-Invoice no 49705	\$ 284.00
09/12/2017	22225	First Priority Emergency Vehicles	17-554-Invoice no 14045/14057	\$ 829.24
09/12/2017	22226	FLEMINGTON DEPT STORE	17-555-Invoice no 56479	\$ 69.00
09/12/2017	22227	HILLSBOROUGH FIRE CO.#1	17-491	\$ 15,632.00
09/12/2017	22228	HILLSBOROUGH FIRE CO.#2	17-492	\$ 15,632.00
09/12/2017	22229	JOANN BULLOCK	17-611	\$ 261.00
09/12/2017	22230	Johnson, Ken	17-564-	\$ 141.10
09/12/2017	22231	MIKE MURPHY	17-574	\$ 42.90
09/12/2017	22232	MINERVA CLEANERS	17-570-Invoice no 474-75	\$ 615.00
09/12/2017	22233	MOORE MEDICAL CORP.	17-572-Invoice no 99584480	\$ 30.61
09/12/2017	22234	NEW JERSEY FIRE EQUIPMENT COMPANY	17-577-Invoice no 54698/ 54794	\$ 110.00
09/12/2017	22235	Petner, Lynn	17-568-	\$ 49.00
09/12/2017	22236	SKYLANDS FIRE EQUIP.	17-585-Invoice no 9182	\$ 350.00
09/12/2017	22237	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-583-Invoice no 12333	\$ 600.00
09/12/2017	22238	AMWELL AUTO & TIRE CENTER	17-540-Invoice no 146980	\$ 110.41
09/12/2017	22239	First Priority Emergency Vehicles	17-556- Invoice no 13907/13927	\$ 4,327.08
09/12/2017	22240	FLEMINGTON DEPT STORE	17-557-Invoice no 56437	\$ 108.00
09/12/2017	22241	HILLSBOROUGH FIRE CO.#1	17-529	\$ 58.24
09/12/2017	22242	MIKE MURPHY	17-575-	\$ 10.90
09/12/2017	22243	MINERVA CLEANERS	17-571-Invoice no 474-74	\$ 147.00
09/12/2017	22244	SKYLANDS FIRE EQUIP.	17-588-Invoice 9100	\$ 3,595.19
09/12/2017	22245	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-584-Invoice no 12334	\$ 650.00
09/12/2017	22246	The Roman Gourmet	17-597	\$ 57.27
09/12/2017	22247	First Priority Emergency Vehicles	17-559-Invoice no 13773/13531	\$ 844.69
09/12/2017	22248	MIKE MURPHY	17-608	\$ 91.90
09/12/2017	22249	SKYLANDS FIRE EQUIP.	17-589-Invoice 9101	\$ 14,570.28
09/12/2017	22250	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-586-Invoice no 12306	\$ 3,000.00
09/12/2017	22251	The Roman Gourmet	17-598	\$ 114.05
09/12/2017	22252	MIKE MURPHY	17-610	\$ 54.47
09/12/2017	22253	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-592-Invoice 12297	\$ 1,400.00
09/12/2017	22254	The Roman Gourmet	17-600	\$ 118.76
09/12/2017	22255	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-593-Invoice no 12295	\$ 650.00
09/12/2017	22256	ACCESS HEALTH SYSTEMS	17-532-Invoice no 19836	\$ 38.00
09/12/2017	22257	ALERT-ALL CORPORATION	17-533-Invoice no 217080483	\$ 3,616.00
09/12/2017	22258	ALLEGRO ENTERPRISES INC	17-537-Invoice no 934528	\$ 15.50
09/12/2017	22259	Amazon.com	17-536-order no 111-0249704-0577806	\$ 120.00

09/12/2017	22260	AMWELL AUTO & TIRE CENTER	17-541-Invoice no 146999	\$ 815.33
09/12/2017	22261	ANGELOS PIZZA	17-612	\$ 149.00
09/12/2017	22262	APPROVED FIRE PROTECTION	17-543-Invoice no IN00007515/ IN00007516/ IN00007514	\$ 251.10
09/12/2017	22263	Auto Plus	17-534-Invoice no-045539722	\$ 98.22
09/12/2017	22264	BILL SHAFFER	17-545	\$ 30.96
09/12/2017	22265	CHARLES BONNELL	17-546	\$ 149.80
09/12/2017	22266	COMCAST	17-547-Account no 8499052800046635 17-550-Invoice no 37397/ 37399/ 37408/ 37409	\$ 175.98
09/12/2017	22267	COMMUNICATION SPECIALIST, INC		\$ 598.00
09/12/2017	22268	CONTINENTAL FIRE & SAFETY INC.	17-549-Invoice no G3907	\$ 365.00
09/12/2017	22269	CREATIVE VISUAL	17-551-Invoice no 210992	\$ 170.97
09/12/2017	22270	ELECTRONIC MEASUREMENT LABS INC.	17-553-Invoice no 49705	\$ 284.00
09/12/2017	22271	FAIL SAFE INC.	17-558-Invoice no INV-005617	\$ 14,662.80
09/12/2017	22272	Fail Safe Testing	17-530-Invoice no INV-005625	\$ 5,509.35
09/12/2017	22273	First Priority Emergency Vehicles	17-561-Invoice no 13644/13692	\$ 754.00
09/12/2017	22274	FLEMINGTON DEPT STORE	17-560-Invoice no Inv 56085	\$ 839.69
09/12/2017	22275	FRED & VACHINO & SONS, INC	17-487 - Invoice 731039	\$ 969.98
09/12/2017	22276	Grainger	17-562-Invoice no 9518829040	\$ 22.64
09/12/2017	22277	HILLSBOROUGH FIRE CO.#1	17-531	\$ 495.82
09/12/2017	22278	HILLSBOROUGH FIRE CO.#3	17-493	\$ 15,632.00
09/12/2017	22279	JOANN BULLOCK	17-613	\$ 11.76
09/12/2017	22280	Johnson, Ken	17-609	\$ 480.15
09/12/2017	22281	JUST SUBS	17-563	\$ 37.20
09/12/2017	22282	LAKE SMALL ENGINE REPAIR	17-565-Invoice no 56242/56244	\$ 93.61
09/12/2017	22283	Lenny's Pizza	17-567	\$ 163.00
09/12/2017	22284	MIKE MURPHY	17-614	\$ 43.45
09/12/2017	22285	MINERVA CLEANERS	17-573-Invoice no 474-73	\$ 396.25
09/12/2017	22286	MOORE MEDICAL CORP.	17-616	\$ 18.90
09/12/2017	22287	NESHANIC VOL.FIRE CO.	17-504	\$ 13,750.00
09/12/2017	22288	NEW JERSEY FIRE EQUIPMENT COMPANY	17-579-Invoice no 54843/ 54738	\$ 3,570.91
09/12/2017	22289	NIC Group, Inc.	17-576-Invoice no 10496	\$ 812.50
09/12/2017	22290	NJ- IAAI	17-578- Invoice 2017-STC-15	\$ 300.00
09/12/2017	22291	OES Global, Inc.	17-580-Invoice no 14887	\$ 81.19
09/12/2017	22292	Packet Media, LLC	17-581-Invoice no 300350250	\$ 91.14
09/12/2017	22293	PERFUMERY SOLUTIONS, LLC	17-618	\$ 265.83
09/12/2017	22294	Petner, Lynn	17-569-Invoice no 17-207894519	\$ 188.61
09/12/2017	22295	RICHARD M. BRASLOW ESQ.	17-607-Invoice 19054	\$ 70.00
09/12/2017	22296	RWJ Physician Enterprise, PA	17-582-Invoice no 12115290	\$ 155.00
09/12/2017	22297	SCREEN STYLES	17-596-Invoice 80135	\$ 633.75
09/12/2017	22298	SKYLANDS FIRE EQUIP.	17-590- Invoice 9061	\$ 7,910.04
09/12/2017	22299	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-594-Invoice no 12296	\$ 350.00
09/12/2017	22300	SOMERSET COUNTY VEHICLE MAINTENANCE		\$ 1,924.28
09/12/2017	22301	STAPLES CREDIT PLAN	17-587-Acct 601110004128302	\$ 447.96
09/12/2017	22302	Stewart's Towing	17-591-Invoice no 27629	\$ 125.00
09/12/2017	22303	SUPLEE, CLOONEY & COMPANY	17-595	\$ 6,600.00
09/12/2017	22304	TASC FIRE APPARATUS, INC	17-599-Invoice 10785	\$ 375.00

09/12/2017	22305	The Lincoln National Life Insurance Co.	17-566-Invoice no IN46801-7864	\$ 1,250.00
09/12/2017	22306	The Roman Gourmet	17-617	\$ 194.40
09/12/2017	22307	Tractor Supply	17-601- Invoice 200112207	\$ 24.47
09/12/2017	22308	UPS	17-604-Invoice 2Y327/ 02Y347/ 02Y337	\$ 40.12
09/12/2017	22309	VERIZON	17-603-Acct 9083690609 114 37 Y	\$ 60.00
09/12/2017	22310	VERIZON WIRELESS	17-602-Invoice 9791033318	\$ 909.12
09/12/2017	22311	Witmer Public Safety Group, Inc.	17-605-Invoice 1798376	\$ 640.00
09/12/2017	22312	Zygmunt Orłowski	17-606-Invoice 20170516-2/20170516-1/ 20161006-1/20170516-3	\$ 908.29
09/12/2017	22313	Amazon.com	17-528 - Order 111-588342-3192242	\$ 79.98
				<u>\$ 55,933.20</u>

**A motion was made by Commissioner Carone, seconded by Commissioner Lazorchak to approve the Claims List 2017-09. Roll call vote: All approved.**

**A motion was made by Commissioner Buckley, seconded by Commissioner Carone to approve to pay the Claims List 2017-09. Roll call vote: All approved.**

**APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2017-09**

**A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Lazorchak to approve the transfer of funds in the amount of \$150,000.00 from savings account to checking account. Roll call vote: All approved.**

**COMMISSIONERS' REPORTS**

**Commissioner Nuara:**

Contracts:

- No report.

Budget:

- No report.

Specifications, Special Bids and Acquisitions:

- No report.

### New Apparatus:

- No report.

### Other:

- Our condolences to Chief Fire Marshal Weniger on the death of his father.
- Trailer Valet for Station 36:
  - o A motion was made by Commissioner Nuara, seconded by Commissioner Lazorchak to approve the purchase of a Trailer Valet for Station 36. Roll call vote: All approved.
- Cribbing for Station 36:
  - o A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the purchase wood for Cribbing for Station 36. Roll call vote: All approved.
- Shed to House Ranger for Station 36:
  - o A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve the purchase of a Shed to House the Ranger at Station 36. Roll call vote: All approved.
- Rescue 36 Cascade System:
  - o Rescue 36 was brought to the Municipal Building tonight so the Commissioners could look at the Cascade System.
  - o Chief Fire Marshal Weniger will find out if the air system can be taken back to the Vendor.
  - o To upgrade the Air System the cost would be \$14,000.00.
  - o Decision will be made once we hear back from Chief Fire Marshal Weniger.

### **Commissioner Catrombon, Jr.:**

#### Radios & Pagers:

- No report.

#### Grants:

- No report.

Apparatus/Equipment Maintenance:

- No report.

Air Packs & Air Bottle Testing:

- No report.

Other:

- High rise pack for all three Hillsborough Fire Companies.

**Commissioner Lazorchak:**

Insurance:

- No report.

Medical (Physicals):

- A couple physicals are still coming in.

Fit Testing:

- Dates have been set up with all the Hillsborough Fire Companies for Fit Testing (*Attachment*).

**Commissioner Buckley:**

Bureau of Fire Operations:

- No report.

OEM:

- No report.

GOG's:

- Fire Police GOG:
  - o Draft was sent out for comments.

- Would like to finalize and adopt at the October Regular Meeting.
  
- Incident Rehabilitation GOG:
  - Was updated.
  - On hold.
  
- Signal 100 Team GOG:
  - On hold.
  
- Polaris Ranger GOG-3:
  - Was removed.

Accident/Injury – Workman's Compensation:

- No report.

Gear Cleaning & Repair:

- No report.

OSHA:

- No report.

District Drills:

- Hunterdon County is no longer offering out of county contract classes. Instructors are working on a work-around through a private training company to offer the district the course. Dates will be announced once I have the proposal. They will run the class for Station 36 as they were already committed.

Training:

- Air Consumption Rate Training:
  - All firefighters need this testing.
    - Mandated.
    - 90% complete.
    - Please check rosters and get me names of those still needing the testing.
    - Will send out a letter.

- Bailout Initial Training:
  - Scheduled for Saturday, September 16, 2017 at 8:00 am at the Academy.
    - There will be members from other companies attending.
    - Opened class up to the County.
    - Will go to Station 36 on Thursday, September 14, 2017 at 7:30 pm to get everyone from Hillsborough companies and Neshanic set up and ready for Saturday.
  
- Officer Training:
  - Have submitted the courses we need to schedule through the Academy.
    - Officer 1:
      - 3 Members signed up.
    - Building Construction:
      - 7 Members signed up.
      - 1 day class (8 hours).
      - Dates available: 10/7, 10/15 and 10/22.
    - Strategy & Tactics:
      - 5 Members signed up.
      - 2 day class (16 hours).
      - Dates available: 10/28-29, 11/11-12 and 11/18-19.
    - Safety Officer:
      - 6 Members signed up.
      - 1 day class.
      - Have call in to Dwayne for dates.
  
- Basic Truck Operations Class:
  - Scheduled for Monday, October 16 & Wednesday, October 18, 2017.
  - Will be held at Station 38 from 6:30 pm to 8:30 pm.

**Commissioner Carone:**

Audit:

- No report.

LOSAP:

- No report.

Bills with Vouchers:

- No report.

Budget:

- Still working on Budget.
- No extra money.

Inventory:

- No report.

**CHIEF'S REPORTS**

**Assistant Chief Tommy Lachowski - Fire Company #36:**

Drills: Disability Awareness Drill will be held on September 21, 2017 at 7:00 pm at Station 36.

Man vs Machine Drill is rescheduled and will be held on September 30, 2017 at Station 36.  
All District Rescue Techs are welcome to attend.

Live Burn Drill – Will be scheduled for the end of October. Will have more information.

- Ranger shed has been delivered and installed. Final pad will be poured tomorrow for the trailer access. Commissioner's agreed to assistance for our company for this shed once it was installed. What documentation do they need from us? Commissioners need to have Voucher with receipt and a separate check will be issued.

- Power washer died. Multiple repairs have been made and we have been advised the repair will be more than a new unit. Have 3 quotes under \$500.00. **A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Carone to approve the purchase of a power washer. Roll call vote: All approved.**
- Follow up to Firefighter Guzy's email proposal for a District Rescue Committee. Commissioner Nuara said that he sent an email to Firefighter Guzy.

### **Chief Rich Bartolucci – Fire Company #37**

Drills: High-Rise Operations and Claremont Towers Overview Drill was held on September 5, 2017 at 7:00 pm at Station 37.

High-Rise Operations / Search and Rescue Drill will be held on September 19, 2017 at 7:00 pm at the Academy.

Disability Awareness Drill will be held on September 21, 2017 at 7:00 pm at Station 36.

Walk through at Claremont towers to be determined. Need to set date with Fire Marshal Office and Building Management.

- Had a very productive trip to Pierce in Wisconsin for the pre-construction meetings for Tower Ladder 37. There will be a 13 week build time and is expected to be delivered in March, 2018.

### **Chief Mike Murphy – Fire Company #38**

Drills: Propane Fires Drill will be held on September 25, 2017 at 7:30 pm at the Academy.

Annual Bailout Refresher Course will be held on October 9, 2017 at Station 38.

Phase 5 Drill will be held on October 30, 2017 at 7:30 at the Academy.

### **Captain Randy Coddington, Jr. – Fire Company #48 - Neshanic**

Drills: Fire Flow Burn Drill will be held on September 26, 2017 at 7:30 pm at Station 48.

- Have 3 members taking the Bailout Class. Are the packs at the Academy? Commissioner Buckley said that those members can go to Station 36 on September 16, 2017 at 7:30 pm to get set up for the class. He also mentioned they will need harness for each member attending. Captain Coddington, Jr. said he was not sure if they had enough. Chief Murphy said he may have 2 or 3 old ones and will let him know.

**OEM:**

- No report.

**POLICE:**

- No report.

**PUBLIC**

- No report.

**ADJOURNMENT**

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Catrombon, Jr. to adjourn the meeting at 9:16 p.m. and continue in a Closed Meeting.**

Respectfully submitted,

John Lazorchak, Secretary  
Hillsborough Township  
Board of Fire Commissioners

JL/jhb  
Attachments