

**BOARD OF FIRE COMMISSIONERS  
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD  
HILLSBOROUGH, NJ 08844  
Hillsborough.firesafety@comcast.net**

**REGULAR MEETING**

**MARCH 21, 2017**

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, March 21, 2017 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon, Jr., Commissioner John Lazorchak, Commissioner Pat Buckley, and Commissioner Mike Carone. Also present were Fire Chiefs: Chief Dave Foelsch, Fire Co. #1; Chief Rich Bartolucci, Fire Co. #2, Chief Mike Murphy, Fire Co. #3, Chief Kit Crisafulli, Neshanic Fire Co.; and Chief Fire Marshal Chris Weniger.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

**APPROVAL OF MINUTES**

**A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Carone to approve the Regular Meeting minutes of February 14, 2017. Roll call vote: All approved.**

**A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to approve the Work Meeting minutes of March 9, 2017. Roll call vote: All approved.**

**Oath of Office to the newly elected Fire Commissioner:**

John Lazorchak read the Oath of Office and was sworn in as a Commissioner.

**2017 Election Results:      *(Attachment)***

Commissioner Nuara read the 2017 Election Results.

**Candidates: Elect one Fire Commissioner for a 3 Year Term:**

**VOTE FOR ONE**

**THREE YEAR TERM**

**John Lazorchak**

**Votes = 218**

**Bill Woodruff**

**Votes = 170**

Write in:

David Gwin

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**Question #1:** Shall the Board of Fire Commissioners of the Township of Hillsborough, County of Somerset, be authorized to fix, determine and certify to the tax assessor of the Township of Hillsborough, the amount of **\$2,436,144.00** as and for the current expense to be raised for the ensuing year, including Apparatus & Equipment, Housing, Insurance, Uniform Fire Code, Neshanic Contract, Administrative Expenses, Contingencies and Appropriations for Fire Company #1, #2 and #3?

**YES: 326      NO: 78**

**Question #2:** Shall the Hillsborough Board of Fire Commissioners be authorized to spend not in excess of **\$1,250,000.00** for the purchase of a ladder tower truck for Station 37 in 2018?

**YES: 299      NO: 101**

**Question #3:** Shall the Hillsborough Board of Fire Commissioners be authorized to spend not in excess of **\$75,000.00** for the purchase of new turnout gear in 2018?

**YES: 330      NO: 70**

**Question #4** Shall the Commissioners of Fire District 1, in the Township of Hillsborough, County of Somerset, be authorized to amend the previously established length of Service Award Program (LOSAP) for the benefit of the volunteer firefighters pursuant to the following terms and conditions?

1. The LOSAP Program shall be amended so that the CPI cost of living increases be authorized retroactively from the date of initial approval of the LOSAP Program and the cost of living adjustment shall continue to be made on an annual basis.

**YES: 316      NO: 85**

**Election of Officers:**

**Chairman – Commissioner Charlie Nuara**

(Duties: Contracts, Budget, Specifications & Bids Acquisitions)

**Vice Chairman – Commissioner John Catrombon, Jr.**

(Duties: Radios & Pagers, Apparatus & Equipment Maintenance, Air Bottle & Air Pack Testing, Grants)

**Secretary – Commissioner John Lazorchak**

(Duties: Regular Meeting Minutes, Work Meeting Minutes, Closed Session Minutes, Physicals, Insurance, Fit tests)

**Treasurer – Commissioner Michael Carone**

(Duties: Audit, LOSAP, Bills with Vouchers, Budget, Inventory, Insurance)

**Safety Officer – Commissioner Buckley**

(Duties: OEM & Bureau of Fire Operations Representative, Accident/Injuries, Gear Cleaning, Repair & Purchase, GOG's, OSHA Requirements)

## CORRESPONDENCE

Commissioner Nuara read the list of incoming correspondence consisting of:

1. Resolutions: *(On file in the Fire Safety Office and on the Fire Safety Website)*

2017-01A Designation of Attorney Richard M. Braslow, Esq. for the 2017- 2018 Year.

**A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Buckley to approve Resolution 2017-01A. Roll call vote: All approved.**

2017-01B Designation of Attorney Richard M. Braslow, Esq. for the 2017- 2018 Year.

**A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Buckley to approve Resolution 2017-01B. Roll call vote: All approved.**

2017-02 Designation of Appointment of Auditor Supley, Clooey and Company for the

2017- 2018 Year. **A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve Resolution 2017-02. Roll call vote: All approved.**

2017-03 Designation of PNC Bank for General Operating Funds/ of Cash Management.

**A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve Resolution 2017-03. Roll call vote: All approved.**

2017-04 Designate the Second (2<sup>nd</sup>) Tuesday of the Month as the Regular Meeting Schedule with the meeting to be held in the Hillsborough Township Municipal Building Multi-Purpose Room for 2017- 2018 Year.

**A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Buckley to approve Resolution 2017-04. Roll call vote: All approved.**

2017-05 Designation of Official Newspaper (Hillsborough Beacon, Courier News and Star Ledger) for Publication for the 2017- 2018 Year.

**A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve Resolution 2017-05. Roll call vote: All approved.**

2017-06 Designation Surety Bonding for all Commissioners for the 2017- 2018 Year.

**A motion was made by Commissioner Nuara, seconded by Commissioner Buckley to approve Resolution 2017-06. Roll call vote: All approved.**

2017-07 Authorizing Approval and Payment of Claims for Approval 2017-2018.

**A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve Resolution 2017-07. Roll call vote: All approved.**

2017-08 Authorizing Advertisement for Various Fire Equipment and Supplies.

**A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Buckley to approve Resolution 2017-08. Roll call vote: All approved.**

Designation of the Fire Chief or in his absence an Assistant Chief designated by the Chief, as Official Fire Company Representative to the Commissioner's Monthly Meetings.

2017-002 Authorizing Disposal of Personal Property of VHF Radio's *(List Attached)*. **A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Carone to approve Resolution 2017-002. Roll call vote: All approved.**

2017-003 Authorizing Disposal of Personal Property of Outdated Fire Hose. **A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to approve Resolution 2017-003. Roll call vote: All approved.**

2017-004 Authorizing Disposal of Personal Property of Six Turnout Coats and Pants. **A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Carone to approve Resolution 2017-004. Roll call vote: All approved.**

2017-005 Authorizing Disposal of Personal Property of Outdated Turnout Gear (28 Coats, 22 Pants). **A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to approve Resolution 2017-005. Roll call vote: All approved.**

2. Treasurer's Report
3. Monthly Fire Reports (*On file in the Fire Safety Office*).
4. Fire Safety Out-of-Service Schedule (*Attachment*).

### **TREASURER'S REPORT**

**FEBRUARY 28, 2017**

Checking Account Balance:	\$ 20,229.16
Savings Account Balance:	\$ 634,054.61
LOSAP:	\$ 201,484.07
Total of all Accounts:	\$ 1,805,546.60
Expenditures for February, 2017:	\$ 136,794.78
Amount to be transferred to Checking from Savings:	\$ 109,000.00
Amount to be transferred to Checking from LOSAP:	\$ 27,500.00

**A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the Treasurer's Report. Roll call vote: All approved.**

### **MONTHLY FIRE REPORTS**

Commissioner Nuara read the monthly fire reports for February, 2017.

## FIRE REPORTS

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	15	110.6	48	314.1	0	0	2	165.00
#2	28	146.5	112	926.5	2	95.0	6	434.1
#3	10	55.5	40	348.5	2	142.0	5	316.5
<b>Neshanic</b>	10	36.1	33	134.7	1	30.0	4	120.1

## CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. Put out sale bids for the Skid Unit for 37's Deuce. Received one bid for \$2,975.00. Recommend we continue to try to sell and sign up on GOV BIDS, before we settle. Does the Board have a minimum dollar amount? The Board will discuss and let Chief Fire Marshal Weniger know.
2. Attended the "After the Fire Program" at Hillsborough High School today, March 21, 2017. This was their 2<sup>nd</sup> Annual program, and over 600 seniors attended. The 90 Minute Program actually lasted for 3 hours, as there was a lot of participation. They are booking the date for 2018. Would like to invite the Chiefs to attend next year.
3. Another good portion of 3" hose was donated to Wyalusing Pennsylvania Fire Department. Will do another Resolution. **A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Carone Authorizing Disposal of Personal Property of 3" hose to the Wyalusing Pennsylvania Fire Department. Roll call vote: All approved.**
4. Received a letter from Rebecca Balaguer, Student Assistance Counselor, Hillsborough High School asking for a donation for the "Every 15 Minutes" Program. Would the Board consider making a \$500.00 donation as done in the past? **A motion was made by Commissioner Buckley, seconded by Commissioner Carone to approve to have a donation of \$500.00 to the "Every 15 Minutes" Program. Roll call vote: All approved.**
5. We are continuing with the remodeling of the Fire Safety Office. Painting has been done, the carpets have been cleaned, etc. for little to no money.
6. Ordered the inserts for the Scott masks. Would like to confirm that we will continue to use Dr. Tarbell as our Eye Doctor. Board replied that we will continue to utilize Dr. Tarbell. Will contact Chief Bartolucci when the lenses come in.
7. Gave an update on the Simulcasting.

8. The seal went bad on Station 37's ladder truck. It will now leak water, however, it can still be used. This will be a gigantic job and very expensive to have repaired. The pump would need to be removed from the truck and would cost around \$10,000.00. The Board needs to discuss what they would like to do.
9. First Priority will start the annual maintenance on all apparatus. They will begin at Station 36 and will continue at the other companies over the next couple weeks.
10. Received information from M&W regarding the future of pads where buildings were at the VA Depot. They will be replacing with one big building which will be 400,000 square feet of warehouse. The water tower will need to be removed. Have started to do research to look for towers to utilize. Will talk to the VA, and with County about back up. Will also speak with the Police to see what they will be doing, as they are on the same tower.
11. Got informed that the Hillsborough By-Pass project is still happening. Expecting a 2-1/2 year completion date.

### **APPARATUS – EQUIPMENT REPORT**

**Chief Dave Foelsch of Fire Company #1 reported the following:**

CAR 36: Mileage – 41,195  
No issues reported.

CAR 36-2: No issues reported.

ENGINE 36: No issues reported.  
New Engine 36 is in service. Factory Rep training was done – approximately a 6 hour class. Members are being moved through the process weekly.

LADDER 36: Master intake needs to be replaced at First Priority.  
New cross lay covers were ordered to replace the damaged ones.

TENDER 36: New ldh discharge valve was ordered.  
Auto eject was repaired.

BRUSH 36: Rear compartment hinge is rusting and closures need to be installed. New hinge is on order. Unknown on the timeframe.

BRUSH 36-2: Brakes were repaired.

RESCUE 36: No issues reported.

MARINE 36: No issues reported.

Small Equipment: 1 saw was repaired.  
1 pump was repaired.  
2 bottles were replaced (1 from damage, 1 from age).

**Chief Rich Bartolucci of Fire Company #2 reported the following:**

CAR 37: Mileage – 8,590  
No issues reported.

CAR 37-2: No issues reported.

ENGINE 37: No issues reported.

ENGINE 37-2: Air pressure gauge is not working.

TOWER  
LADDER 37: Front strobe was repaired.

BRUSH 37: Out of service.

BRUSH 37-2: No issues reported.

MINI PUMPER 37: Pump was repaired.  
Rear box and step were installed.  
Rear lighting was upgraded.  
Air temperature monitor was installed.

SUPPORT 37: No issues reported.

Small Equipment: Jaws cutters (Hurst) are out for repair.  
2 extinguishers were filled.

**Chief Mike Murphy of Fire Company #3 reported the following:**

CAR 38: Mileage – 25,785  
No issues reported.

CAR 38-2: No issues reported.

ENGINE 38: Brake noise was checked and no issue found.

LADDER 38: Tank water gauge is not working.  
Driver's seat air ride switch is not working.

TENDER 38: Front end was aligned.  
2 recalls were repaired.  
Air horns were repaired.

BRUSH 38: No issues reported.

RESCUE 38: No issues reported.

MARINE 38: No issues reported.

Small Equipment: Boat was repaired.  
Stokes basket is out of service.  
2 bottles of hydro were tested.

**Chief Kit Crisafulli of Neshanic Volunteer Fire Company reported the following:**

CAR 48: Mileage – No report.  
No issues reported.

ENGINE 48-4: No issues reported.

ENGINE 48-5: Came back from being out of service and may possibly be going out of Service as a problem arose again tonight.

TENDER 48: No issues reported.

BRUSH 48: No issues reported.

MINI PUMPER 48: No issues reported.

Small Equipment: Took delivery of the new MSA air packs. (This is how it was stated on Kits report)?

**R&R COMMITTEE UPDATE**

FAP:

- Joann Bullock will work with Lynn Petner in the near future to go through the list of businesses in the township, so that the FAP List can be updated.

Signal 100 Team:

- In process of scheduling a Team Meeting for April.

**APPROVAL TO PAY CLAIMS LIST 2017- 03**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/00/1900	21791	CHARLIE NUARA	17-105	\$ 49.84
03/14/2017	21792	CONTINENTAL FIRE & SAFETY INC.	17-108 - Invoice G1748	\$ 170.00
03/14/2017	21793	CORPORATE GRAPHICS INC.	17-106 - Invoice 31879	\$ 55.00
03/14/2017	21794	EMERGENCY SERVICES MARKETING CORP. INC.	17-118	\$ 810.00
03/14/2017	21795	First Priority Emergency Vehicles	17-125 - Invoice 11064	\$ 1,494.95
03/14/2017	21796	FLEMINGTON DEPT STORE	17-029 - Invoice 52657	\$ 1,500.00
03/14/2017	21797	HILLSBOROUGH FIRE CO.#1	17-132	\$ 275.00
03/14/2017	21798	HILLSBOROUGH FIRE CO.#2	17-133	\$ 205.90



03/14/2017	21799	JOANN BULLOCK	17-175	\$ 52.44
03/14/2017	21800	LAKE SMALL ENGINE REPAIR	17-044 - Invoice 55693	\$ 153.98
03/14/2017	21801	MIKE MURPHY	17-141	\$ 113.40
03/14/2017	21802	Packet Media, LLC	17-151 - Invoice 300310924	\$ 204.66
03/14/2017	21803	RICHARD M. BRASLOW ESQ.	17-152 - Invoice 18600	\$ 187.00
03/14/2017	21804	RWJ Physician Enterprise, PA	17-154 - Invoice 12113720, 12113780, 12113790	\$ 785.00
03/14/2017	21805	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-156 - Invoice 12001	\$ 200.00
03/14/2017	21806	CHRISTOPHER WENIGER	17-111	\$ 145.00
03/14/2017	21807	CONTINENTAL FIRE & SAFETY INC.	17-114 - Invoice G1449	\$ 140.00
03/14/2017	21808	First Priority Emergency Vehicles	17-127 - Invoice 11014, 11013	\$ 4,628.29
03/14/2017	21809	FLEMINGTON DEPT STORE	17-123 - Invoice 53324	\$ 243.00
03/14/2017	21810	RWJ Physician Enterprise, PA	17-155 - Invoice 11368750, 11919800	\$ 280.00
03/14/2017	21811	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-158 - Invoice 11963	\$ 250.00
03/14/2017	21812	FLEMINGTON DEPT STORE	17-128 - Invoice 52711	\$ 106.00
03/14/2017	21813	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-159 - Invoice 11964	\$ 500.00
03/14/2017	21814	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-162 - Invoice 11940	\$ 65.00
03/14/2017	21815	ALLEGRO ENTERPRISES INC	17-101 - Invoice 932823	\$ 6.00
03/14/2017	21816	AMWELL AUTO & TIRE CENTER	17-100 - Invoice 143732	\$ 89.56
03/14/2017	21817	Auto Plus	17-098 - Invoice 045520130	\$ 47.62
03/14/2017	21818	AUTO ZONE	17-099	\$ 167.31
03/14/2017	21819	BILL SHAFFER	17-103	\$ 69.16
03/14/2017	21820	BLUE RIBBON AWARDS INC.	17-104 - Invoice 16971	\$ 87.50
03/14/2017	21821	BRUCE VATTER	17-102	\$ 3,000.00
03/14/2017	21822	CAMMPS HARDWARE & LAWN PRODUCTS	17-109 - Invoice 15759	\$ 1,122.95
03/14/2017	21823	CENTRAL JERSEY NURSERIES	17-110 - Invoice 34917-2	\$ 44.31
03/14/2017	21824	CHARLIE NUARA	17-107	\$ 3,000.00
03/14/2017	21825	CHRISTOPHER WENIGER	17-113	\$ 90.82
03/14/2017	21826	COMCAST	17-124 - Account 8499 05 280 0046635	\$ 180.00
03/14/2017	21827	COMMUNICATION SPECIALIST, INC	17-112 - Invoice 36632, 36631	\$ 391.00
03/14/2017	21828	CONTINENTAL FIRE & SAFETY INC.	17-115 - Invoice G1421	\$ 53.82
03/14/2017	21829	CORPORATE GRAPHICS INC.	17-116 - Invoice 31923	\$ 80.50
03/14/2017	21830	DAVID FOELSCH	17-120	\$ 16.99
03/14/2017	21831	DOLORES FAMIGLIETTA	17-122	\$ 105.00
03/14/2017	21832	DOUGLAS FAMIGLIETTA	17-121	\$ 105.00
03/14/2017	21833	EDWARD KOVACH	17-117	\$ 37.40
03/14/2017	21834	ELECTRONIC MEASUREMENT LABS INC.	17-119 - Invoice 48840	\$ 284.00
03/14/2017	21836	FF1 Professional Safety Services	17-173 - Invoice 118670	\$ 2,760.50
03/14/2017	21837	FireCompanies.com	17-126 - Invoice 0013662-72	\$ 979.88
03/14/2017	21838	First Priority Emergency Vehicles	17-130 - Invoice 10948, 10956, 10949	\$ 2,547.65
03/14/2017	21839	FLEMINGTON DEPT STORE	17-129 - Invoice 53039	\$ 56.00
03/14/2017	21840	HILLSBOROUGH FIRE CO.#1	17-134	\$ 15,632.00
03/14/2017	21841	HILLSBOROUGH FIRE CO.#2	17-135	\$ 15,632.00
03/14/2017	21842	HILLSBOROUGH FIRE CO.#3	17-131	\$ 15,632.00
03/14/2017	21843	Innovative Products, Inc.	16-731 - Invoice 4074	\$ 1,259.89
03/14/2017	21844	JOANN BULLOCK	17-178	\$ 351.00
03/14/2017	21845	JOHN NOVAK	17-097	\$ 138.07

03/14/2017	21846	JOHN CATROMBON	17-174	\$ 3,000.00
03/14/2017	21847	LAKE SMALL ENGINE REPAIR	17-140 - Invoice 55739, 55740	\$ 272.29
03/14/2017	21848	Liberty Transport & Storage, Inc.	17-139	\$ 312.75
03/14/2017	21849	LINCOLN FINANCIAL ADVISORS	17-138	\$ 27,500.00
03/14/2017	21850	Mark Powell Painting	17-144	\$ 1,700.00
03/14/2017	21851	MIKE MURPHY	17-143	\$ 72.15
03/14/2017	21852	Motorola Solutions, Inc.	17-145 - Invoice 41232300	\$ 430.00
03/14/2017	21853	NESHANIC VOL.FIRE CO.	17-147	\$ 13,750.00
03/14/2017	21854	NEW JERSEY FIRE EQUIPMENT COMPANY	17-148 - Invoice 53405, 53292, 53323	\$ 433.90
03/14/2017	21855	NIC Group, Inc.	17-146 - Invoice 10151	\$ 1,281.25
03/14/2017	21856	Packet Media, LLC	17-179 - Invoice 300312746	\$ 20.46
03/14/2017	21857	PATRICK BUCKLEY	17-149	\$ 3,000.00
03/14/2017	21858	PERFUMERY SOLUTIONS, LLC	17-180	\$ 155.83
03/14/2017	21859	PETER CARONE	17-096	\$ 3,000.00
03/14/2017	21860	Petner, Jim	17-137	\$ 150.00
03/14/2017	21861	Pizzaia, Judith	17-136	\$ 105.00
03/14/2017	21862	RICHARD M. BRASLOW ESQ.	17-153 - Invoice 18680	\$ 85.00
03/14/2017	21863	RWJ Physician Enterprise, PA	17-172 - Invoice 12113820	\$ 645.00
03/14/2017	21864	Shred-It USA	17-161 - Invoice 8121790092	\$ 615.09
03/14/2017	21865	SOMERSET COUNTY BOARD OF ELECTIONS	17-157	\$ 36.60
03/14/2017	21866	SOMERSET COUNTY EMER. SERV. TRAINING{2}	17-168 - Invoice 12011	\$ 300.00
03/14/2017	21867	SOMERSET COUNTY VEHICLE MAINTENANCE	17-164 - Invoice 213	\$ 1,879.82
03/14/2017	21868	STAPLES CREDIT PLAN	17-160	\$ 542.08
03/14/2017	21869	VERIZON	17-166 - Account 908 369-0609 114 37Y	\$ 50.00
03/14/2017	21870	VERIZON WIRELESS	17-165 - Invoice 9780390636	\$ 770.17
03/14/2017	21871	Whitney, Stella	17-163	\$ 105.00
				<b>\$136,794.78</b>

**A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve the Claims List 2017-03. Roll call vote: All approved with the exception of 17-105, 17-107, 17-174, 17-149, and 17-096.**

**A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve to pay the Claims List 2017-03. Roll call vote: All approved.**

#### **APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2017-03**

**A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Buckley to approve the transfer of funds in the amount of \$109,000.00 from savings account to checking account. Roll call vote: All approved.**

**A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Buckley to approve the transfer of funds in the amount of \$27,500.00 from LOSAP account to checking account. Roll call vote: All approved.**

## COMMISSIONERS' REPORTS

### Commissioner Nuara:

#### Contracts:

- No report.

#### Budget:

- No report.

#### Specifications, Special Bids and Acquisitions:

- No report.

#### New Apparatus:

- No report.

#### Other:

- Boat Trailer:
  - o Gave paperwork including invoice and pictures of trailer to Chief Fire Marshal Weniger. Cost is \$12,248.50.
- Station 37 Ladder Truck:
  - o Chief Bartolucci submitted specifications to the Board for a new ladder truck. The Board would like to proceed and get paperwork started. Total cost is \$1,269,271.00, delivered price, with a 10-12 month time frame for delivery. **A motion was made by Commissioner Nuara, seconded by Commissioner Catrombon, Jr. to approve to approve the purchase of a new ladder truck in the amount of \$1,269,271.00 for Station 37. Roll call vote: All approved.**
  - o Will need a voucher submitted for the Work Meeting on April 6, 2017.
  - o Will need to advertise.
- Station 36's Old Pumper Truck:
  - o The Board decided to put Station 36's old pumper truck out to auction.
  - o Chief Fire Marshal Weniger stated that there is a fire company interested, and he is waiting to hear back from them. If this falls through we could use GOV BID. Chief Fire Marshal Weniger will keep Commissioner's updated.

- Recruitment & Retention Meeting:
  - o Need to set a date with the Chiefs for the Recruitment and Retention. Chiefs stated they will figure out a date for a meeting. Chief Foelsch will set it up.
- Officer Qualifications:
  - o Left Officer qualifications information for the Chiefs. Please make sure members moving up in 2018 are qualified.

### **Commissioner Catrombon, Jr.:**

#### Radios & Pagers:

- No report.

#### Grants:

- No report.

#### Apparatus/Equipment Maintenance:

- No report.

#### Air Packs & Air Bottle Testing:

- No report.

### **Commissioner Lazorchak:**

#### Insurance:

- No report.

#### Medical (Physicals):

- Saturday, March 11, 2017 was the last Saturday available for physicals. There will be no additional Saturday hours.
- Approximately 25-30 members have already had physicals.
- There are still openings available for April 1, 2017. After that, appointments can be made during regular business hours. Please schedule physicals promptly to avoid delays.
- Chief Foelsch said he was told by Primary Care that there is a 2-3 month wait if members try to schedule on their own. Commissioner Lazorchak will speak with Terry at Primary Care about this.

Fit Testing:

- No report.

**Commissioner Buckley:**

Bureau of Fire Operations:

- No report.

OEM:

- No report.

GOG's:

- The following GOG's have been revised and the Board will need to approve: *(Attached and On file in on the Fire Safety Website)*.
  - o GOG #7 – Officer Qualifications: **A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to approve GOG #7 – Officer Qualifications. Roll call vote: All approved.**
  - o GOG #1 – Apparatus Protocols: **A motion was made by Commissioner Buckley, seconded by Commissioner Nuara to approve GOG #1 – Apparatus Protocols. Roll call vote: All approved.**
  - o GOG #21 –Turnout Gear Inspection: **A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve GOG #21 – Turnout Gear Inspection. Roll call vote: All approved.**

Accident/Injury – Workman's Compensation:

- No report.

Turnout Gear:

- No report.

OSHA:

- No report.

District Drills:

- Solicit Chiefs for a list of drills to be used as District Drills.

### Training:

- Air Consumption Rate Training:
  - o Training is scheduled for March 28, 2017 at 7:00 pm at Station 37 for members that still need to be trained.
- Bailout Training (Initial & Refresher):
  - o Will be scheduled for a day(s) sometime in April.
- Monthly Drills by Station:
  - o Stations 36, 37 & 38 submitted a list of their drills. (*Attached*)
  - o Commissioner Nuara suggested to have a Water Rescue Drill.

### **Commissioner Carone:**

#### Audit:

- No report.

#### LOSAP:

- On Thursday, March 30, 2017 a Representative from Lincoln Financial will be at Station 36 at 7:00 pm. for any members that have questions and concerns about LOSAP and Social Security Benefits.
- Chiefs need to have any members that have not signed their LOSAP paperwork, to do so.

#### Bills with Vouchers:

- No report.

#### Budget:

- No report.

#### Inventory:

- No report.

## **CHIEF'S REPORTS**

### **Chief Dave Foelsch - Fire Company #36:**

Drills: RIT Awareness/Tool IS and Use Drill will be held on Thursday, March 23, 2017 at 7:00 pm at Station 36.

Phase 5 Drill will be held on Sunday, March 26, 2017 at 8:00 am – 12:00 pm at the Academy  
There is availability for members from other stations.

Building Construction Class will be held on April 23, 2017.

New Engine 36 will have familiarization and training all month.

- All hose has been changed and swapped out. Manville Fire Company came and took most of what we had stored outside. All new hose is in service on its respective apparatus. 1 pallet of hose remains outside by our shed.
- At the end of 2017, the Commissioners asked for any large ticket item purchases. We discussed and advised of a gear washer. Any movement with this? Information about Station 37's washer was to be provided to us, but we have not received yet. Have received 1 quote from the Xerox Washing Machine Representative. Station 38 has an extractor IS10 which was in the \$12,000.00 range. Board will discuss this further at the Work Meeting on April 6, 2017. Chief Fire Marshal Weiger will work with Chief Foelsch on this.

### **Chief Rich Bartolucci – Fire Company #37**

Drills: Downed Firefighter Removal/Rescue Mini-Drill was held on March 7, 2017 at 7:00 pm

Critique of the Millstone River Road Fire was held on March 9, 2017 at 7:00 pm

Live Burn Drill will be held on March 18, 2017 at the Hunterdon County Academy

- What about gear replacements? Gear for new members? Will need assistance with this.

### **Chief Mike Murphy – Fire Company #38**

Drills: Hose Line Operations Drill will be held on March 27, 2016 at the Academy

Live Burn Drill will be held on April 22, 2017 at the Hunterdon Fire Academy

Extraction Drill will be held on April 24, 2017 at the Academy

### **Chief Kit Crisafulli – Fire Company #48 - Neshanic**

Drills: Car Fires Drill will be held on March 21, 2017 at the Academy

Basic Firefighter Survival Drill will be held on April 18, 2017 at Whiton Road School

Advancing Hose Lines Drill will be held on May 30, 2017 at Whiton Road School

Oriented Search Drill will be held on June 20, 2017 – Location to be determined

**Hillsborough Rescue Squad:**

- No report.

**PUBLIC**

- Commissioner Nuara mentioned that Station 38 will be having a Golf Outing.
- Ron Campbell had several comments regarding radios and simulcast complaints. Chief Fire Marshal Weniger said he is handling this.

**ADJOURNMENT**

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Catrombon, Jr. to adjourn the meeting at 9:22 p.m. Roll call vote: All approved.**

Respectfully submitted,

John Lazorchak, Secretary  
Hillsborough Township  
Board of Fire Commissioners

JL/jhb  
Attachments