

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

WORK MEETING

February 9, 2017

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Work Session on Thursday, February 9, 2017 at 7:00 pm. In the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner Bruce Vatter, Commissioner Pat Buckley, and Commissioner Mike Carone. Absent: Commissioner John Catrombon Jr. Also in attendance were: Chief Dave Foelsch, Station 36, John Lazorchak, Station 48 and Bill Woodruff, Station 36.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

CORRESPONDENCE

Commissioners discussed the following:

1. Commissioner Nuara:

- LOSAP:

- o Reminded John Lazorchak about Neshanic LOSAP, John replied that it has been posted for a month at their Station.
- o Commissioner Carone said he feels that a lot of members do not fully understand LOSAP. Commissioner Vatter suggested that we have a representative from Lincoln come in and go over LOSAP and how it is done, and how they can make changes. This could be available for any firefighter to attend. Will look into this.

- Budget:

- o Sent all Commissioners the final breakdown of the 2017 Budget. Reviewed several changes that were made.

- Gear:
 - o Received the gear replacement list from Station 37. They will be needing 8 or 9 sets.
 - o Commissioner Carone will check into the gear inventory at Station 36. He will also speak with Chief Fire Marshal Weniger regarding turnaround time for getting gear and if we need to check into rentals in the meantime.

- Vehicles at Fire Scenes:
 - o Discussed the amount of vehicles that have been showing up at fire scenes. Will address this at the Regular Meeting on February 14, 2017.

- First Aid Supplies:
 - o Commissioner Vatter said that Station 37 had a drill and went through all their first aid supplies. He sent Commissioner Nuara a list of inventory that is needed for Station 37. He said that a lot of items are damaged or out of date. Commissioner Vatter said he will print some copies of the list.
 - o Commissioner Nuara brought up the liability of firefighters using first aid supplies and Commissioner Vatter mentioned that every one of the Hillsborough Fire Departments has an EMT/Firefighter Member that could use them.
 - o Commissioner Nuara said we will talk about the concerns at the Regular Meeting on February 14, 2017.

- I Am Responding:
 - o Asked everyone their thoughts on whether or not we should continue using "I Am Responding". Everyone felt that it is very useful and we should continue to use it. The cost is \$810.00/year.

- Elections:
 - o The elections will be held on Saturday, February 18, 2017 from 2:00 pm till 9:00 pm.

- Station 38 Fish Fry Dinner:
 - o Handed out the flyer for their Annual Fish Fry Dinner at Station 38.

2. Commissioner Catrombon, Jr.:

- Absent – No report.

3. Commissioner Vatter:

- Physical List for 2017:
 - o New physical list is ready for the incoming Commissioner.
 - o Spoke with Terry from Primary Care and I told her I would give her the new Commissioners contact information after the election.
 - o There will be only 2 Saturdays available for physicals this year.

4. Commissioner Buckley:

- New Member Requirements:
 - o Had discussion about new member requirements.
- GOG's:
 - o The next GOG Committee Meeting is scheduled for February 15, 2017.
 - o Mentioned that the Arbitration Committee consists of a Chief from each of the Hillsborough Fire Companies, the Fire Marshal and one Commissioner. Was asked by a Member of Station 48 why isn't there a representative from Station 48 on the Committee? The Board discussed that there will not be a member from Station 48 as they are contracted.
- Retired Bail Out RITS:
 - o Inquired if we still want to offer the retired Bail Out RITS to Station 48. They are 10 years old, but the argument is that they are still in good shape, but what about the risk and liability of them? It was agreed that we would still offer them to Station 48, however, it is up to them to set up a schedule for training.
- CEVO Class:
 - o Discussed setting up the next CEVO Class. Suggested that they need to go over details with the firefighters as well at the Class.

- Driver's Approved by Doctor:
 - o When going for yearly physicals, the Doctors only know that a driver only drives the apparatus. They do not know the other duties that go along with driving. Suggested making a video of what a driver does so that Doctors can get a better understanding when they are approving someone to be a driver. Commissioner Vatter said that it is a good idea, however, we need to have a form made as well. Commissioner Nuara said that we should meet with Doctors and go over this.
 - o It was also mentioned that anyone that has had surgery needs to be approved by our Doctor not just their own Doctor before returning to duty.
 - o Commissioner Buckley suggested we need to update the whole section of the form.

- Officer Qualifications:
 - o Need to make sure that all Officers are signed up in advance for necessary classes. Will bring this up to the Chiefs at the Regular Meeting on February 14, 2017.
 - o Added another paragraph challenge to the requirements.

- Air Consumption:
 - o Need to mention to Station 48 Chief that there are still firefighters that need to do the air consumption rate.

5. Commissioner Carone:

- Went through vouchers for January, 2017, and obtained Commissioners signatures.
- Has been hearing a lot of complaints from firefighters regarding John Sheridan being on fire scenes telling people what to do and not to do, etc. He is there for OEM and should not be giving orders to the firefighters, it is up to the Chief in Command. Commissioner Nuara said he will speak with John and address the issue, then he will speak with Gloria McCauly, as well.

6. Chief Dave Foelsch attended the meeting and discussed the following:

- New Truck Update:
 - o Total cost of truck is \$712,000.00. We got back \$11,020.00 back for penalties.
 - o Ordered \$8,000.00 of adapters, etc.
 - o First Priority is doing a phenomenal job with the work they are doing.
 - o Whatever surplus we don't need, can go back to them with no restocking fees.

- Still right where we need to be.
 - Would like to order a battery operated electrical fan. Submitted a quote. Commissioner Nuara said we will vote on this at the Regular Meeting on February 14, 2017.
- RIT Pack:
- The RIT pack on the Engine is showing its age, wear and tear. Would like to get a sister kit pack. Received a quote for \$3,252.60. Gave the quote to the Board. Will discuss this further.
- Class B Uniforms:
- Met with Firefighter I in reference with Class B uniforms. They sell a package equivalent to what we are currently spending. Package includes: 1 short sleeve shirt, 1 long sleeve shirt, 1 pair pants, 1 belt and 1 pair of boots which are all 511.
 - Will submit specification to Board once it is received.
 - Commissioner Buckley suggested that we look into Red Uniform Tailor (Bruce Klein) from Lakehurst as well.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Vatter to adjourn the meeting at 8:30 p.m. Roll call vote: All approved.**

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners

BV/jhb
Attachment

**WOODS ROAD FIRE COMPANY
HILLSBOROUGH # 3**



FISH DINNER BUFFET!

FRIDAY, MARCH 10, 2017

**BUFFET INCLUDES:
BAKED TILAPIA & FRIED COD FISH, FRIED CLAMS,
FRIED SHRIMP, CHICKEN FINGERS, PIEROGIES,
VEGETABLE MEDLEY, FRENCH FRIES, RICE,
HOMEMADE COLESLAW, SALAD , DESSERTS**

COFFEE-TEA-COLD DRINK

DINNER – 4:30 PM – 8:00 PM

**ADULTS: DINNER - \$ 13.00
SENIOR CITIZENS(62 AND UP): \$ 11.00
CHILDREN (5 to 12 years old) - \$ 9.00
CHILDREN 4 AND UNDER FREE**

**TICKETS SOLD AT THE DOOR
324 WOODS ROAD
HILLSBOROUGH, NJ
FIRE HOUSE PHONE: 908-359-3333**