

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

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WORK MEETING

NOVEMBER 3, 2016

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Work Session on Thursday, November 3, 2016 at 7:00 pm. In the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon Jr., Commissioner Bruce Vatter, Commissioner Pat Buckley, and Commissioner Mike Carone.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

CORRESPONDENCE

Commissioners discussed the following:

1. Commissioner Nuara:

- District Sweatshirts:

- We need to ask the Chiefs to get a final count and sizes for the sweatshirt order. Need to use the LOSAP list, as only members that will be receiving LOSAP are eligible to get a sweatshirt.

- Top 10 Responders:

- It was agreed that we will give the Top 10 responders from each fire company a \$100.00 gift card to Café Piazza. Will talk to them to arrange this.
- Top 10 responder list and pay-per-call is due by December 2, 2016.

- Boat Trailer:
 - o Received a letter and budget proposal from Chief Murphy requesting to purchase a boat trailer. The cost of the trailer is \$12,000.00. Station 38 has 2 boats at this time, do they need 2 boats? If not, maybe they should consider giving one to Station 37. Commissioner Vatter and Commissioner Buckley stated they have no room to store a boat at Station 37. This will be discussed further. All agreed to add the double trailer to next year's budget.

- Turnout Gear:
 - o Need to discuss this with the Chiefs at the Regular Meeting on Wednesday, November 9, 2016.

- Hose:
 - o Need to discuss this with the Chiefs at the Regular Meeting on Wednesday, November 9, 2016.

- Neshanic Fire Contract:
 - o Have not received the signed contract from Neshanic Fire. Need to discuss with Chief Crisafulli to get the signed contract to us.

2. Commissioner Catrombon, Jr.:

- Ladder Attachment:
 - o Showed a picture of the R.O.S. Platform ladder attachment. Asked if we would like to do a 30 day trial which would cost \$400.00. All agreed it is not necessary.

- Radio Equipment:
 - o Updated everyone on the status of the repeater system progress at the Depot building. Should we wait until the roof is completed to put in the equipment order? Commissioner Nuara said to go ahead and submit the order for the equipment and get the check printed so it is ready when needed.

- Station 37 Mini Pumper:
 - o Discussed and updated on what is going on. Chief Bartolucci is working with Chief Fire Marshal Weniger on the details for the pickup. Chief Fire Marshal Weniger is checking with Galveston Co-Op for pricing. Commissioner Buckley asked if it is possible to take the pump off of the Deuce and use. Commissioner Vatter said it is possible, however, there would be no advantage to do so due to the labor involved in taking it off. Commissioner Nuara said it may be cheaper to purchase a pump with skid. Commissioner Buckley asked why we did not duplicate Flagtown's truck. We could not duplicate their truck for the money allocated.

3. Commissioner Vatter:

- Physicals:
 - o Sent out the updated Physical List to the Chief's. Have not received any feedback.
- Class B Uniforms:
 - o Was asked during the Monthly Meeting at Station 37, if the Commissioners would consider paying for Class B Uniforms for Affiliate Members. Commissioner Nuara asked what Affiliate Members do for the Fire Company? Commissioner Vatter and Commissioner Buckley explained that they attend all meetings, are in charge of the House and Grounds and are Fire Police. It was agreed that we would pay for the uniforms with the requirement that they have their certification for Fire Police.
- Fit Testing:
 - o Fit testing is underway. A letter has been sent out to the Chiefs.

4. Commissioner Buckley:

- GOG Committee:
 - o The next GOG Committee Meeting is scheduled for November 15, 2016 at Station 37.
- Jeff Cool (FDNY) Presentation:
 - o Was very disappointed in the poor turn out, however, the presentation was very good.

- Officer Qualifications:
 - o Will discuss classes needed at the Regular Meeting on November 9, 2016.
 - o Feel we need more up to date classes and should have Firefighter 2 and Bailout.
 - o Will leave required classes the same for 2017.

- Turnout Gear:
 - o Asked the status of ordering turnout gear.
 - o Commissioner Nuara said that we have not received gear checks yet. Will follow up with Chief Fire Marshal Weniger about the checks as well as the requirements.
 - o Need to find out from each Station how many sets will be 10 years old in 2017. Budgeted \$19,000.00 in the beginning of 2016.
 - o Discussed donating old gear. This was brought up at the October Regular Meeting. Chief Fire Marshal Weniger was looking into this. Will bring this up again at the Regular Meeting on November 9, 2016.

- District Drills:
 - o There are no drills scheduled for the remainder of 2016. No drills have been planned for 2017. Have asked the Chief's for input numerous times. Will bring this up at the Regular Meeting on November 9, 2016.

- Air Consumption Rate:
 - o Stations 36 and 38 are 95% done. Will be willing to set something up at Station 37 for those who have not done this.

5. Commissioner Carone:

- Vouchers:
 - o Went through vouchers for October, 2016, and obtained Commissioners signatures.

- Budget:

- Distributed a copy of the budget. Reviewed and discussed each item on the budget.
- Commissioner Nuara said to get in touch with the State. The full budget needs to be submitted by December 20, 2016. Will work with Commissioner Nuara to finalize everything.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Vatter to adjourn the meeting at 9:14 p.m. Roll call vote: All approved.**

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners

BV/jhb