

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

REGULAR MEETING

JANUARY 10, 2017

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, January 10, 2017 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon, Jr., Commissioner Bruce Vatter, Commissioner Pat Buckley, and Commissioner Mike Carone. Also present were Fire Chiefs: Chief Dave Foelsch, Fire Co. #1; Chief Rich Bartolucci, Fire Co. #2, Chief Mike Murphy, Fire Co. #3, Deputy Chief John Lazorchak, Neshanic Fire Co.; and Chief Fire Marshal Chris Weniger. Absent: Chief Kit Crisafulli,

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Carone, seconded by Commissioner Buckley to approve the Regular Meeting minutes of December 13, 2016. Roll call vote: All approved.

A motion was made by Commissioner Buckley, seconded by Commissioner Carone to approve the Work Meeting minutes of January 5, 2017. Roll call vote: All approved.

A motion was made by Commissioner Carone, seconded by Commissioner Vatter to approve the Closed Meeting minutes of January 5, 2017. Roll call vote: All approved.

TREASURER'S REPORT

DECEMBER 31, 2016

Checking Account Balance:	\$ 25,801.77
Savings Account Balance:	\$ 1,648,199.88
LOSAP	\$ 323,903.62
Capital Expense Account Balance:	<u>\$ 949,669.49</u>
Total of all Accounts:	\$ 2,947,574.76
Expenditures for December, 2016:	\$ 1,014,292.02

Amount to be transferred to
Checking from Savings

\$ 1,014,000.00

A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to approve the Treasurer's Report. Roll call vote: All approved.

CORRESPONDENCE

Commissioner Nuara read the list of incoming correspondence consisting of:

1. Monthly Fire Reports (*On file in the Fire Safety Office*).
2. Fire Safety Out-of-Service Schedule (*Attachment*).

MONTHLY FIRE REPORTS

Commissioner Nuara read the monthly fire reports for December, 2016.

FIRE REPORTS

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	27	83.3	361	2693.1	0	0	0	1078.5
#2	55	349.6	663	9950.0	2	95.0	27	1451.0
#3	13	83.9	243	2342.5	1	70.0	17	1075.5
<u>Neshanic</u>	15	37.7	197	2368.7	1	9.9	21	661.0

YEAR-TO-DATE DISTRICT TOTALS = 1,464 Number of Incidents, 17,354.4 Man Hours

CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. Station 37 brush truck is in production. Everything is ordered, just waiting on chassis.
2. 12 Minitor IV pagers were donated to the East Millstone First Aid Squad.
3. The 2017 Bureau of Fire Operations schedule has been sent out.
4. Asked if the Chiefs could please provide an Officer List.
5. Tower 37 Ladder truck came back and then the fan blew up again and it broke out the radiator. Radiator has been fixed, however, they are waiting on the fan which could be 1-2 weeks.

APPARATUS – EQUIPMENT REPORT

Chief Dave Foelsch of Fire Company #1 reported the following:

CAR 36: Mileage – 40,087
Rear hatch switch was replaced.

ENGINE 36: No issues reported.

LADDER 36: Master intake needs to be replaced by First Priority.
New low beams were installed.

TENDER 36: Deck gun valve was repaired.

BRUSH 36: Broken fill valve was replaced.

BRUSH 36-2: Pump was repaired.

RESCUE 36: No issues reported.

MARINE 36: No issues reported.

Small Equipment: All gas meters were calibrated.
1 SCBA was repaired.
1 Extinguisher was recharged.

Chief Rich Bartolucci of Fire Company #2 reported the following:

CAR 37: Mileage – 7,523
No issues reported.

ENGINE 37: Mobile radio is out-of-service and was replaced with a temporary radio.
Remote head on pump panel is out-of-service.

ENGINE 37-2: Compartment struts were replaced.
Radio is out-of-service.
Pump packing was adjusted.
Windshield wipers are not working, there is an intermittent electrical problem with the wipers and lights.
Antifreeze is leaking from underside of apparatus, it is not happening all the time.
Gas meter is out-of-service due to a problem with the O2 sensor.

TOWER
LADDER 37: Out-of-Service.

BRUSH 37: Radios were removed.
Out-of-Service.

BRUSH 37-2: No issues reported.

MINI PUMPER 37: New tires were installed.
Pump is slow to start when cold. Is going out-of-service for repair when the ladder truck returns.

SUPPORT 37: Light tower was repaired.
Air system was refilled.
Gas key is out-of-service due to a programming error.

Small Equipment: 2 SCBA's were repaired.
2 Extinguishers were filled.
All gas meters were calibrated.

Chief Mike Murphy of Fire Company #3 reported the following:

CAR 38: Mileage – 24,850
Bug shield was replaced.
Running board light was replaced.

ENGINE 38: Q siren was repaired.

LADDER 38: Horn switch was repaired.
Clearance light lens were replaced.

TENDER 38: Electronic governor is on order. Was replaced on 1/10/17. Programming still needs work which will be done on 1/11/17.
Horn is not working.

BRUSH 38: No issues reported.
RESCUE 38: Waiting to be sent out for muffler repairs.
MARINE 38: Transom came dislodged from board and is out for repair.

Small Equipment: 2 SCBA's were repaired, 1 is out for repair.
Boat is out for repairs, will be back at the end of the month.
Chief 4's radio is out for repair.
All new 3" hose is on apparatus.

Deputy Chief John Lazorchak of Neshanic Volunteer Fire Company reported the following:

CAR 48: Mileage – No report.
No issues reported.

ENGINE 48-4: Operational, but will be out-of-service soon for tank repairs.

ENGINE 48-5: No issues reported.

TENDER 48: No issues reported.

BRUSH 48: No issues reported.

MINI PUMPER 48: No issues reported.

Small Equipment: All radios have been updated.
Reviewing equipment purchase for 2017.
Waiting for arrival of new MSA packs and bottles.

R&R COMMITTEE UPDATE

FAP:

- No report.

Signal 100 Team:

- Chief Murphy thanked the members of the Team that helped with food for the Year In Review in December.

APPROVAL TO PAY CLAIMS LIST 2017- 01

Date	Num	Name	Memo	Amount
12/10/2016	21478	ADAM CAPWELL	16-659	\$ 599.00
12/10/2016	21479	Bartok, Zachary	16-659	\$ 539.00
12/10/2016	21480	Berju, Ronald	16-659	\$ 395.00
12/10/2016	21481	BILL SHAFFER	16-659	\$ 599.00
12/10/2016	21482	CARL L. RAWLES	16-659	\$ 581.00
12/10/2016	21483	Clougher, Robert	16-659	\$ 599.00
12/10/2016	21484	Escamilla, Abel	16-659	\$ 413.00
12/10/2016	21485	Fратиanni, Nicholas	16-659	\$ 434.00
12/10/2016	21486	Gildea, Robert	16-659	\$ 437.50
12/10/2016	21487	Hiller, James	16-659	\$ 329.00
12/10/2016	21488	Ismaili, Sean	16-659	\$ 325.50
12/10/2016	21489	JAMES PATERNO	16-659	\$ 599.00
12/10/2016	21490	Jess, Thomas	16-659	\$ 469.00
12/10/2016	21491	Johnson, Chris	16-659	\$ 255.50
12/10/2016	21492	Johnson, Zachary	16-659	\$ 273.00
12/10/2016	21493	Kopec, E.	16-659	\$ 599.00
12/10/2016	21494	Kulcsar, Matt	16-659	\$ 441.00
12/10/2016	21495	MIKE PATTON	16-659	\$ 599.00
12/10/2016	21496	Nelson, Michael	16-659	\$ 599.00
12/10/2016	21497	NICHOLAS E SPECIALE	16-659	\$ 599.00
12/10/2016	21498	Pagano, Mark	16-659	\$ 392.00
12/10/2016	21499	Paterno, Shannon	16-659	\$ 231.00
12/10/2016	21500	RICH CRATER	16-659	\$ 507.50
12/10/2016	21501	RICHARD BARTOLUCCI	16-659	\$ 599.00
12/10/2016	21502	ROBERT MCDONNELL	16-659	\$ 434.00
12/10/2016	21503	ROBERT WIECENSKI	16-659	\$ 476.00
12/10/2016	21504	ROLLIN RATHBUN	16-659	\$ 599.00
12/10/2016	21505	Sauer, Brian	16-659	\$ 245.00
12/10/2016	21506	Shaffer, Thomas	16-659	\$ 599.00
12/10/2016	21507	TED Mc COLLUM	16-659	\$ 339.50
12/10/2016	21508	TONY BISIGNANO	16-659	\$ 234.50
12/10/2016	21509	Villalonga, S.	16-659	\$ 476.00
12/10/2016	21510	White, Oryan	16-659	\$ 388.50
12/13/2016	21450	ADAM ARMSTRONG	16-658	\$ 126.00
12/13/2016	21451	DAVID FOELSCH	16-658	\$ 402.50
12/13/2016	21452	ERIC REGIEC	16-658	\$ 283.50
12/13/2016	21453	GREG R. KANE	16-658	\$ 469.00
12/13/2016	21454	Guzy, Michael	16-658	\$ 245.00
12/13/2016	21455	Heider, Everett	16-658	\$ 343.00
12/13/2016	21456	Jandoli, Nick	16-658	\$ 248.50
12/13/2016	21457	JAY SPAGNUOLO	16-658	\$ 599.00
12/13/2016	21458	JEFF SINGER	16-658	\$ 381.50
12/13/2016	21459	JOHN NOVAK	16-658	\$ 343.00

12/13/2016	21460	JOSEPH GIARUSSO	16-658	\$,252.00
12/13/2016	21461	MARSHALL FARLEY	16-658	\$	122.50
12/13/2016	21462	MATT DE CICCO	16-658	\$	504.00
12/13/2016	21463	MICHELLE GOLDER	16-658	\$	336.00
12/13/2016	21464	NICHOLAS PATULLO	16-658	\$	553.00
12/13/2016	21465	NICHOLAS PERFETTE	16-658	\$	238.00
12/13/2016	21466	PETER CARONE	16-658	\$	227.50
12/13/2016	21467	Petner, Jim	16-658	\$	434.00
12/13/2016	21468	Riordan, William	16-658	\$	182.00
12/13/2016	21469	Rolle, Dorwin	16-658	\$	479.50
12/13/2016	21470	RYAN BUCKLEY	16-658	\$	189.00
12/13/2016	21471	Slinsky, Thomas	16-658	\$	150.50
12/13/2016	21472	STEPHEN ECKERT	16-658	\$	304.50
12/13/2016	21473	THOMAS LACHOWSKI	16-658	\$	455.00
12/13/2016	21474	TIM MURPHY	16-658	\$	210.00
12/13/2016	21475	TYLER RIORDAN	16-658	\$	357.00
12/13/2016	21476	Weiss, Scott	16-658	\$	441.00
12/13/2016	21477	WILLIAM WOODRUFF	16-658	\$	599.00
12/13/2016	21511	ADAM SANTOS	16-670	\$	91.00
12/13/2016	21512	Anagnostis, Steve	16-670	\$	112.00
12/13/2016	21513	ANDREW FINGERHUT	16-670	\$	101.50
12/13/2016	21514	Boland, Sean	16-670	\$	255.50
12/13/2016	21515	BRIAN NAGY	16-670	\$	213.50
12/13/2016	21516	CARMINE NUZZOLO	16-670	\$	196.00
12/13/2016	21517	CHARLIE NUARA	16-670	\$	385.00
12/13/2016	21518	CHRISTIAN FULMINO	16-670	\$	311.50
12/13/2016	21519	Constantino, Shawn	16-670	\$	168.00
12/13/2016	21520	DANIEL KAZAR	16-670	\$	364.00
12/13/2016	21521	DANIEL PANNUCCI	16-670	\$	94.50
12/13/2016	21522	DOUGLAS MILLER	16-670	\$	87.50
12/13/2016	21523	EDWARD KOVACH	16-670	\$	476.00
12/13/2016	21524	Glass-Hardenbergh, Alexander	16-670	\$	136.50
12/13/2016	21525	Hand, Matt	16-670	\$	112.00
12/13/2016	21526	Hodossy, Andrew	16-670	\$	115.50
12/13/2016	21527	JOHN CATROMBON	16-670	\$	266.00
12/13/2016	21528	JOHN CAUDA III	16-670	\$	126.00
12/13/2016	21529	Johnson, Ken	16-670	\$	553.00
12/13/2016	21530	Johnson, Walter	16-670	\$	150.50
12/13/2016	21531	KENNETH R WETZEL	16-670	\$	518.00
12/13/2016	21532	Klena, John	16-670	\$	157.50
12/13/2016	21533	MANFRED NOWACKI	16-670	\$	599.00
12/13/2016	21534	MARK BROWNLIE	16-670	\$	157.50
12/13/2016	21535	MICHAEL GUIRE	16-670	\$	182.00
12/13/2016	21536	MICHAEL LEMONIE	16-670	\$	227.50
12/13/2016	21537	MIKE MURPHY	16-670	\$	381.50
12/13/2016	21538	NICK GLASS-HARDENBERGH	16-670	\$	112.00
12/13/2016	21539	Nuara, Shane	16-670	\$	101.50

12/13/2016	21540	RICHARD CAMPBELL	16-670	\$ 182.00
12/13/2016	21541	RICK ARTZ	16-670	\$ 599.00
12/13/2016	21542	ROBERT FRANCOLINI	16-670	\$ 378.00
12/13/2016	21543	RONALD YODER	16-670	\$ 129.50
12/13/2016	21544	ROY HOROWITZ	16-670	\$ 392.00
12/13/2016	21545	SAM ROZYCKI	16-670	\$ 234.50
12/13/2016	21546	Santos, Andrew	16-670	\$ 136.50
12/13/2016	21547	SCOTT MULLER	16-670	\$ 252.00
12/13/2016	21548	SETH FREUND	16-670	\$ 185.50
12/13/2016	21549	Sherer, Edward	16-670	\$ 129.50
12/13/2016	21550	STEPHEN NAGY	16-670	\$ 213.50
12/13/2016	21551	TIM COYLE	16-670	\$ 574.00
12/13/2016	21552	Tom Marvits	16-670	\$ 238.00
12/13/2016	21553	TYLER SKOLNIK	16-670	\$ 21.00
12/13/2016	21554	Wells, Matthew	16-670	\$ 140.00
12/13/2016	21555	AMWELL AUTO & TIRE CENTER	16-719 - Invoice 142560	\$ 41.76
12/13/2016	21556	Cafe Piazza	16-655	\$ 515.00
12/13/2016	21557	CONTINENTAL FIRE & SAFETY INC.	16-709 - Invoice F4732	\$ 491.90
12/13/2016	21558	First Priority Emergency Vehicles	16-699	\$ 10,658.96
12/13/2016	21559	MIKE MURPHY	16-602	\$ 515.00
12/13/2016	21560	NEW JERSEY FIRE EQUIPMENT COMPANY	16-684 - Invoice 52682	\$ 1,288.00
12/13/2016	21561	Packet Media, LLC	16-680 - Invoice 300300637	\$ 27.90
12/13/2016	21562	SKYLANDS FIRE EQUIP.	16-660 - Invoice 8451	\$ 2,647.60
12/13/2016	21563	SOMERSET COUNTY EMER. SERV. TRAINING{2}	16-662 - Invoice 11558	\$ 500.00
12/13/2016	21564	THE PRINCETON PACKET INC.	16-707 - Account 3954037	\$ 50.93
12/13/2016	21565	CONTINENTAL FIRE & SAFETY INC.	16-711 - Invoice F5078	\$ 1,678.00
12/13/2016	21566	MIKE MURPHY	16-686	\$ 37.94
12/13/2016	21567	MINERVA CLEANERS	16-688 - Invoice 474-65	\$ 364.50
12/13/2016	21568	SKYLANDS FIRE EQUIP.	16-663 - Invoice 8434	\$ 5,375.00
12/13/2016	21569	SOMERSET COUNTY EMER. SERV. TRAINING{2}	16-667 - Invoice 11616	\$ 300.00
12/13/2016	21570	CONTINENTAL FIRE & SAFETY INC.	16-712 - Invoice F5278	\$ 125.00
12/13/2016	21571	SOMERSET COUNTY EMER. SERV. TRAINING{2}	16-668 - Invoice 11629,11619, 11607, 11596, 11602	\$ 1,025.00
12/13/2016	21572	CONTINENTAL FIRE & SAFETY INC.	16-714 - Invoice F5172	\$ 340.00
12/13/2016	21573	SOMERSET COUNTY EMER. SERV. TRAINING{2}	16-669 - Invoice 11761	\$ 150.00
12/13/2016	21574	CONTINENTAL FIRE & SAFETY INC.	16-713 - Invoice F4330	\$ 30,254.90
12/13/2016	21575	SOMERSET COUNTY EMER. SERV. TRAINING{2}	16-671 - Invoice 11560, 11559	\$ 1,000.00
12/13/2016	21576	CONTINENTAL FIRE & SAFETY INC.	16-716 - Invoice F5145	\$ 165.05
12/13/2016	21577	SOMERSET COUNTY EMER. SERV. TRAINING{2}	16-672 - Invoice 11662	\$ 750.00
12/13/2016	21578	CONTINENTAL FIRE & SAFETY INC.	16-717 - Invoice F5209	\$ 244.60
12/13/2016	21579	SOMERSET COUNTY EMER. SERV. TRAINING{2}	16-673 - Invoice 11647, 11695	\$ 800.00
12/13/2016	21580	SOMERSET COUNTY EMER. SERV. TRAINING{2}	16-674 - Invoice 11730, 11752, 11742, 11737	\$ 2,200.00
12/13/2016	21581	ACCESS HEALTH SYSTEMS	16-728 - Invoice 11/1, 11/7, 11/21/2016	\$ 12,700.00
12/13/2016	21582	ALLEGRO ENTERPRISES INC	16-734 - Account 003104	\$ 15.25
12/13/2016	21583	AMWELL AUTO & TIRE CENTER	16-720 - Invoice 142587	\$ 124.25
12/13/2016	21584	APPROVED FIRE PROTECTION	16-721 - Invoice I11613840	\$ 72.80

12/13/2016	21585	Auto Plus	16-718 - Invoice 04506697	\$ 202.24
12/13/2016	21586	Cafe Piazza	16-729	\$ 3 000.00
12/13/2016	21587	CHARLIE NUARA	16-373	\$ 150.00
12/13/2016	21588	CHRISTOPHER WENIGER	16-710	\$ 29.99
12/13/2016	21589	COMCAST	16-715 - Account 8499 05 280 0046635	\$ 180.00
12/13/2016	21590	COMMUNICATION SPECIALIST, INC	16-708 - Invoice 36329	\$ 225.00
12/13/2016	21591	CONTINENTAL FIRE & SAFETY INC.	16-740 - Invoice F4969	\$ 334.00
12/13/2016	21592	DANIEL KAZAR	16-706	\$ 100.77
12/13/2016	21593	DAVID FOELSCH	16-705	\$ 633.00
12/13/2016	21594	DIANNE RICCARDO	16-704	\$ 175.00
12/13/2016	21595	EDWARD KOVACH	16-703	\$ 500.00
12/13/2016	21596	ELECTRONIC MEASURMENT LABS INC.	16-702 - Invoice 48315	\$ 971.00
12/13/2016	21597	First Priority Emergency Vehicles	16-701	\$ 372.70
12/13/2016	21598	FLEMINGTON DEPT STORE	16-739 - Invoice 50330	\$ 54.00
12/13/2016	21599	Giordano, Ryan	16-678	\$ 1,000.00
12/13/2016	21600	Global Imports, Inc	16-594 - Invoice 386581	\$ 236.34
12/13/2016	21601	GREEN BROOK ELECTRONICS.	16-698 - Invoice 98977	\$ 358.00
12/13/2016	21602	HILLSBOROUGH FIRE CO.#1	16-694	\$ 15,632.00
12/13/2016	21603	HILLSBOROUGH FIRE CO.#2	16-696	\$ 15,575.00
12/13/2016	21604	HILLSBOROUGH FIRE CO.#3	16-695	\$ 15,575.00
12/13/2016	21605	HILLSBOROUGH RESCUE SQUAD	16-697 - Invoice 9046	\$ 140.00
12/13/2016	21606	JOANN BULLOCK	16-736	\$ 270.00
12/13/2016	21607	JOHN CAUDA III	16-693	\$ 113.39
12/13/2016	21608	LAKE SMALL ENGINE REPAIR	16-691 - Invoice 5545155450, 55449, 55453	\$ 1,974.36
12/13/2016	21609	MIDDLESEX COUNTY FIRE ACADEMY	16-687 - Invoice 16-1015	\$ 683.00
12/13/2016	21610	MIKE MURPHY	16-690	\$ 34.64
12/13/2016	21611	MINERVA CLEANERS	16-689 - Invoice 474-66	\$ 373.00
12/13/2016	21612	NESHANIC VOL.FIRE CO.	16-683	\$ 17,650.00
12/13/2016	21613	NEW JERSEY FIRE EQUIPMENT COMPANY	16-685 - Invoice 52614	\$ 169.90
12/13/2016	21614	Packet Media, LLC	16-681 - Invoice 300298376	\$ 24.18
12/13/2016	21615	Penguin Management, Inc.	16-682 - Invoice 42331	\$ 1,398.00
12/13/2016	21616	Pennsylvania Turnpike Commission	16-730	\$ 69.50
12/13/2016	21617	PERFUMERY SOLUTIONS, LLC	16-738	\$ 128.33
12/13/2016	21618	Petner, Lynn	16-692	\$ 94.00
12/13/2016	21619	RICHARD M. BRASLOW ESQ.	16-679 - Invoice 18439	\$ 187.00
12/13/2016	21620	ROLLIN RATHBUN	16-676	\$ 500.00
12/13/2016	21621	RWJ Physician Enterprise, PA	16-675 - Invoice 10590	\$ 255.00
12/13/2016	21622	SKYLANDS FIRE EQUIP.	16-733 - Invoice 8434	\$ 5,375.00
12/13/2016	21623	SOMERSET COUNTY EMER. SERV. TRAINING{2}	16-731 - Invoice 11762, 11635	\$ 600.00
12/13/2016	21624	SOMERSET COUNTY VEHICLE MAINTENANCE	16-666 - Invoice 192	\$ 2,127.67
12/13/2016	21625	STAPLES CREDIT PLAN	16-664 - Account 6011 1000 4126 124	\$ 842.41
12/13/2016	21626	STEPHEN ECKERT	16-665	\$ 500.00
12/13/2016	21627	THE PRINCETON PACKET INC.	16-732 - Account 3954037	\$ 50.93
12/13/2016	21628	Tractor Supply	16-657 - Account 6035 3012 0501 5538	\$ 47.97
12/13/2016	21629	UPS	16-656 - Invoice 000074Y02Y486	\$ 22.26
12/13/2016	21630	VERIZON	16-735 - Account 908 369-0609	\$ 50.00

12/13/2016	21631	VERIZON WIRELESS	16-654 - Invoice 9775372534	\$ 770.38
12/13/2016	21632	Witmer Public Safety Group, Inc.	16-653 - Invoice 1732566	\$ 58.00
				<u>\$ 89,510.30</u>

A motion was made by Commissioner Vatter, seconded by Commissioner Carone to approve the Claims List 2017-01. Roll call vote: All approved with the exception of Commissioner Catrombon, Jr. and Commissioner Nuara – 16-670.

A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to approve to pay the Claims List 2017-01. Roll call vote: All approved.

APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2017-01

A motion was made by Commissioner Vatter, seconded by Commissioner Carone to approve the transfer of funds in the amount of \$1,014,000.00 from savings account to checking account. Roll call vote: All approved.

COMMISSIONERS' REPORTS

Commissioner Nuara:

Contracts:

- No report.

Budget:

- Read the Resolution to Adopt the Temporary 2017 Fire District Budget (*Attachment*). **A motion was made by Commissioner Vatter, seconded by Commissioner Catrombon, Jr. to approve the Resolution # to Adopt the Temporary 2017 Fire District Budget. Roll call vote: All approved.**
- Read the Resolution #2017-13 to Authorize the Budget Transfers and/or Encumbrances Relative to 2016 Budget (*Attachment*). **A motion was made by Commissioner Buckley, seconded by Commissioner Vatter to approve the Resolution #2017-13 to Authorize the Budget Transfers and/or Encumbrances Relative to the 2016 Budget. Roll call vote: All approved.**

Specifications, Special Bids and Acquisitions:

- No report.

New Apparatus:

- No report.

Other:

- Would like to thank all Officers and Firefighters for their services in 2016 ad for a good year.
- Station 48:
 - o Need the LOSAP #'s. Cannot submit in February as they have to be posted for 30 days prior, so will have to wait until March to send out.
- After the Budget passes, some adjustments will need to be made to LOSAP. This will need to be a special question.
- Drivers, please not lights and sirens for Co calls. Calm down and slow down, especially during rush hour. Take it easy, everyone needs to get to and from scenes safely.

Commissioner Catrombon, Jr.:

Radios & Pagers:

- No report.

Grants:

- No report.

Apparatus/Equipment Maintenance:

- No report.

Air Packs & Air Bottle Testing:

- No report.

Other:

- Would like to remind everyone to please take extra caution with their speed, road conditions and other vehicles when responding in the ice and snow.

Commissioner Vatter:

Insurance:

- No report.

Medical (Physicals):

- Final Physical Roster:
 - o A final Physical Roster was sent to Lynn in Fire Safety. (*On file in Fire Safety Office*)
- 2017 Physicals:
 - o Board made the decision that all firefighters in the District must go to Primary Care for their annual physical in order to maintain proper and consistent records. No one will be able to use their own physician for an annual firefighter physical.
 - o Went to Primary Care and spoke with Terry regarding physicals for this year. Suggested we set up 2 Saturdays.
 - o Terry said she will have a meeting with the staff on Monday, January 9, 2017 to discuss the Fire Company Physicals and will try to get back to me by Tuesday, January 10, 2016. Still have not heard back from her, so I will let everyone know.
 - o In 2016, 7 members went to their own doctor for physicals. The Board's concern is that they are receiving letters back that everyone is fine and our concern is they may not be, as their own doctors don't know all the details of firefighting. Commissioner Nuara stated if anyone has any issues to contact him directly.
 - o Primary Care keeps all District Records for continuity.
 - o Commissioners will pay for anyone who needs a stress test and chest x-ray. Members had concerns about payment of any other tests that may be needed and out of pocket expenditures.

Fit Testing:

- No report.

Commissioner Buckley:

Bureau of Fire Operations:

- The Chiefs were asked to submit a minimum 3 month look ahead for drills so all district members have the opportunity to participate.

OEM:

- No report.

GOG's:

- Chiefs asked to select 2 members to participate on the committee.
- Next GOG Meeting will be held on February 8, 2017 at Station 37 at 7:00 pm.

Accident/Injury – Workman's Compensation:

- No report.

Gear Cleaning & Repair:

- No report.

OSHA:

- No report.

District Drills:

- Solicited Chiefs to send me a list of drills to be used as District Drills.

Training:

- Where are the companies with their Firefighter 1 Attendees completing Module 1??
- Are all Officers up to date on Officer Training?
 - o Chief Fire Marshal Weniger replied that he would send out a list of outstanding Officers qualifications.
- Anyone interested in Bail Out Training, please let me know ASAP.

Commissioner Carone:

Audit:

- No report.

LOSAP:

- No report.

Bills with Vouchers:

- No report.

Budget:

- The 2017 budget was approved by the State.

Inventory:

- No report.

Other:

- Recent Fire in basement on Bloomingdale Drive:
 - o There were complaints regarding firefighters not going to Rehab and being told they can get out of Rehab.
 - o The Policy is that for every 1 air bottle used, firefighter must go to Rehab before using another air bottle.
 - o No Officer should modify that Policy on a fire scene.

CHIEF'S REPORTS

Chief Dave Foelsch - Fire Company #36:

Drills: RTK and Blood borne Compliances will be held January 12, 2017 at 7:00 pm at Station 36.
Pipeline Emergency Response Class will be held on January 26, 2016 at 7:00 pm at Station 36.

- Members have inquired if Commissioners would reimburse for an Accelerated Pro-Board Fire Instructor 1 Class. Course is approximately \$500.00 per person. Commissioner Nuara asked to have an email sent to him about this. Commissioners will discuss at the February Work Meeting.
- New Engine Status:
 - o The final inspection trip is Saturday, January 14, 2017 starting at 7:00 am. We have been assured it will be ready, and I personally spoke to our salesman who received confirmation from KME Corporate that the apparatus is done and ready for finals. 85% of the final was completed two weeks ago with minor changes. Apparatus will be lettered in-house and brackets for tool mounting has already been ordered for its trip to First Priority.

Chief Rich Bartolucci – Fire Company #37

Drills: Blood Borne Pathogens and Right to Know will be held on January 17, 2017 at 7:00 pm at Station 37.

- Nothing to report.

Chief Mike Murphy – Fire Company #38

Drills: Blood Borne and Right to Know was held on January 2, 2017.
CPR Class will be held on January 23, 2017 at 6:30 pm.

- 3" hose is packed up and ready to be picked up. Chief Fire Marshal Weniger will speak with Fire Marshal Weniger as to where to store the hose.

Deputy Chief John Lazorchak – Fire Company #48 - Neshanic

Drills: CPR Class will be held on January 17, 2017 at 7:00 pm at Hillsborough Rescue Squad.
First Aid Class will be held on January 24, 2017 at 7:00 pm at Station 48.

- Nothing to report.

Hillsborough Rescue Squad:

- No report.

PUBLIC

- Chief Murphy mentioned that the Right to Know Book needs to be reviewed and revised. Last done was in February, 2011. This needs to be revised every year in case OSHA comes in to review it. Commissioner Nuara mentioned that they have a vendor come in to do this. Chief Fire Marshal Weniger will reach out to the vendor to do so.
- Deputy Chief Shaffer asked if he could order Accountability Cones at \$20.00 each for the District. Chief Fire Marshal Weniger said that there are 2 plates on each apparatus and one cone for each plate. He will figure out how many will be needed and will order them. **A motion was made by Commissioner Nuara, seconded by Commissioner Carone to purchase Accountability Cones for the District at \$20.00 per cone. Roll call vote: All approved.**
- Commissioner Vatter suggested that any members who would like to have old hose could take it, then we should decide what to do with any remaining at the February Meeting. **A motion was made by Commissioner Vatter, seconded by Commissioner Carone to approve that any member who would like old hose can take it. Roll call vote: All approved.**
- Chief Foelsch submitted a Letter of Advisement from the District Fire Chiefs. The Chiefs would like to schedule a date to review this with the Board. (*Attachment*)

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Catrombon, Jr. to adjourn the meeting at 9:00 p.m. Roll call vote: All approved.**

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners

BV/jhb
Attachments

**ATTACHMENTS
FOR THE JANUARY 10, 2017
REGULAR MEETING MINUTES**

1. Fire Safety Out-of-Service Schedule.
2. Resolution to Adopt the Temporary 2017 Fire District Budget.
3. Resolution 2017-13 to Authorize Budget Transfers and/or Encumbrances Relative to the 2016 Budget.
4. Letter of Advisement from the District Fire Chiefs.