

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**PO BOX 6147
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

**REGULAR MEETING
February 14, 2012**

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, February 14, 2012 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commission Chairman Ron Berju called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Ron Berju, Commissioner Greg Kane, Commissioner Kenneth Wetzel, Commissioner Bob Uniszkiwicz and Commissioner Matt DeCicco. Also present were Fire Chiefs or their representatives: Deputy Chief David Foelsch, Fire Co. #1; Chief Bruce Vatter, Fire Co. #2; Chief Charles Nuara, Fire Co. #3, Chief John Lazorchak, Neshanic Fire Co.; and Chief Fire Marshal Chris Weniger.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Berju and seconded by Commissioner DeCicco to approve the Work Meeting minutes of January 10, 2012. Roll call vote. Commissioner Berju, Commissioner DeCicco and Commissioner Kane approve; Commissioner Uniszkiwicz and Commissioner Wetzel abstain.

A motion was made by Commissioner Berju and seconded by Commissioner DeCicco to approve the Regular Meeting minutes of January 10, 2012. Roll call vote. Commissioner Berju, Commissioner DeCicco and Commissioner Kane approve; Commissioner Uniszkiwicz and Commissioner Wetzel abstain.

A motion was made by Commissioner Berju and seconded by Commissioner DeCicco to approve the minutes from the January 10, 2012 Closed Session. Roll call vote. Commissioner Berju, Commissioner DeCicco and Commissioner Kane approve; Commissioner Uniszkiwicz and Commissioner Wetzel abstain.

TREASURER'S REPORT

Commissioner Uniszkiwicz gave the Treasurer's Report as of February 14, 2012:

Checking Account.....	\$ 25,023.14
Savings Account.....	\$ 1,667,250.33
Total of All Accounts	\$ 1,692,273.47
LOSAP	\$ 171,692.43

A motion was made by Commissioner DeCicco and seconded by Commissioner Berju to approve the treasurer's report. Roll Call. All approved.

CORRESPONDENCE

Commissioner Berju read the list of incoming correspondence consisting of:

1. Bureau of Fire Safety- Monthly Report.
2. Bureau of Fire Safety- Out of Service Schedule.
3. Memo for Rich Braslow, district lawyer, regarding district websites.
4. 2011 Government Unit Survey – Census of Governments.

Commissioner Berju read the list of outgoing correspondence consisting of:

1. Letter to Township Administration about the District's annual election.
2. Memo to Township Administration, Township CFO and Township Committee regarding salary increase for Chief Fire Marshal Chris Weniger.
3. Letter from Commissioner Wetzel to all Fire Chiefs with list of SCBA fit tests.
4. Letter to Township Committee about approval of Ryan Giordano for permanent position as Fire Marshal.
5. Letter to Hillsborough Fire Chiefs regarding 2011 OSHA Form 300A.

MONTHLY FIRE REPORTS

Commissioner Berju read the monthly fire reports for January.

FIRE REPORTS

FIRE CO.	ALARMS	MAN HOURS	YTD ALARMS	YTD MAN HOURS	DRILLS	MAN HOURS	YTD DRILLS	YTD MAN HOURS
#1	44				1			
#2	56	282.9			1			
#3	21	172.9			2			
Neshanic	11	69			3			

CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. Reminder to please get back to me with pager inventories from Chiefs. Last month I sent a list of the pagers we currently have.
2. I have a list of the monthly repairs/maintenance done by our office
3. We found 3 walkie talkie/VHF batteries that were no good and they were taken to the appropriate recycling facility.
4. I sent an email to the chiefs on the issue discovered with the number of air packs in the district where the "heads up" display is not working; it is now 10 packs. We traced it to a problem in the connection of the low pressure hose to the high pressure regulator. Firefighter Equipment repaired the packs but it was not cheap. They don't know why this problem occurred and they said it was uncommon. We contacted SCOTT to see if it is common or specific to Hillsborough. We did research on the issue and discovered that a possible cause could be when someone takes it out of the holder, if they grab the strap on the side with the low pressure regulator; your instinct is to pull down; this pulling down stresses the connection. I don't know if that's causing the problem but an email was sent to advise to be careful if you're doing that. We followed up with SCOTT to see what it is and it is \$400/pack to fix.

Commissioner Wetzel - "This is covered by SCOTT under the 8 yr warranty?"

Chief Fire Marshal Weniger - "They didn't know if it was a warranty, they had to find out, they did. In the meantime, we recommend when removing the packs from the bracket use strap on the opposite side of the hose. When you're carrying it, carry it from the handle on top. I sent pictures out. We had a similar issue with the older packs but we don't have that type anymore. When you do the air pack checks the monitor won't be on. Your first inclination is to change the batteries; that doesn't help. If you wiggle the pack the lights flash, this is something internally. I will let you know more when we know more."

5. We updated the Knox box list with new additions. Gibraltar Rock now has a box at the entrance; there are two keys, one for Montgomery and one for Hillsborough ("M" and "H" next to specific keys). It opens the gates and the gate to the scale house to weigh the trucks. We can get in 24/7. There is an issue with the DLA regarding their property; you have to drive on the VA's property to get in/out. We moved boulders to get back to the warehouses. The key is in box.

6. We met with the Board of Education regarding the problems of getting into the schools after hours. They agreed to put Knox boxes on all of the schools. They are not installed yet but they are ordered.

7. Fire Marshal Ryan Giordano is working on setting up annual tests of the ladders, pumps and hose to be done in the summer. Fail Safe does all three tests. We plan to have all of the tests done at the same time to minimize the use of the apparatus and it will be cheaper.

Commissioner DeCicco - "I think it's a good idea to do it all together."

Chief Fire Marshal Weniger - "We moved it to the summer because there was a problem with the water supply last year. The Board of Ed. agreed to allow us to use the school lots to get it all done at once. We will make sure it gets taken care of. We are shooting for late June/early July."

Commissioner Wetzel – “Do you have a price for this?”

Commissioner Wetzel requested that water quotes should be gotten.

Chief Fire Marshal Weniger – “Giordano is getting prices from the vendors.”

8. All district gas meters have been calibrated; one still needs to be calibrated. We are tracking them on a regular basis.

9. Reminder - please notify the Fire Safety office of any repairs of the apparatus. We are working very hard to track what is being done and the cost of everything. We want to make sure all is being tracked appropriately.

10. The Fire Services do not allow speed bumps to be put into commercial areas; I’m assuming that hasn’t changed. I had a request from the Manors by the high school to install a speed hump (it will be a 4in. high x 6-8ft. wide traffic stalling device). I told him we cannot go against past practice but I will ask the district. We can write an ordinance for it but we want input from chiefs. They want this speed hump because of speeding through their neighborhood.

Chief Vatter – “I don’t see it as a problem but there should be some sort of standard.”

Chief Fire Marshal Weniger – “We need a proposal for the size, when it will be constructed, etc. We should put an ordinance together so we are comfortable with these issues.”

Chief Vatter – “Get a hold of Princeton fire departments and ask how they feel; are there any down sides to the humps, what do they think, etc. If they have no problems let’s go with that design.”

Chief Fire Marshal Weniger – “I will pass information on to the chiefs and commissioners.”

11. There is a proposed solar field going up on Gibraltar Rock. When we get the review for it we will require a certain width of the road to access field should there be a fire, etc. This site is unique as the location is in an area where constructing proper roads would be extremely costly. They proposed to us to provide funds for all-terrain vehicles to access the field. Fire Company #1 proposed to use their vehicle to get around to this field, RR tracks, the Dukes estates, etc. I contacted the board to see if we are interested in this; if they say yes then we move forward. They have not signed a contract and are still going through the planning process. Assuming it goes well for them down the line they want to meet and discuss how this would happen.

Commissioner DeCicco – “How big is the field and how are they constructing?”

Chief Fire Marshal Weniger – “Not that bad; a pick-up truck could get up there but we require a 20 foot wide road but we would have to do significant reconstruction to get back there.

Deputy Chief Foelsch – “I took a brief trip up there and it will be rough getting apparatus up there.”

Commissioner Wetzel – “Can you get an ambulance up there?”

Deputy Chief Foelsch – “You would be able to get an ambulance up to the field but not in it. It will be interesting.”

Chief Fire Marshal Weniger – “We currently have 2 solar fields built.”

Commissioner Berju and Commissioner DeCicco requested a motion to allow the company to purchase an all-terrain vehicle instead of building the road and to construct a contract for the purchase of an all-terrain vehicle. All YES.

Chief Fire Marshal Weniger – “I don’t know if they’re going to buy or provide funds for us to purchase. You could get a brush truck up there.”

Commissioner Kane – “Can the Deuce get up there?”

Deputy Chief Foelsch – “The trails between each row are enough to bring a brush hog to maintain the roadways but definitely nowhere near a fire truck; a brush truck maybe.”

Chief Fire Marshal Weniger – “Another part of the proposal is they must guarantee that they won’t allow overgrowth of the roadways. The vehicle will hold a stokes basket, dry chemical extinguishers, a winch, etc. We have to be able to move an injured party in/out. We want to be able to use the vehicle township-wide. The cost we gave included a trailer to move the vehicle (total ~\$32,000).”

Chief Vatter – “These vehicles have a life expectancy; who will purchase the replacement?”

Commissioner Wetzel – “Put a certain amount of time for replacement of the vehicle in the contract.”

Commissioner Wetzel motioned to amend the motion to input time frame on replacement of vehicle. All YES.

District Radio Communication

Commissioner Kane – Eight pagers that were out for repairs came back. Two months ago I got approval to buy 10 pagers. I am field testing the Swiss phone; it is nice because it is small and the battery lasts a while. But fact that the pagers are \$100 more per unit, we can get minis that I think we should get in the meantime because I know Fire Company #1 has a many members without pagers and both the other companies need pagers. We are going to go with mini 3’s and 4’s and if I can get narrow banded we won’t have such a gap. We are not ruling out the Swiss but we need pagers now. Just reminding the board that I had approval for 10 so I will be going out and purchasing those (10) this month. The Swiss will be an ongoing review.

Assistant Chief Murphy – “Shouldn’t we buy enough pagers for those that need them?”

Commissioner Kane – “Once we figure out the inventory list with true numbers we will get more. I need 10 now

to get this going and then hopefully we will get enough eventually for everyone."

Chief Fire Marshal Weniger – "Last Friday was the critique for the Fisher Drive fire and the different channels that were being used on the fire ground. After the critique, Fire Company #1 tested the Tac channel and discovered that the man-down button does not work. I went to county to talk about that button and he said that the radios can be programmed to have the man-down button work when on the Tac channel. The problem is that the Tac channels are not trunked. Any trunked channel radios that are on the man-down button won't work. We have to contact Motorola and fill out a form to have this work on Tac 1. I reached out to Motorola to see what's involved; the flash approval from Motorola and Ruben from Somerset County dispatch can do all of the radios once they are approved; this will take about three days. The Chiefs need to make a spread sheet of all the radios that they want to be done and Ruben can do all of them at the same time. If the trunked system goes down the VHF is our backup. PL has to be set to 100 in all of the radios. I don't know if all are set but he can also check this out and standardize. The Fire Safety office can handle this. This can be done, County can do it without a problem, other towns have it done that way. We will update as we move forward."

Commissioner Berju – "Well when we bought these radios he said 'Oh yeah, that's fine'. We talked to Ron Campbell, district radio coordinator, and he wants to look into it. I will call him tomorrow and let him know since he's in charge of radios."

Chief Fire Marshal Weniger – "Until we make a change the firemen need to know what channel they're operating on. Please provide a spread sheet because you can't continue to adjust the radios once these changes are made. Look it over and decide how you want to do it. The district GOG will need to be updated. Campbell may be able to check VHF PL 100 level. Do not put 'No PL' because it will cause all other channels to be heard."

Equipment and Apparatus Repair

Deputy Chief Dave Foelsch of Fire Company #1 reported the following:

1. Car 36: Mileage – 109,510. New rear brakes were put on, stopped the issue. The light has not come back on since and the vehicle now stops.

2. 36-101: The light tower was repaired months ago and is now back out of service. We put it up on a fire call and it is not working. We were also not able to get it down when trying to figure out the problem. The wires inside are fried and disconnected from the light housing inside and are arched out and fried the motherboard and the wires at the top. This is a 15 year old light on top and will need more repairs because they found dry rotted lights (the light house is split from the dry rot). We got an estimate to get it fixed and it will cost ~\$6000 + \$190 to dissect and find out the exact issue. Three separate lights need to be replaced; we went out to find brand new units and we could only get 2 people to answer for purchasing a new unit; no one is even calling back. The lights are from Continental and the install price is from Fire Apparatus to install the light on the vehicle. A Holigen light instead of LED lights would cost \$13,000. A five foot telescope would cost \$9000-\$10,108 (the one we have now is 10 feet). This is comparable to what we have now but it only goes up 7½ feet. The exact replacement of what we have now is \$12,900 and installation is \$681 from Fire Apparatus Repair. We will be purchasing the light from Continental. We have another quote coming from Fire Priority. This is the only vehicle that has a night scan. We talked to technicians as far as getting it repaired and they said we did a good job getting it down because the pins are sheared off and the whole inside is fried. We looked into going LED and it is comparable in price but no one makes anything that goes over 5-7 feet, we have 10 feet now.

Commissioner Berju – "Discussion?"

Commissioner Uniszkiewicz – "When is the truck due for replacement?"

Deputy Chief Foelsch – "2016. There is no other vehicle with a night scan on it in Fire Company #1."

Commissioner Berju – "Does 3 feet make a difference?"

Deputy Chief Foelsch – "Yes, the rescue truck on scene is shining in your face rather than casting down on you; it works better on vehicle scenes."

Commissioner Uniszkiewicz – "I recommend changing it out."

Deputy Chief Foelsch – "There is a new type that can be hooked up to a generator."

Commissioner Berju motioned to purchase a new light tower. Commissioner DeCicco seconded.

Deputy Chief Foelsch will email quotes.

Commissioner Berju – "Don't purchase until we can see the quotes."

Roll Call Vote – all YES.

Commissioner Kane advised that the light tower could be used on the new 2016 pumper and the Board agreed.

Chief Bruce Vatter of Fire Company #2 reported the following:

1. Car 37: Mileage – 99,480. The radio problem is repaired. There was a poor connection and the strobe lights are repaired.

2. 37-102:

- The deck gun warning light was identified as a mislabeled warning light (it is saying the gun is extended, we

don't have a gun that extends).

- The alternator problem still exists. I talked to Giordano today and referred us to Caterpillar over the road division. They came down and took pictures. I believe it is the brackets installed by Seagrave. We went back to Foley and Giordano said they are working on it. I think there is a problem with the belt tensioner; it was fine for two years and now you can't keep a belt on it. The spring-loaded tensioner may be misaligning the belt.

3. 37-103: The VHF charger was replaced. The coolant leak was repaired. The lights were repaired. The light circuit board was replaced.

4. 37-116: It is at Foley now for UL test repairs; we found the chroming on the lift cylinders was worn through. We re-chromed the cylinders in-house. They are re-assembling so it should be back by the end of the week.

5. 37-145: The rear discharge is leaking and we are waiting for a quote. Allan will look at the portable charger problem (it is not charging).

6. 37-151: The bulb was replaced on the light tower.

7. 37-155: The air tank was replaced and the leaky brake light switch. It is back in service.

- Gear inventory is taken – seven active members need turn out gear. Kowalski took measurements and is ready to go. All of their gear failed inspections and none were juniors. Call him for information. We will roll over the failed gear into the junior inventory since they won't be in the hot zone.

- We need to order helmets, gloves and hoods.

- February 21 – PPE and SCBA drill at 7:00pm at Station 37.

Chief Charles Nuara of Fire Company #3 reported the following:

1. Car 38: Mileage – 86,354. I plug the battery charger in every night, it turns over after I keep trying and the lights go on.

Chief Vatter – “Maybe a bad starter?”

2. 38-104: The light tower had an oops. It is fixed.

3. 38-118: The outrigger warning light keeps flashing. The engine seems to use coolant quite a bit and last time it was milky; coolant or after cooler may be leaking. We are going to watch it for a bit.

- Last month the Commissioners approved the purchase of a projector with training or supply monies once the budget is approved. Do I need to bring in three bids or do I bring in information for Commissioner Kane to purchase?

Commissioner Berju – “Bring in three bids before you do anything.”

- New gear has been ordered.

- We need to order helmet shields.

- March 2 – Fish Dinner

- March 5 – First Due HazMat: Must Knows, Must Do's

- March 12 – Water Rescue Awareness

- March 11 – Car 38, 38-118 and 38-151 will be going to the St. Patrick's Day Parade in Somerville.

The Board all approved.

Chief John Lazorchak of Neshanic Volunteer Fire Company reported the following:

1. All apparatus is operational.

2. We are currently waiting for the arrival of the ultra high mobile radio to be installed in Tanker 131.

3. Purchasing additional pagers, turnout gear and positive pressure fan.

4. Upgrading the NIFRIS computer at the office.

- February 21 – CPR Drill at the Rescue Squad at 7:30pm.

- February 28 – Solar Panel Drill at 7:30pm.

- March 4 – Safety Officer Class at Station 48 at 8:30pm.

- March 20 – Engine Ops Class

Hillsborough Rescue Squad:

Not present.

Approval of LOSAP and Transfer of Monies

Commissioner Uniszkiwicz - No appeals for the district. More people got approved (85 firefighters. That money [\$97,750] is going to go this week to Liberty Mutual. There are about 100 people that qualified but some don't have applications in. The chiefs should review this with their membership).

Chief Vatter – “Can we get a breakdown of the LOSAP account?” The Board will produce a list.

Chief Fire Marshal Weniger – “The firefighters that did not declare how they want the money and applied, Dianne

can send applications to them.”

Commissioner Berju requested a motion to pay the LOSAP list of \$97,750.00.

Commissioner Kane motioned. Commissioner DeCicco seconded. Roll call vote; all YES.

District Election Reminder 2/18/12 2pm-9pm at the Municipal Building

Commissioner Berju reminded the members that the District Election is on Saturday February 18, 2:00-9:00 at the Municipal Building. If the budget does not pass it must be reviewed by the Township Committee. Approve the apparatus purchase and for two fire commissioner openings.

Recruitment & Retention committee

Commissioner Uniszkiwicz had no report.

Approval of Claims List 2012-02

Commissioner Uniszkiwicz motioned to approve claims list 2012-02 and seconded by Commissioner Wetzel to approve claims list for 2012-02 with Commissioner Wetzel abstaining from 12-071 and Commissioner Uniszkiwicz abstaining on 12-108. Roll call vote; all yes.

CLAIMS LIST 2011:2 2/1/2012 through 2/14/2012

Date	Num	Description	Memo	Amount
2/14/2012	16819	S TOWNSHIP OF HILLSBOROUGH	12-038	\$ (85,375.03)
2/14/2012	16820	S FIRST PRIORITY	12-039	\$ (79,610.00)
2/14/2012	16821	S FIRST PRIORITY	12-040	\$ (364.00)
2/14/2012	16822	S LINCOLN FINANCIAL ADVISORS	12-041	\$ (97,750.00)
2/14/2012	16823	S VERIZON WIRELESS	12-042	\$ (590.80)
2/14/2012	16824	S VERIZON	12-043	\$ (31.13)
2/14/2012	16825	S SHARP ELECTRONICS CORP	12-044	\$ (111.58)
2/14/2012	16826	S COMCAST	12-045	\$ (1.12)
2/14/2012	16827	S SOMERSET COUNTY EMER. SERV. TRAINING	12-046	\$ (1,550.00)
2/14/2012	16828	S MEDICOR CARDIOLOGY	12-047	\$ (150.00)
2/14/2012	16829	S PATRICK BUCKLEY	12-48	\$ (1,578.10)
2/14/2012	16830	S BRUCE VATTER	12-049	\$ (631.61)
2/14/2012	16831	S KWIK RESPONSE TOWING	12-050	\$ (81.00)
2/14/2012	16832	S CAMMPS	12-051	\$ (11.55)
2/14/2012	16833	S DAVID RAYMOND	12-052	\$ (47.06)
2/14/2012	16834	S FLEMINGTON DEPT STORE	12-053	\$ (660.00)
2/14/2012	16835	S APPROVED FIRE PROTECTION	12-054	\$ (1,129.23)
2/14/2012	16836	S FIREFIGHTERS EQUIPMENT CO.	12-055	\$ (1,393.74)
2/14/2012	16837	S R&H TRUCK PARTS & SERVICE	12-056	\$ (27.61)
2/14/2012	16838	S HILLSBOROUGH FIRE CO.#1	12-057	\$ (228.47)
2/14/2012	16839	S JLI MARKETING & PRINTING CORP.	12-058	\$ (180.00)
2/14/2012	16840	S COURIER NEWS	12-059	\$ (70.84)
2/14/2012	16841	S ACCESS HEALTH SYSTEMS-NEW JERSEY	12-060	\$ (60.00)
2/14/2012	16842	S TARGETSAFETY.COM,INC	12-061	\$ (2,250.00)
2/14/2012	16843	S AT&T	12-062	\$ (87.71)

2/14/2012	16844	S	SOMERSET COUNTY VEHICLE	12-063	\$	(2,601.26)
2/14/2012	16845	S	BILL SHAFFER	12-064	\$	(106.99)
2/14/2012	16846	S	RICHARD BARTOLUCCI	12-065	\$	(868.56)
2/14/2012	16847	S	PREFERRED BATTERIES	12-066	\$	(10.08)
2/14/2012	16848	S	STEWART KAUFMAN	12-067	\$	(150.00)
2/14/2012	16849	S	MOTOROLA SOLUTIONS	12-068	\$	(508.80)
2/14/2012	16850	S	EMERGENCY SERVICES MARKETING CORP. INC.	12-069	\$	(725.00)
2/14/2012	16851	S	UNITED COMMUNICATIONS CORP.	12-070	\$	(193.96)
2/14/2012	16852	S	KENNETH WETZEL	12-071	\$	(70.60)
2/14/2012	16853	S	JOHN CAUDA III	12-072	\$	(150.00)
2/14/2012	16854	S	RUDY HARDING	12-073	\$	(150.00)
2/14/2012	16855	S	ARCARO AWARD GALLERY, INC.	12-074	\$	(180.00)
2/14/2012	16856	S	ELECTRONIC MEASUREMENT LABS	12-075	\$	(783.30)
2/14/2012	16857	S	AMERICAN ENVELOPE CO.	12-076	\$	(116.88)
2/14/2012	16858	S	AMWELL AUTO & TIRE CENTER	12-077	\$	(1,357.57)
2/14/2012	16859	S	ADVANCED MICRO DISTRIBUTION CHANNELS	12-078	\$	(95.00)
2/14/2012	16860	S	THOMAS LA PLACA	12-079	\$	(150.00)
2/14/2012	16861	S	JON SENCHISEN	12-080	\$	(22.46)
2/14/2012	16862	S	ZYGMUNT ORLOWSKI / WSM	12-081	\$	(573.41)
2/14/2012	16863	S	FIRE & SAFETY SERVICES, LTD.	12-082	\$	(951.10)
2/14/2012	16864	S	SOMERSET MEDICAL CENTER	12-083	\$	(853.00)
2/14/2012	16865	S	ALL OUT FIRE PROTECTION	12-084	\$	(54.00)
2/14/2012	16866	S	MAZEY, REED & BREY	12-085	\$	(31.00)
2/14/2012	16867	S	CHRISTOPHER WENIGER	12-086	\$	(617.72)
2/14/2012	16868	S	HILLSBOROUGH RADIOLOGY	12-087	\$	(154.00)
2/14/2012	16869	S	PL CUSTOM EMERGENCY VEHICLES	12-088	\$	(673.46)
2/14/2012	16870	S	CATTLYN BUCKLEY	12-089	\$	(116.25)
2/14/2012	16871	S	EVERETT HEIDER JR.	12-090	\$	(850.06)
2/14/2012	16872	S	AED SUPERSTORE	12-091	\$	(246.00)
2/14/2012	16873	S	FOLEY FIRE APPARATUS	12-092	\$	(3,122.58)
2/14/2012	16874	S	STAPLES CREDIT PLAN	12-093	\$	(382.47)
2/14/2012	16875	S	ROY HOROWITZ	12-094	\$	(150.00)
2/14/2012	16876	S	ANGELOS PIZZA	12-095	\$	(57.00)
2/14/2012	16877	S	TEKTRON	12-096	\$	(37.00)
2/14/2012	16878	S	CHARLIE NUARA	12-097	\$	(300.00)
2/14/2012	16879	S	RICHARD M. BRASLOW, ESQ.	12-098	\$	(675.00)
2/14/2012	16880	S	HAPI AUTO PARTS	12-099	\$	(114.22)
2/14/2012	16881	S	PLANET BULB	12-100	\$	(74.34)
2/14/2012	16882	S	SINCERE LEGENDS	12-101	\$	(237.25)
2/14/2012	16883	S	AGT BATTERY	12-102	\$	(243.54)
2/14/2012	16884	S	CHRISTIAN FULMINO	12-103	\$	(150.00)
2/14/2012	16885	S	NOEL ESCAMILLA	12-104	\$	(150.00)
2/14/2012	16886	S	EDWARD KOVACH	12-105	\$	(150.00)
2/14/2012	16887	S	UMX-UNIVERSAL MERCANTILE EXCHANGE	12-106	\$	(141.00)
2/14/2012	16888	S	LAKE SMALL ENGINE REPAIR	12-107	\$	(41.75)
2/14/2012	16889	S	ROBERT UNISZKIEWICZ	12-108	\$	(25.85)
						\$ (293,383.04)

Approval to Pay Claims List 2012-02

Commissioner Uniszkiwicz motioned to approve to pay claims list for 2012-02.
Commissioner Kane seconded to approve to pay claims list for 2012.
Roll call vote; all yes.

Approval to Transfer Funds

Commissioner Uniszkiwicz motioned to approve to transfer \$97,750.00 from LOSAP account to checking and \$298,000.00 from savings to checking.
Commissioner Kane seconded to approve to transfer funds for 2012.
Roll call vote; all yes.

Commissioners Reports

Commissioner Kane:

1. We had a meeting regarding command cars and the biggest discussion we had was about the boxes in the back. We made a few changes and are sending the updated change list. They have to get back to me with costs; it will most likely be a credit because we took too high-priced items out of the bid proposal. We are moving forward and are going to see those by April.
Chief Vatter – “The change to the box in the back, is that going to be brought forward to any subsequent vehicles?”
Deputy Chief Foelsch – “No, no price change for how you want your box designed. You can build and approve your box to however you want and there is no price change.”
Chief Vatter – “I heard that 36’s car is going to be jet black with blacked out windows and a stealth package; is this true?”
Deputy Chief Foelsch – “The car is black and they are trying to find a stripe that matches our trucks. It is still going to be lettered with window graphics.” Miscellaneous equipment bids will be opened February 23 and will be approved at the March meeting.

Commissioner Wetzel:

1. I gave the Chiefs reports of SCBA tests; if there are enough members who need a mask fit test I can bring in Access Health to conduct the tests.
2. I gave the Hillsborough fire companies OSHA 300A for injuries, if OSHA comes in they have to see the form.
3. The first anniversary of Right To Know booklets is approaching. The chiefs need to assign a member to take ownership and keep up to date on any new materials. Fire Marshal Giordano should have access to that book to review and keep it up to date. I am asking for a name/contact to be in charge of that.
4. NJ state legislature is passing bills for the fire district to have a website. I talked to our lawyer he estimates next February 2013 the website should be approved. Commissioner Wetzel commented that the state has to provide funds if they’re mandating it.
5. VFIS insurance visited Absolute regarding Fire Company #3’s light tower. It will take 2-3 weeks for an estimate.

Commissioner Uniszkiwicz:
No report.

Commissioner DeCicco:
No report.

Chief Vatter – “Under Commissioner DeCicco’s report – last month you stated all of the line officers in the district were certified. An Ex-Chief provided information that all members do not have certifications. I would like to know why an arbitration committee was not formed to discuss this? All of the GOGs state that officer qualifications must be met prior to election to that position and is required by the state of NJ. Additional time must be authorized by a committee. My question is if we have officers that are deficient and were deficient prior to their new position, how can you authorize or certify that they’re current?”

Commissioner DeCicco – “The only officer is 36-C1 (Chief Eric DeCicco). I have certificates that have

been sent to the state but have not received confirmation from the state.”

Chief Vatter – “I respect the position of the individual who provided me with this information and he handed me someone’s class certification chart; it states that 36-C1 is missing four classes.”

Commissioner DeCicco – “I suggest that it is out of date, but it’s not a problem.”

Chief Vatter – “All I ask is that if it is correct that everyone is up to snuff. If not I request an arbitration committee be formed and discuss it. We busted 48’s chops about not having qualifications. Charlie’s officers did everything they could to be compliant. 37 is compliant; everyone should be held to the same standard and it should be dealt with accordingly.”

Commissioner DeCicco – “I would’ve appreciated a phone call.”

Chief Vatter – “I wanted it to be on record.”

Commissioner Berju – “Okay, Commissioner DeCicco will you look into this?”

Commissioner DeCicco – “Yeah, give me the record and I will follow up.”

Commissioner Berju:

- Fire Company #1 to look into Bloodborne Pathogens and Hepatitis B titer blood work. At Primary Care the titer is included in blood work up. Those that went in January and didn’t have it done, go back and they’ll have it done for you. Please mention to all your members that Primary Care is not mentioning the Hepatitis B titer shots to any new members; mention that they can either sign the district’s Bloodborne policy form or refuse for record. Tetanus shots should be asked.

-Assistant Chief Murphy – “We asked everyone about their tetanus shots and everyone had it.”

-Commissioner Berju – “Everyone is supposed to be covered with shots and it should be on file in the doctor’s office.”

-Assistant Chief Murphy – “Should we include the juniors or wait until they’re 18?”

-Commissioner Berju – “I would rather they be covered.”

-Assistant Chief Murphy – “We need approval from their parents for minor members.”

PUBLIC

Commissioner Berju asked if anyone from the public had anything to say.

Assistant Chief Murphy – “I just wanted to say that the Fire Safety Office did a great job on the Fisher Drive fire. If the fire officials were not there it would have been a lot worse, they did a great job. If it wasn’t for them the house would’ve been in far worse shape.”

Commissioner Berju – “Nick Patullo, I need your phone number and email to contact you for the results; the results will be available at 9:00pm Saturday.”

Commissioner Berju requested a motion to adjourn.

Commissioner Uniszkiwicz motioned.

Commissioner Kane seconded.

ADJOURNMENT

There being no further public comment, a motion was made by Commissioner Berju and seconded by Commissioner Kane to adjourn the meeting into a closed session at 9:15 p.m. Roll call vote. All approved.

Respectfully submitted,

Kenneth R. Wetzel, Secretary
Hillsborough Township
Board of Fire Commissioners