

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 So. Branch Road
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

REGULAR MEETING

January 14, 2014

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, January 14, 2014 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commission Chairman Greg Kane called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Greg Kane, Commissioner Nick Patullo, Commissioner Ron Berju, Commissioner Charlie Nuara and Commissioner John Catrombon, Jr. Also present were Fire Chiefs: Chief Dave Foelsch, Fire Co. #1; Chief Jim Paterno, Fire Co. #2; Assistant Chief Mike Murphy, Fire Co. #3, Chief CJ Davis, Neshanic Fire Co.; and Chief Fire Marshal Chris Weniger.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Patullo, seconded by Commissioner Nuara to approve the Work Meeting minutes of December 10, 2013. Roll call vote: All approved.

A motion was made by Commissioner Patullo, seconded by Commissioner Nuara to approve the Regular Meeting minutes of December 10, 2013. Roll call vote: All approved.

A motion was made by Commissioner Patullo, seconded by Commissioner Catrombon, Jr. to approve the Work Meeting minutes of December 5, 2013. Roll call vote: All approved.

A motion was made by Commissioner Patullo, seconded by Commissioner Catrombon, Jr. to approve the Work Meeting minutes of January 9, 2014. Roll call vote: All approved.

TREASURER'S REPORT

December, 2013

Checking Account Balance:	\$	22,773.46
Savings Account Balance:	\$	1,364,523.22
LOSAP	\$	<u>166,155.51</u>
Total of all Accounts:	\$	1,553,452.19
Expenditures for December 2013:	\$	165,460.20
Amount to be transferred to Checking from Savings	\$	163,000.00

A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Patullo to approve the Treasurer's Report. Roll call vote: All approved.

CORRESPONDENCE

Commissioner Kane read the list of incoming correspondence consisting of:

1. Fire Safety Monthly Report.
2. Fire Safety Out-of-Service Schedule.

MONTHLY FIRE REPORTS

Commissioner Kane read the monthly fire reports for December.

FIRE REPORTS

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	26	248.6	343	1633.6	0	0	12	557.0
#2	39	256.7	576	3080.0	1	17.0	11	626.5
#3	21	355.4	249	2297.6	1	95.0	19	1320.3
<u>Neshanic</u>	17	156.1	205	777.4	2	29.5	19	577.6

CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. The yearend Maintenance Report should be ready for distribution at the February Meeting.
2. New SCBA masks were delivered.
3. The ISO Survey will be taking place in the near future. I will be coordinating with the Chief's in the next couple weeks for the inspection of their companies. The survey was handed out to the Chiefs at tonight's meeting. Please get them back to me ASAP, make sure they are as accurate as possible. If there is anything missing, please let me know. I also need all training records gathered.
4. Meters are being calibrated and sensor packs will be replaced on January 15, 2014.

RESOLUTION APPROVING LOSAP LISTS RELATED TO FIRE FIGHTERS FOR –2013

THE COMMISSIONERS OF FIRE DISTRICT NO. 1

Resolution # 2014-11

Whereas, a list has been supplied by the Chief of Hillsborough Volunteer Fire Company #1, the Chief of Hillsborough Volunteer Fire Company #2, the Chief of Hillsborough Volunteer Fire Company #3 and the Chief of Neshanic Volunteer Fire Company concerning all volunteer members who have qualified for credit under the LOSAP Program, and

Whereas, these lists have been certified as accurate by the Chief of Hillsborough Volunteer Fire Company #1, the Chief of Hillsborough Volunteer Fire Company #2, the Chief of Hillsborough Volunteer Fire Company #3 and the Chief of Neshanic Volunteer Fire Company based on records maintained by Hillsborough Volunteer Fire Company #1, Hillsborough Volunteer Fire Company #2, Hillsborough Volunteer Fire Company #3 and Neshanic Volunteer Fire Company in accordance with the LOSAP point system, and

Whereas, the Fire District relies upon the accuracy of the lists provided,

Now, therefore, be it resolved:

1. The lists are hereby approved by the Fire District as an accurate reflection of credits earned by Each volunteer member under the LOSAP program.
2. A copy of this Resolution shall be provided to Hillsborough Volunteer Fire Company #1, Hillsborough Volunteer Fire Company #2, Hillsborough Volunteer Fire Company #3 and Neshanic Volunteer Fire Company upon its adoption.

Commissioner Nuara made a motion to approve the 2013-posted LOSAP lists as previously certified by the Chiefs Motion 2nd by Commissioner Patullo. Roll call vote. Motion passed unanimously

Commissioner Nuara reminded the Chiefs that all appeals must be submitted in writing.

2014 FIRE DISTRICT BUDGET

A public hearing on the 2014 Fire District Budget was held on January 14, 2014 @ 8:30

2014 ADOPTED BUDGET RESOLUTION

Hillsborough Township

Fire District No. 1

FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the Hillsborough Township Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the Board of Commissioners of the Hillsborough Township Fire District No. 1 at its open public meeting of **January 14, 2014**, and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.)*[include as appropriate: includes a proposed public referendum in the amount of \$10,000 in excess of the allowable amount to be raised by taxation] [includes a proposed public referendum in the amount of \$135,000 as an appropriation from restricted fund balance to be used as a budget revenue]*; and,

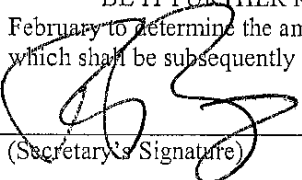
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of **\$ 2,384,889.00**, which includes amount to be raised by taxation of **\$ 1,764,525.00** and Total Appropriations of **\$2,384,889.00**; and,

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 1, at an open public meeting held on January 14, 2014 that the Annual Budget of the Hillsborough Township Fire District No.1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and, [subject to the proposed referendum being approved by 50 percent of the voters] shall constitute appropriations for the purposes stated and authorization of Total Revenues of **\$ 2,384,889.00** which includes amount to be raised by taxation of **\$1,764,525.00** and Total Appropriations of **\$2,384,889.00**; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.


(Secretary's Signature)

January 14, 2014
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Greg Kane	x			
Ronald Berju	x			
Charles Nuara	x			
Nick Patullo	y			
John Catrombon Jr.	x			

RESOLUTION ADOPTING THE TEMPORARY 2014 FIRE DISTRICT BUDGET

Whereas it has become necessary for the Commissioners of Fire District No. 1, Township of Hillsborough, County of Somerset, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2014 and the adoption of the budget, by the legal voters of the fire district, which election is scheduled for February 15, 2014.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

1. A Temporary Budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect no in excess of 14% of the total appropriations of the temporary budget to reflect not in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

A motion by Commissioner Nuara to adopt the Resolution as read. Seconded by Commissioner Patullo.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Greg Kane	x			
Charles Nuara	x			
Nick Patullo	x			
Ron Berju	x			
John Catrombon Jr.	x			

RESOLUTION APPROVING THE 2014 ADOPTED BUDGET FOR ADVERTISING

Whereas the Board of Fire Commissioners of the Fire District of the Township of Hillsborough, County of Somerset (hereinafter the "Board"), has determined that the amount of **\$1,764,525.00** is needed for the current operating expense budget for the ensuing year.

NOW THEREFORE BE IT RESOLVED, by the Board of Fire Commissioners of the Fire District of the Township of Hillsborough, County of Somerset, as follows:

SECTION 1

The Board hereby finds, determines and resolves the following appropriations shall be and the same is hereby adopted and declared to be the amount of money to be raised by the District as and for its current operating expense for the ensuing year.

AMOUNT \$1,764,525.00

Appropriation for current and operating expenses of the District including apparatus and equipment housing, Neshanic contract, administrative expenses, Uniform Fire Safety Act, contingencies and appropriations for Fire

Companies #1, #2, & #3.

The clerk of the Board be and is hereby directed to place the aforesaid resolutions set forth in Section 1 hereof on the ballot at the annual election of the Fire District to be held on Saturday February 19, 2005, in the form of questions as follows:

QUESTION 1:

Shall the Board of Fire Commissioners of the Township of Hillsborough, County of Somerset, be authorized to fix, determine and certify to the Tax Assessor of the Township of Hillsborough, the amount of **\$1,764,525.00** as and for the current expense to be raised for the ensuing year, including apparatus and Equipment Housing, Insurance, Uniform Fire Code, Neshanic Contract, Administrative Expenses, Contingencies and appropriations for Fire Companies #1, #2 & #3?

LEGAL NOTICE

NOTICE OF ANNUAL ELECTION FOR THE COMMISSIONERS OF FIRE DISTRICT NO. 1 TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY

The following details concerning the aforesaid election are hereby found, declared and determined:

- A. The Board hereupon, and by this resolution directs and authorizes the Chairman or Clerk hereof to make application to the Somerset County Board of Elections to loan or rent this Board one or more voting machines owned by the County of Somerset to conduct the aforesaid election, on the terms and conditions to be determined by the aforesaid Board of Elections.**
- B. The Chairman or Clerk of the Board or his or their representatives, as they may select, shall make a public proclamation as to the purpose of the voting before opening polls, and the Chairman shall appoint three tellers for each polling place. Immediately after the polls close, the Clerk and tellers forthwith shall canvas and certify the votes and make a public announcement of the results.**
- C. Municipal Clerk or the Clerk of the Board is hereby directed to obtain the registry list for the township of Hillsborough for the proceeding General Election, no person shall be permitted to vote at the election unless his name appears on the registry list or he shall file an application to vote with the Clerk at least two days prior thereto.**

Posting Places:

- 1. Hillsborough Township Municipal Building
- 2. Hillsborough Public Library
- 3. Bulletin Board at Hillsborough Super Stop & Shop
- 4. Bulletin Board at Hillsborough Shop Rite
- 5. Main entrance at Hillsborough High School
- 6. Main entrance of Hillsborough Middle School
- 7. Sunnymead School
- 8. Amsterdam School
- 9. Woods Road School
- 10. Fire Companies #1, #2, & #3

SAID NOTICE TO BE IN THE FOLLOWING FORM:

NOTICE is hereby given to the legal voters of the Fire District #1 of the Township of Hillsborough, County of Somerset, in the State of New Jersey, that the Annual Election of the Fire Commissioners will be held on Saturday, February 15, 2014. The Poll will be open from 2:00PM until 9:00PM prevailing time or longer if necessary, at the Hillsborough Township Municipal Building located in Hillsborough Township:

- A. At the Hillsborough Township Municipal Building
379 South Branch Road, for all registered voters residing in Hillsborough Township.

ONE COMMISSIONER WILL BE ELECTED FOR A FULL THREE (3) YEAR TERM.

Commissioner Nuara moved to adopt the legal notice, seconded by Commissioner Catrombon, Jr.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Greg Kane	x			
Charles Nuara	x			
Nick Patullo	x			
Ron Berju	x			
John Catrombon Jr.	x			

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET

Resolution # 2014-13

Authorizing Budget transfers and/or
Encumbrances relative to 2014 Budget

WHEREAS, the Commissioners are authorized to undertake various budget transfers and/or encumbrances by statute; and

WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

- (1) The budget transfers and/or encumbrances as reflected on Schedule A are hereby adopted.

APPARATUS – EQUIPMENT REPORT

Chief Dave Foelsch of Fire Company #1 reported the following:

CAR 36: Mileage – 22,538
Battery is dying; parts are on order by First Priority.
New passenger side mirror was installed by First Priority

ENGINE 36: New power steering pump was installed by First Priority
Currently Out-of-Service.

LADDER 36: New PTO and drive shaft was installed by First Priority.
Ladder nozzle was not rising and was repaired by First Priority.
Water was leaking in the cab and was repaired by First Priority.
Ladder cord cable guard
Currently Out-Of-Service.

TENDER 36: No issues reported.

BRUSH 36: No issues reported.

BRUSH 36-2: Tank level gauge was not working and was repaired by First Priority.
Speedometer and cord were replaced in-house.

RESCUE 36: No issues reported.

MARINE 36: No issues reported.

Small Equipment:

- 2 fire extinguishers were recharged.
- Cascade System bottles were refilled by Firefighters Equipment.
- Cascade Pump is leaking air and parts are on order.

Chief Jim Paterno of Fire Company #2 reported the following:

CAR 37: Mileage – 3,350
Tail light was repaired.

ENGINE 37: Leaving for repairs to the cab lift cylinders, drain valves, generator, fuel tank and strobe light on Monday, January 6, 2014.
UHF radio antenna was replaced by Alan Radio.

ENGINE 37-2: Air pressure control module was replaced by First Priority.
Generator was leaking hydraulic fluid and was repaired by First Priority.
Compartment door handle was falling off and was repaired by First Priority.

TOWER
LADDER 37: PTO not working. A bad relay was replaced by First Priority.
Broken door latch was repaired by First Priority.
Passenger side scene light bulb was replaced by 66-5.
Compartment door pistons were replaced by First Priority.

BRUSH 37: No issues reported.

BRUSH 37-2: No issues reported.

MINI PUMPER 37: Knox box installed by Alan radio needs to be reprogrammed by 66-1.

SUPPORT 37: Q Siren is not working and will be repaired by First Priority.

Small Equipment:

- 3 extinguishers were refilled.

Assistant Chief Mike Murphy of Fire Company #3 reported the following:

CAR 38: Mileage – 4,102
Auto start was installed. Will need Alan Radio to install TIC Charger.

ENGINE 38: Fuel strap was broken and temporarily fixed by First Priority.
Ladder rack lock was not working and was repaired by First Priority.
New batteries were installed by First Priority.

LADDER 38: Turn signals were intermittent and were repaired by First Priority.
TENDER 38: No issues reported.
BRUSH 38: No issues reported.
RESCUE 38: No issues reported.

MARINE 38: No issues reported.

Small Equipment:

- 2 extinguishers were recharged.
- 1 Scba was repaired by Firefighters Equipment Company.
- Order winch cable for Brush #38.

Chief CJ Davis of Neshanic Volunteer Fire Company reported the following:

CAR 48: Mileage – 140,000
No issues reported.

ENGINE 48-4: No issues reported.
ENGINE 48-5: No issues reported.
TENDER 48: No issues reported.
BRUSH-48: No issues reported.
MINI PUMPER-48: CAFS system repair is in progress.

Small Equipment:

- 4 gas meters were purchased.
- Awaiting arrival of hose racks and piston LDH valves.
- Bidding on new TIC for 48-145.
- Little Giant ordered.

UPDATE ON DISTRICT MEDICAL EXAMS

1. Commissioner Nuara reported that if any member has not had a physical in 18 months, their gear must be pulled.
2. Commissioner Berju reported that the Physician's Office that does the physicals, their PFT machine is not working. They may possibly be purchasing a new machine by the end of next week. As soon as a schedule is made for the physicals, it will be sent out to everyone.

DISTRICT RADIO COMMUNICATION UPDATE

Commissioner Catrombon reported:

1. Radios are having a lot of static and low volume

2. Chief Fire Marshall Weniger spoke with Rueben and he said that a lot of the radio's that were having spotty interference in the last few months is due to sun spots or other areas may have a similar frequency as ours.
3. Need to purchase 75 pager batteries. **A motion was made by Commissioner Kane, seconded by Commissioner Patullo to purchase 75 pager batteries. Roll call vote: All approved.**

R&R COMMITTEE UPDATE

Joann Bullock reported that the new Firefighter Appreciation Program List has been updated and will be e-mailed to all Commissioners, Chief's and the Fire Safety Office. Please e-mail or hand out copies to all Fire Company Members and Ladies Auxiliary. If any new businesses are added, or need to be removed from the list, a new list will e-mailed. If anyone knows of any businesses that are not on the list and you know that they would like to participate, please contact me and I will send a letter to them.

ACCEPTANCE OF OFFICER CERTIFICATIONS

Commissioner Kane needs to get copies of all Officer Certifications from the Chief's.

NESHANIC VOLUNTEER FIRE COMPANY CONTRACT

A motion was made by Commissioner Nuara, seconded by Commissioner Patullo to approve the 2014 Contract for the Neshanic Volunteer Fire Company. Roll call vote: All approved.

DISTRICT BLOOD BORNE PATHOGEN AND RIGHT TO KNOW

All Companies are required to have a drill on Blood borne Pathogen and Right to Know. Chiefs, please let your members know the dates that other companies are scheduled to have their drill. Should any members not able to attend their own company drill, they can attend it at another fire house.

FIRE DISTRICT 2014 ELECTION

The Fire District 2014 Election will be held on February 15, 2014. At this time 2 firefighters have submitted their application to run for Commissioner. If anyone else is interested in running, please submit your application by January 12, 2014.

2014 BUDGET APPROVAL

The 2014 Budget Approval Meeting will be held on February 15, 2014.

APPROVAL TO PAY CLAIMS LIST 2014-01

Date	Num	Name	Memo	Amount
01/14/2014	18633	AED SUPERSTORE	13-935 - Invoice 343435	\$ 1,382.00
01/14/2014	18634	CHRISTIAN FULMINO	13-933	\$ 438.00
01/14/2014	18635	SKYLANDS FIRE EQUIP.	13-949 - Invoice 5769	\$ 633.00
01/14/2014	18636	Witmer Public Safety Group, Inc.	13-957 - Invoice 1512045	\$ 95.00
01/14/2014	18637	AED SUPERSTORE	13-936 - Invoice 346906	\$ 1,382.00
01/14/2014	18638	ALL HANDS FIRE EQUIPMENT	13-937 - Invoice INV5927	\$ 1,300.00
01/14/2014	18639	ALLEGRO ENTERPRISES INC	13-938 - Account 003104	\$ 23.25
01/14/2014	18640	ALPHA CARD	13-934 - Invoice SI-234904	\$ 250.00
01/14/2014	18641	Berju, Ronald	13-946	\$ 295.97
01/14/2014	18642	BILL SHAFFER	13-917	\$ 150.00
01/14/2014	18643	CENTRAL JERSEY NURSERIES	13-939 - Account 924162	\$ 250.30
01/14/2014	18644	CHARLIE NUARA	13-932	\$ 300.00
01/14/2014	18645	CHRISTIAN FULMINO	13-963	\$ 59.54
01/14/2014	18646	CNA Surety	13-940 - Policy 71226304	\$ 31.00
01/14/2014	18647	ELECTRONIC MEASURMENT LABS INC.	13-941 - Invoice 42328	\$ 3,292.00
01/14/2014	18648	FLEMINGTON DEPT STORE	13-942 - Invoice 29878	\$ 114.90
01/14/2014	18649	JOANN BULLOCK	13-931	\$ 97.50
01/14/2014	18650	MINERVA CLEANERS	13-943 - Invoice 474-26	\$ 133.25
01/14/2014	18651	NICHOLAS PATULLO	13-944	\$ 30.00
01/14/2014	18652	PERFUMERY SOLUTIONS, LLC	13-964	\$ 270.83
01/14/2014	18653	RICHARD BARTOLUCCI	13-947	\$ 417.00
01/14/2014	18654	RICHIES TIRE SERVICE INC.	13-945	\$ 2,154.00
01/14/2014	18655	SKYLANDS FIRE EQUIP.	13-961 - Invoice 5548	\$ 3,426.80
01/14/2014	18656	SOMERSET COUNTY EMER. SERV. TRAINING{2}	13-948 - Invoice 9872	\$ 350.00
01/14/2014	18657	STAPLES CREDIT PLAN	13-950 - Account 6011 1000 6181 135	\$ 111.75
01/14/2014	18658	TASC FIRE APPARATUS, INC	13-952 - Invoice 9655	\$ 627.00
01/14/2014	18659	THE PRINCETON PACKET INC.	13-953 - Account 1026112	\$ 80.60
01/14/2014	18660	TOWNSHIP OF HILLSBOROUGH	13-951	\$112,684.39
01/14/2014	18661	UPS	13-954 - Invoice 000074Y02Y503 13-955 - Account 908 369-0609 114	\$ 7.78
01/14/2014	18662	VERIZON	37Y	\$ 54.59
01/14/2014	18663	W.B.MASON COMPANY, INC.	13-959 - Invoice I15210541	\$ 126.88
01/14/2014	18664	WILLIAM WOODRUFF	13-956	\$ 57.44
01/14/2014	18665	Witmer Public Safety Group, Inc.	13-958 - Invoice 1515726	\$ 86.00
01/14/2014	18666	Zygmunt Orłowski	13-960 - Invoice 20131212-1	\$ 335.65
01/14/2014	18667	First Priority Emergency Vehicles	13-973 - Invoice 50182, 50171, 50172, 50222, 49776	\$ 10,120.99
01/14/2014	18668	HILLSBOROUGH FIRE CO.#2	13-983	\$ 42.83
01/14/2014	18669	WILLIAM WOODRUFF	14-003	\$ 111.80

01/14/2014	18670	First Priority Emergency Vehicles	13-974 - Invoice 49976, 50097	\$ 1,688.07
01/14/2014	18671	HILLSBOROUGH FIRE CO.#2	13-984	\$ 166.00
01/14/2014	18672	ACCESS HEALTH SYSTEMS	13-981 - Account HILLSBORFD	\$ 3,090.00
01/14/2014	18673	ALPHA CARD	13-967 - Invoice SI-234904	\$ 250.00
01/14/2014	18674	Berju, Ronald	14-004	\$ 150.00
01/14/2014	18675	BILL SHAFFER	13-986	\$ 682.81
01/14/2014	18676	Body Shop	13-966	\$ 150.00
01/14/2014	18677	CHRISTIAN FULMINO	14-002	\$ 150.00
01/14/2014	18678	COMCAST	13-969 - Account 01729 126760-01-2	\$ 185.84
01/14/2014	18679	CORPORATE GRAPHICS INC.	13-970 - Invoice 28939	\$ 378.00
01/14/2014	18680	DITSCHMAN/FLEMINGTON	13-971 - Customer 107201	\$ 640.76
01/14/2014	18681	EMERGENCY EQUIPMENT SALES, LLC	13-980 - Invoice 13-1590	\$ 280.00
01/14/2014	18682	FIREFIGHTERS EQPT.CO.	13-988 - Invoice 20134931, 20134700, 20134707, 20134794	\$ 2,681.00
01/14/2014	18683	First Priority Emergency Vehicles	13-975 - Invoice 49815	\$ 1,730.65
01/14/2014	18684	FLEMINGTON DEPT STORE	13-972 - Invoice 29562	\$ 77.45
01/14/2014	18685	HAPI AUTO PARTS	13-978 - Account 1120	\$ 227.22
01/14/2014	18686	HILLSBOROUGH FIRE CO.#2	13-985	\$ 25.00
01/14/2014	18687	JOHN NOVAK	13-982	\$ 78.00
01/14/2014	18688	NICHOLAS PATULLO	14-001	\$ 38.52
01/14/2014	18689	PAT KELLY	13-987	\$ 150.00
01/14/2014	18690	RYAN MURPHY SOMERSET COUNTY EMER. SERV.	13-965	\$ 150.00
01/14/2014	18691	TRAINING{2}	13-976 - Invoice 9873	\$ 175.00
01/14/2014	18692	THE PRINCETON PACKET INC.	13-977 - Account 1026112	\$ 274.35
01/14/2014	18693	VERIZON WIRELESS	13-979 - Invoice 9716671925	\$ 730.39
01/14/2014	18694	WILLIAM WOODRUFF	14-005	\$ 110.30
01/14/2014	18695	Motorola Solutions, Inc.	13-988	<u>\$ 9,876.80</u>
				\$165,460.20

A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Patullo to approve to pay the claims list 2014-01. Roll call vote: All approved.

APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2014-01

A motion was made by Commissioner Nuara, seconded by Commissioner Patullo to approve the transfer of funds in the amount of \$165,460.20 from savings account to checking account. Roll call vote: All approved.

COMMISSIONERS' REPORTS

Commissioner Kane:

1. Bids are being sent out for miscellaneous equipment and should be back by March and awarded in

- April.
2. Bids for new field truck are due by February 27, 2014.
 3. Fire Company #36 has formed a Truck Committee. The cost of the new truck will be approximately \$600,000-\$700,000 in 2016.
 4. On behalf of the Board of Commissioners I want to thank all members involved in the High Acre Fire in Fire Company #37's area. A top notch job was done and we received compliments from all outside companies that were involved.
 5. Dry suits are still on order. I will check to see when they will be in.

Commissioner Patullo:

1. A grant was submitted for smoke exhaust units for all Hillsborough Fire companies.
2. I will be scheduling a GOG Committee Meeting so we can finalize the GOG's and have ready for the ISO.

Commissioner Berju:

Nothing to report.

Commissioner Nuara:

1. Members that attended the Fire Inspector's Class, it was decided by the Commissioners that they will reimburse each student for the class. Students must submit a voucher with a certificate that they passed the course in order to be reimbursed. Starting in 2014, any classes that will cost \$300.00 and up will need approval by the Commissioners to get reimbursement.
2. Chiefs- Please post a list of the LOSAP Fire Fighters for 2013 at your Firehouse for 30 days. If anyone thinks they should be on the list and they are not, they must hand in a written letter stating this.
3. I will need vouchers from the Chief's (one per quarter) beginning in March, 2014 (June, September & December).

Neshanic - \$17,650.00/quarter
Fire Companies 36, 37 & 38 - \$15,525.50/quarter

Commissioner Catrombon, Jr.:

Nothing to report.

CHIEF'S REPORTS

Chief Dave Foelsch - Fire Company #36:

Drills: Regulatory Compliance – January 15, 2014 @ Station 36 – 7:00 pm
New Global Harmonization (aka MSDA) – January 22, 2014 @ Station 36 – 7:00 pm

1. POSHA Consultant Inspection will be held on January 15, 2014.
2. Can we get an auto-start in Car #36? **A motion was made by Commissioner Nuara, seconded by Commissioner Catrombon, Jr. for approval for an auto-start for Car #36. Roll call vote: All approved.**
3. Installation Dinner is scheduled for February 1, 2014. We will have coverage in-house for our area.
4. We have a missing radio. A Police Report will be filed. Would like a replacement radio. Commissioner Catrombon said that we have spares and that Ron Campbell will take care of it.

Chief Jim Paterno – Fire Company #37

Drills: SCBA Confidence – January 21, 2014 @ Station 37 – 7:30 pm
Forest Fire Drill (George Efinger) – February 18, 2014 @ Station 37 – 9:00 pm
Hosting ICS 300/400 soon.

1. Had our POSHA inspection and all went well. It was recommended that a log be kept for all activities. I made an Excel spreadsheet to be added each month to the total man-hours reported to the Commissioners.
2. Received a replacement gas meter to be installed on Engine 37.
3. Request for a \$750.00 SCBA Scott Bottle Bracket for Engine 37. **A motion was made by Commissioner Nuara, seconded by Commissioner Patullo to approve the purchase of a SCBA Scott Bottle Bracket for \$750.00. Roll call vote: All approved.**

Assistant Chief Mike Murphy – Fire Company #38

Drills: Blood Borne Pathogens and Right to Know were held on January 6, 2014 @ Station #38.
District Insurance – January 13, 2014 @ Station #38
GOG Review – February 3, 2013 @ Station #36
CPR/Defibulator – February 13, 2014

1. Need to order 2 Ice Rescue Suits. We have several members who completed the operation level training. Would like to order the same model as Station #36 purchased. Commissioners will discuss this after the 2014 Budget passes.
2. Several members have been asking about air cleaners for the bays. When is a decision expected regarding the grant, what is the plan if the grant is not received? Commissioners stated that as of now, no plan has been made.
3. Officer Qualification Sheets have been handed in.
4. Deuce: A deposit was delivered and truck work started. Need to order mobile radio and 2 portables for

that truck. Asked Chief Fire Marshall if the truck requires air packs, he replied “no”.

5. Had an accident with 38-151. Reported to insurance and they are coming out tomorrow.
6. Speaker on ladder truck not working all the time.
7. Need a charger installed in Chiefs car for the new TIC.

Chief CJ Davis– Fire Company #48 - Neshanic

Drills: Blood Borne Pathogens and Right to Know Class – January 21, 2014 @ Station 48 – 7:00 pm
CPR Class – February 18, 2014 @ Station 79 – 7:00 pm

1. Need apparatus, manpower and hour report for the PSE&G explosion call.

Hillsborough Rescue Squad:

No report.

PUBLIC

1. Ron Campbell mentioned that he could provide Motorola with the Serial # of the missing/stolen radio should someone send it to them for repairs.
2. Chief Paterno asked about the dry suits for his company. Commissioner Kane said that they are on back order.
3. Chief Paterno also asked about a stress test for one of his firefighters. Commissioner Berju said that it was looked into and that the Fire District did not cover the test that he had. According to the District policy, a regular stress test would be paid for. Any tests after that is the firefighter’s responsibility.
4. Chief Paterno asked that we reconsider paying the full cost of the fire inspector class since no one told the firefighters prior to taking the class that they would not be reimbursed if they took it. He offered his reimbursement and LOSAP payment to help pay for it.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Catrombon, Jr. to adjourn the meeting at 9:30 p.m. Roll call vote. All approved.**

Respectfully submitted,

Ronald Berju, Secretary
Hillsborough Township
Board of Fire Commissioners