

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 South Branch Road
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

REGULAR MEETING

APRIL 8, 2014

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, April 8, 2014 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commission Chairman Greg Kane called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Greg Kane, Commissioner Nick Patullo, Commissioner Bruce Vatter, Commissioner Charlie Nuara and Commissioner John Catrombon, Jr. Also present were Fire Chiefs: Assistant Chief Everett Heider, Fire Co. #1; Chief Jim Paterno, Fire Co. #2; Captain Tim Coyle, Fire Co. #3, Chief CJ Davis, Neshanic Fire Co.; and Chief Fire Marshal Chris Weniger.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Nuara, seconded by Commissioner Catrombon, Jr. to approve the Work Meeting minutes of March 6, 2014. Roll call vote: All approved.

A motion was made by Commissioner Nuara seconded by Commissioner Catrombon, Jr. to approve the Regular Meeting minutes of March 11, 2014. Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Catrombon, Jr. to approve the Work Meeting minutes of April 3, 2014. Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Catrombon, Jr. to approve the Closed Meeting minutes of April 3, 2014. Roll call vote: All approved.

TREASURER'S REPORT

APRIL, 2014

Checking Account Balance:	\$ 20,019.32
Savings Account Balance:	\$ 751,216.43
LOSAP Account Balance:	\$ 66,707.07
Capital Expense Account Balance:	<u>\$ 757,796.76</u>
Total of all Accounts:	\$ 1,595,740.11
Expenditures for April, 2014:	\$ 421,078.44
Amount to be transferred to Checking from Regular Savings (April Expenses):	\$ 321,945.44

Amount to be transferred to Checking From Capital Account (April Expenses):	\$	83,533.00
Amount to be transferred to Checking From LOSAP Account (April Expenses – Neshanic):	\$	15,600.00
Amount to be transferred to Capital Account from Savings (Quarterly Transfer):	\$	50,000.00
Amount to be transferred to LOSAP Account from Savings (Quarterly Transfer, - District + Neshanic):	\$	37,750.00

A motion was made by Commissioner Nuara, seconded by Commissioner Patullo to approve the treasurer's report. Roll call vote: All approved.

A motion was made by Commissioner Vatter, seconded by Commissioner Nuara to approve the Expenditures for April, 2014 for \$421,078.44. Roll call vote: All approved.

A motion was made by Commissioner Patullo, seconded by Commissioner Catrombon, Jr. to approve the transfer of \$321,945.44 to Checking from Regular Savings (April Expenses). Roll call vote: All approved.

A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Nuara to approve the transfer of \$83,533.00 to Checking from Capital Account (April Expenses). Roll call vote: All approved.

A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Vatter to approve the transfer of \$15,600.00 to Checking from LOSAP Account (April Expenses - Neshanic). Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Vatter to approve the transfer of \$50,000.00 to Capital Account from Savings (Quarterly Transfer). Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Patullo to approve the transfer of \$37,750.00 to LOSAP Account from Savings (Quarterly Transfer – District + Neshanic). Roll call vote: All approved.

CORRESPONDENCE

Commissioner Kane read the list of incoming correspondence consisting of:

1. Fire Safety Monthly Report.
2. Fire Safety Out-of-Service Schedule.
3. Minutes of the February, 2014 New Jersey State Volunteer Firemen's Association Meeting.
4. Thank you letter from the Florida State Firefighter Association for the donation of old turn-out gear.
5. Memorandum from Chief Paterno in regards to the incident at the March 18, 2014 structure fire.
6. Statement from Assistant Chief Michael Murphy in regards to the incident at the March 18, 2014 structure fire.

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
HILLSBOROUGH TOWNSHIP, COUNTY OF SOMERSET
RESOLUTION AUTHORIZING ADVERTISEMENT FOR VARIOUS FIRE EQUIPMENT AND SUPPLIES

RESOLUTION 2014-08

WHEREAS, the Hillsborough Township Board of Fire Commissioners in the Township of Hillsborough, County of Somerset have approved the specifications for and have determined that they will advertise for sealed bids for various equipment and supplies.

NOW, THEREFORE, be it RESOLVED, by the Hillsborough Township Board of Fire Commissioners in the Township of Hillsborough, County of Somerset, as follows:

[1] Specifications are hereby approved and incorporated herein by reference.

[2] Bids to be submitted shall fully comply with the said specifications.

[3] The Commissioners shall advertise for the receipt of sealed bids for the above named purpose or project.

[4] Each bid shall be submitted as a written proposal in the manner designated in the specifications and shall be signed by the bidder. The bid shall be enclosed in a sealed envelope bearing the name and address of the bidder on the outside, specifically denoting on the said envelope the name of the job for which said bid is submitted and addressed to Greg Kane, Commissioners, Hillsborough Township Board of Fire Commissioners, 379 South Branch Road, Hillsborough, New Jersey 08844.

[5] Specifications and form of bid may be inspected or obtained upon prior notice by prospective bidders during normal business hours at the office of the attorney for the Commissioners, Richard M. Braslow, Esq., 516 Fielders Lane, Toms River, NJ 08755 (732-341-7537) or Greg Kane, Commissioners, 25 Old Village Rd. , Hillsborough NJ 08844 (908-581-6088).

[6] Sealed bids shall be called for and shall be received, open and read in public at the Hillsborough Municipal Building, 379 South Branch Road, Hillsborough, NJ, at 8:00 p.m., prevailing time.

[7] Each bid shall be hand delivered either to said Commissioner Greg Kane, Commissioner of the Hillsborough Township Board of Fire Commissioners or to such other designated representative of the Commissioners who will be present at the opening of said bids at the time and place stated for the receipt of sealed bid: it being understood that the bidder who submits his bid through the mail accepts full responsibility for said bid being received in compliance with the date and time requirements as set forth herein. **NO BID SHALL BE DELIVERED OR ACCEPTED AFTER THE DATE OR HOUR AS DESIGNATED IN PUBLIC NOTICE.**

[8] The bid quote shall be net to the Hillsborough Township Board of Fire Commissioners and shall be excluded from any state and federal taxes.

[9] Each and every deviation from the specifications shall be clearly listed by the bidder. Failure to comply with the requirements shall be grounds for rejection of the bid.

[10] The contract will be awarded to the lowest, qualified responsible bidder. The Hillsborough

Township Board of Fire Commissioners reserve the right to award individual contract for each specified bid item that is reflected in the proposal or to award one complete contract for all items. The Commissioners also reserve the right to waive any insubstantial irregularities in any bid.

[11] A non-collusion affidavit in the usual form will be supplied with the specifications. It shall be executed by the person or corporate officers submitting the bid. Said affidavit must be properly notarized.

[12] An owner's list in accordance with P.L. 1977, Ch. 33 approved March 11, 1977, will also be supplied with the specifications in the usual form. It shall be completed by the person or corporate officer submitting the bid. Said Owner's list must accompany each bid. **THIS REQUIREMENT WILL NOT BE WAIVED.**

[13] Bidders are required to comply with the requirements of P.L. 1975, Ch. 127 (N.J.S.A. 10:5-31 et seq.)

[14] No bidder may withdraw his proposal for a period of 60 days after the opening of bids: all proposals being binding upon bidders for 60-day period.

Bruce Vatter, Secretary
 Hillsborough Township
 Board of Fire Commissioners
 County of Somerset

A motion made by Commissioner Vatter, seconded by Commissioner Nuara to authorize the ADVERTISEMENT FOR VARIOUS FIRE EQUIPMENT AND SUPPLIES for 2014. Roll call vote: All approved.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Greg Kane	X			
Charles Nuara	X			
Nick Patullo	X			
Bruce Vatter	X			
John Catrombon Jr.	X			

MONTHLY FIRE REPORTS

Commissioner Kane read the monthly fire reports for March, 2014.

FIRE REPORTS

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	21	201.1	101	1731.7	1	70.0	3	170.0
#2	52	350.0	188	1444.9	2	125.5	6	347.7
#3	20	192.8	71	679.5	3	163.0	5	253.5
<u>Neshanic</u>	15	101.4	63	399.8	1	34.5	4	73.0

CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. New fields (data entry and Social) have been added to the NFIRS Reports in an ongoing effort to track volunteer hours. This will be used to track time. If anyone has suggestions for any other categories to add, please contact me.
2. Have had significant server issues. They appear to be corrected, but we still may have intermittent issues. External access to the Server and laptops should be corrected by tomorrow.
3. I met with Reuben to get an update with the paging issues. VHF antennas on Zion Mountain still await replacement. Once this is completed, optimization of entire system will be taking place. Minitor 3 and 4 pagers is not narrow band capable. Test conducted pagers worked, but had intermittent failures which are most likely due to the lack of narrow banding on the pagers Motorola is putting out a bulletin stating this and I am awaiting a copy of the bulletin. . We are not the only Fire District experiencing these problems. Ron Campbell mentioned that most pagers have been narrow banded, but only the ones that have already been repaired.
4. At the last meeting I was asked to order hoods and gloves. The new gloves were received and distributed, but we are awaiting the new hoods.
5. At last Commissioner's Meeting I was asked if we could add fields to the LOSAP Report to include Blood Bourne Pathogens, Right to Know, Physicals and Chief's signature. The answer to that is yes and no. We can add the field on however, all the data will have to be collected in personnel modules that are currently not used in the District. One of the plans I have for this year is to start to use that on a District wide basis, but because that report is printed out on an Excel Spreadsheet, we can physically add those fields on at the end of the year the Blood Bourne Pathogens, Right to Know, and Physicals. The Chief would have to go through and check off and we would add a signature line on the bottom. In the interim, until we get the personnel module up and running, at the end of the year I will print out a LOSAP Report for each company and we will have good documentation.

APPARATUS – EQUIPMENT REPORT

Assistant Chief Everett Heider of Fire Company #1 reported the following:

- CAR 36: Mileage – 23,836
PM Service was completed by Amwell Auto.
- ENGINE 36: Back-up lights and warning lights were repaired by First Priority.
Back –up camera was repaired.
- LADDER 36: Ladder wire tracking was repaired by First Priority.
PM Service was completed by First Priority.
- TENDER 36: PM Service was completed by First Priority.
Waiting for valves to be finished.
- BRUSH 36: No issues reported.

BRUSH 36-2: No issues reported.
RESCUE 36: No issues reported.
MARINE 36: No issues reported.
Small Equipment: 2 Fire extinguishers were recharged.
2 SCBA's were repaired.
2 Chainsaws were repaired by Lake Small Engine.
2 New Tic batteries were installed.
Chief's multi gas meter was calibrated.
Air fill station compressor was repaired.

Chief Jim Paterno of Fire Company #2 reported the following:

CAR 37: Mileage – 5,190
Radio repair was performed by Alan Radio.
ENGINE 37: No issues reported.
ENGINE 37-2: Foam tanks a/b controls switched, were repaired by First Priority.
TOWER
LADDER 37: Broken federal siren cover was repaired by DPW.
Leaking tires were repaired by Richies Tire.
Passenger side scene lib bulb was replaced by FM10E.
VHR radio is back-in-service.
Front stinger light is not working. Will be repaired by First Priority.
BRUSH 37: No issues reported.
BRUSH 37-2: Batteries were replaced by First Priority.
Winch was hooked up by First Priority.
Battery charger was repaired by First Priority.
MINI PUMPER 37: Pressure relief valve is to be repaired by First Priority.
Knox box will be programmed by FM10A
SUPPORT 37: Bank "A" was filled with air by FM10E.
Small Equipment: 2 Extinguishers were refilled.
1 Stream light was repaired by FM10E.
K12 saw was repaired by Lake Small Engine.
2 New Tic batteries were installed.
2 Multi gas meters were calibrated.

Captain Tim Coyle of Fire Company #3 reported the following:

CAR 38: Mileage – 6250
Tic charger was installed by Alan Radio.

ENGINE 38: Missing mud flap was replaced by First Priority.
LADDER 38: Servicer and a/c repairs when Rescue returns.
TENDER 38: No issues reported.
BRUSH 38: No issues reported.
RESCUE 38: Currently at First Priority for bodywork and PM service.
MARINE 38: No issues reported.

Small Equipment: 1 Extinguisher was recharged.
2 SCBA's were repaired.
2 Bottles of Hydro were tested.
1 Genlight and 1 K12 saw are on order to replace out-of-service units.
4 New Tic batteries were installed.
Hurst Jaws of Life and power unit were serviced by TASC.

Chief CJ Davis of Neshanic Volunteer Fire Company reported the following:

CAR 48: Mileage – No report.
New tires and light bar ordered and scheduled to be installed.
ENGINE 48-4: No issues reported.
ENGINE 48-5: No issues reported.
TENDER 48: No issues reported.
BRUSH 48: No issues reported.
MINI PUMPER 48: No issues reported. CAFS system parts are being shipped from Hale.

Small Equipment: K-12 Saw is on order.
New Minitor IV pagers will be ordered.
LDH Discharge valves were installed.

UPDATE ON DISTRICT MEDICAL EXAMS

Commissioner Vatter reported:

1. An updated physical list has been sent to the Chiefs. Due to scheduling issues, Primary Care will not have any Saturday clinics in April. Dates in May are Saturday the 10th and the 24th. Day time appointments will continue as usual.

DISTRICT RADIO COMMUNICATION UPDATE

Commissioner Catrombon, Jr. reported:

1. The board needs to order Minitor 6 Pagers. Chief Fire Marshall Weniger received 2 quotes for Minitor 6 Pagers, 5 channel UHF, and 5 year warranty.
2. Quote 1: P S Communications- \$13,728.50, Quote 2: Alan Radio - \$13,110.00. for 30 Minitor 6 pagers.
3. Alan Radio would be \$437.00 per pager. **A motion was made by Commissioner Vatter, seconded by Commissioner Nuara to purchase as many pagers from Alan Radio, not to exceed \$15,000.00. Roll call vote: All approved.**

R&R COMMITTEE UPDATE

Joann Bullock had one person from each Station volunteer as the Main Contact person for the Signal 100 Team. They will be meeting in the near future to develop a plan. The plan will be submitted to the Commissioners for approval.

Joann Bullock reported that Radio Shack of Hillsborough is offering Firefighters a 10% discount, this is only a local store discount. This will be added to the FAP List.

APPROVAL TO PAY CLAIMS LIST 2014-

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/08/2014	18886	AGT BATTERY SUPPLY, LLC	14-174 - Invoice 74404A	\$ 232.79
04/08/2014	18887	ALLEGRO ENTERPRISES INC	14-170 - Account 003104	\$ 16.75
04/08/2014	18888	AMWELL AUTO & TIRE CENTER	14-172 - Invoice 125640	\$ 82.13
04/08/2014	18889	DAVE'S HEAVY TOWING, INC.	14-226	\$ 350.00
04/08/2014	18890	FIREFIGHTERS EQPT.CO.	14-184 - Invoice 20140924	\$ 100.80
04/08/2014	18891	First Priority Emergency Vehicles	14-183 - Invoice 50145, 50624	\$ 2,070.40
04/08/2014	18892	FLEMINGTON DEPT STORE	14-180 - Invoice 31463	\$ 510.00
04/08/2014	18893	Giordano, Ryan	14-199	\$ 146.03
04/08/2014	18894	Global Imports, Inc	14-187	\$ 183.36
04/08/2014	18895	NICHOLAS PATULLO	14-196	\$ 30.00
04/08/2014	18896	SOMERSET COUNTY EMER. SERV. TRAINING{2}	14-200 - Invoice 10014	\$ 750.00
04/08/2014	18897	SOMERSET MEDICAL CARE PARTNERS, PC	13-1019	\$ 405.00
04/08/2014	18898	THE PRINCETON PACKET INC.	14-207 - Account 1026112	\$ 7.44
04/08/2014	18899	FIREFIGHTERS EQPT.CO. SOMERSET COUNTY EMER. SERV.	14-185 - Invoice 20140738, 20140812	\$ 335.20
04/08/2014	18900	TRAINING{2} SOMERSET COUNTY EMER. SERV.	14-201 - Invoice 9997	\$ 1,500.00
04/08/2014	18901	TRAINING{2}	14-202 - Invoice 9998	\$ 500.00
04/08/2014	18902	1st. Attack Engine, Inc		\$ 44,658.00
04/08/2014	18903	AGT BATTERY SUPPLY, LLC	14-175 - Invoice 78586A	\$ 405.43

04/08/2014	18904	ALLEGRO ENTERPRISES INC	14-225 - Account 003104	\$ 15.25
04/08/2014	18905	AMERICAN ENVELOPE CO.	14-171 - Invoice 31403	\$ 121.58
04/08/2014	18906	AMWELL AUTO & TIRE CENTER	14-176 - Invoice 125113	\$ 292.75
04/08/2014	18907	ANGELOS PIZZA	14-215	\$ 64.00
04/08/2014	18908	APPROVED FIRE PROTECTION	14-173 - Invoice I1141826	\$ 208.43
04/08/2014	18909	Berju, Ronald	14-198	\$ 3,000.00
04/08/2014	18910	CHRISTIAN FULMINO	14-214	\$ 44.93
04/08/2014	18911	DAVES HEAVY TOWING INC	14-178	\$ 400.00
04/08/2014	18912	Eastern Surplus & Equipment	14-223	\$ 35,375.00
04/08/2014	18913	EMERGENCY EQUIPMENT SALES, LLC EMERGENCY SERVICES MARKETING CORP. INC.	14-179 - Invoice 14-0292	\$ 81.00
04/08/2014	18914		14-169	\$ 725.00
04/08/2014	18915	FIREFIGHTERS EQPT.CO.	14-186 - Invoice 20140758	\$ 75.00
04/08/2014	18916	First Priority Emergency Vehicles	14-222 - Invoice 50886	\$ 3,500.00
04/08/2014	18917	Flemington Circle Yamaha	14-182 - R/O 5766	\$ 335.44
04/08/2014	18918	FLEMINGTON DEPT STORE	14-181 - Invoice 31265	\$ 99.95
04/08/2014	18919	Giordano, Ryan	14-213	\$ 22.00
04/08/2014	18920	Global Imports, Inc	14-189	\$ 187.15
04/08/2014	18921	GREG R. KANE	14-168	\$ 3,000.00
04/08/2014	18922	HAPI AUTO PARTS	14-191 Account 1120	\$ 279.07
04/08/2014	18923	HILLSBOROUGH FIRE CO.#2	14-190	\$ 39.92
04/08/2014	18924	IAAI	14-221	\$ 70.00
04/08/2014	18925	Ismaili, Sean	14-218	\$ 200.00
04/08/2014	18926	JAMES PATERNO	14*193	\$ 36.24
04/08/2014	18927	JOANN BULLOCK	14-166	\$ 105.00
04/08/2014	18928	JOHN CATROMBON	14-167	\$ 3,000.00
04/08/2014	18929	JTEC SYSTEMS INC.	14-192 - Invoice 108572	\$ 937.00
04/08/2014	18930	KARIN De VOE	14-194	\$ 55.89
04/08/2014	18931	Liberty Transport & Storage, Inc.	14-227 - Invoice L-77-4/5	\$ 104.00
04/08/2014	18932	LINCOLN FINANCIAL ADVISORS	VOID: 13-1016	\$ -
04/08/2014	18933	Lu-Gow, Gemma	14-188	\$ 50.00
04/08/2014	18934	MIDDLESEX COUNTY FIRE ACADEMY	14-216 - Invoice 01-1405	\$ 52.00
04/08/2014	18935	N.J. STATE VOL. FIREMEN'S ASSOCIATION	14-195	\$ 25.00
04/08/2014	18936	NICHOLAS PATULLO	14-197	\$ 3,000.00
04/08/2014	18937	Pagano, Mark	14-219	\$ 200.00
04/08/2014	18938	PERFUMERY SOLUTIONS, LLC	14-232	\$ 141.67
04/08/2014	18939	Phoenix Insurance Group	14-228 - Account 3-302377	\$147,788.00
04/08/2014	18940	RUDY HARDING	14-217	\$ 150.00
04/08/2014	18941	SINCERE LEGENDS	14-229 - Invoice 1450	\$ 1,099.20
04/08/2014	18942	SKYLANDS FIRE EQUIP. SOMERSET COUNTY EMER. SERV. TRAINING{2}	14-203 - Invoice 5964	\$ 210.00
04/08/2014	18943		14-206 - Invoice 9982	\$ 1,000.00
04/08/2014	18944	SOMERSET COUNTY VEHICLE MAINTENANCE	14-177 - Invoice 155	\$ 3,236.55
04/08/2014	18945	SOMERSET MEDICAL CARE PARTNERS, PC	14-205	\$ 4,045.00
04/08/2014	18946	STAPLES CREDIT PLAN	14-204 -Account 6011 1000 6181 135	\$ 81.48
04/08/2014	18947	Target Solutions	14-224 - Invoice 16041	\$ 2,970.00
04/08/2014	18948	The Lincoln National Life Insurance Co.	14-208	\$ 15,600.00
04/08/2014	18949	THE PRINCETON PACKET INC.	14-231 - Account 1026112	\$ 55.80

04/08/2014	18950	The Roman Gourmet	14-209	\$ 84.98
04/08/2014	18951	TOWNSHIP OF HILLSBOROUGH	14-230	\$ 32,551.91
04/08/2014	18952	VERIZON	14-210 - Account 908 369-0609 114 37Y	\$ 54.93
04/08/2014	18953	VERIZON WIRELESS	14-211 - Account 28589072-00001	\$ 790.01
04/08/2014	18954	W.B.MASON COMPANY, INC.	14-212 - Invoice I16899797	\$ 184.98
04/08/2014	18955	CHARLIE NUARA	14-220	\$ 3,049.00
				<u>\$421,078.44</u>

A motion was made by Commissioner Nuara, seconded by Commissioner Vatter to approve to pay the claims list for April. Roll call vote: All approved with abstentions by Commissioner Kane for 14-168, Commissioner Catrombon for 14-167, Commissioner Patullo for 14-197, and Commissioner Nuara for 14-220.

APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2014-04

A motion was made by Commissioner Nuara, seconded by Commissioner Catrombon, Jr. to approve the transfer of funds in the amount of \$421,078.44 from savings account to checking account. Roll call vote: All approved.

COMMISSIONERS' REPORTS

Commissioner Kane:

1. Specs for new equipment came in. Orders will be placed.

Commissioner Patullo:

1. Would like to donate \$700.00 to the "Every 15 Minutes Program" for Hillsborough High School. The money could go toward their dinner. We donated last year and it is for a good cause. **A motion was made by Commissioner Patullo, seconded by Commissioner Vatter to donate \$700.00 to the "Every 15 Minutes Program". Roll call vote: All approved.**

Commissioner Vatter:

1. Urgent care will now be taking workmen's compensation insurance from the district. Members can go there for minor injuries instead of the emergency room. Their hours are 8:00 am – 8:00 pm.
2. E-Dispatch will give us a 30 day trial for the district. The cost if we want to continue is \$199.00 one time setup and \$233.00 per month for 200 users, to be prepaid for 6 months in advance. No contract and a full refund of unused time. I am looking for 25 names and cell numbers from each company to start with for the 30 day trial. **A motion was made by Commissioner Nuara, seconded by Commissioner Catrombon, Jr. to set up with E-Dispatch for a 30 day trial for the district. Roll call vote: All approved.**
3. Would like to remind all Chief's about any members on any type of medical leave or situation, they cannot sign in for calls until you receive a written note from a doctor to release them.

Commissioner Nuara:

1. The vouchers were input for Class B Uniforms and the checks are handed out. Chief's, please submit a voucher after a full year and they can get their money back
2. It was brought up about a Quarter Master stipend for \$500.00 a year. At the end of the year, it is up to the Chief's to submit a voucher for whoever ran the numbers and took care of the work and submit to me.

A motion was made by Commissioner Vatter to pay a stipend to the company Quartermasters, seconded by Commissioner Catrombon. Roll call vote: All approved

Commissioner Catrombon, Jr.:

1. Would like to order 8 SCBA Masks without voice amplifiers.

A motion was made by Commissioner Vatter, seconded by Commissioner Nuara to purchase 8 SCBA Masks without voice amplifiers. Roll call vote: All approved.

2. Reminder to all Chiefs to get pagers back from anyone who does not respond often to calls.

CHIEF'S REPORTS

Assistant Chief Heider - Fire Company #36:

Drills: Phase 5 Burn – April 24, 2014. All companies are welcome to attend.

- A nozzle off of L36 went missing after the Auten Road Fire. We need to replace a 3 inch pony length and a 115 foot long is damaged and needs replaced. Chief Fire Marshall Weniger will check for a pony and the Chief's will check their storage for extra nozzles.

Chief Jim Paterno – Fire Company #37

Drills: Live Burn SCESTA – April 22, 2014 at 7:30 pm

- Replacement of additional winch for Brush 37-2 with additional pagers.
- Chief Paterno asked if Station 37 could purchase additional pagers at a cost of approximately \$458.00/pager = 5.6 pagers, 6 pagers would be \$2,748.10. Since we have extra money budgeted in lieu of the Winch which was estimated to be \$2,250.00 and the Fan was estimated to be \$400.00. 600.00. We need the pagers more than the Winch. **A motion was made by Commissioner Vatter, seconded by Commissioner Nuara to take money from the budget to purchase extra pagers for Station 37, in lieu of the Winch purchase. Roll call vote: All approved.**
- We need to purchase a portable radio charger for 37-2 Brush.

Captain Tim Coyle – Fire Company #38

Drills: Saw Drill – April 1, 2014
Deuce Drill – April 14, 2014

- Need to order 2 Ice Rescue Suits. We have several members who completed the Operation Level Training. Would like to order the same model as Station 36 purchased.
- One Gen light and one K12 were ordered to replace the broken equipment.

Chief CJ Davis– Fire Company #48 - Neshanic

Drills: Forcible Entry Class – April 15, 2014 at 7:00 pm @ Academy
Building Construction – April 22, 2014 at 7:00 pm @ Station 48

- A Committee was established to make a pre-plan of Zion Mountain (Apparatus Response / Staging Areas)
Plan will be submitted for review at the Bureau of Fire Operations Meeting.

Hillsborough Rescue Squad:

- No report.

PUBLIC

Nothing to report.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, seconded by Commissioner Patullo to adjourn the meeting at 8:55 p.m. Roll call vote. All approved.**

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners