

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

WORK MEETING

JULY 2, 2014

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Work Session on Wednesday, July 2, 2014 at 7:00 pm. in the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commission Assistant Chairman Nick Patullo called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Nick Patullo, Commissioner Bruce Vatter, and Commissioner John Catrombon, Jr., and Commissioner Charlie Nuara. Commissioner Greg Kane was absent.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

CORRESPONDENCE

The Commissioners discussed the following:

1. The vouchers for June.
2. Special Election: We are waiting for final pricing for Station 36's Engine.
3. The type of Rescue Pumper apparatus was discussed and it was stated that the design was to accommodate RIT type equipment.
4. Station 37 and Station 38 Mini and Brush units will be used by the Fire Safety Office for the part-time employee.
5. The car being used by Fire Safety will be retired.
6. Consider allowing Fire Safety personnel to respond directly to fire call scenes.
7. Purchase of the Extrication Tool for Station 37: The cost was over the budgeted amount.
8. New Equipment Budgets: Fire Company "New Equipment" Budgets for 2015 will be \$6,000.00. There will be no need to list items prior to 2015. All purchases over \$500.00 must be approved by the Board of Commissioners.
9. The Commissioners will establish a District Drill account of \$10,000.00 for District Training. The Commissioners will plan and schedule the District Drills.
10. The Supply Line Item in the company budgets will be moved to the Commissioner's Budget. All

purchases will be made through the Fire Safety Office.

11. An award for the Fire Safety Office for their outstanding work on the ISO Rating was purchased, and will be presented at the July Commissioners Meeting.
12. \$50.00 gift cards will be purchased from Quick Check for Fire Safety Personnel and the four Chiefs as well.

The following will be discussed at a meeting with all four Chiefs following the Bureau of Fire Operations Meeting on Thursday, July 10, 2014:

1. Review of the District GOG's, and stressing that the Grievance GOG must be used prior to going to the Commissioners.
2. LOSAP documents will be checked and signed by the Chiefs, prior to submitting to the Commissioners.
3. The Turnout Gear GOG is not being followed.
4. Why is there a slow response to complete physicals that were taken, but need follow-up testing?

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Vatter to adjourn the meeting at 8:55 p.m. Roll call vote: All approved.**

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners

BV/jhb