

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

REGULAR MEETING

May 13, 2014

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, May 13, 2014 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commission Chairman Greg Kane called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Greg Kane, Commissioner Nick Patullo, Commissioner Bruce Vatter, Commissioner Charlie Nuara and Commissioner John Catrombon, Jr. Also present were Fire Chiefs: Chief Dave Foelsch, Fire Co. #1; Chief Jim Paterno, Fire Co. #2; Captain Tim Coyle, Fire Co. #3, Chief CJ Davis, Neshanic Fire Co.; and Chief Fire Marshal Chris Weniger.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Nuara, seconded by Commissioner Patullo to approve the Work Meeting minutes of April 8, 2014. Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Catrombon, Jr. to approve the Regular Meeting minutes of April 8, 2014. Roll call vote: All approved.

A motion was made by Commissioner Patullo, seconded by Commissioner Nuara to approve the Work Meeting minutes of May 8, 2014. Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Vatter to approve the Closed Meeting minutes of May 8, 2014. Roll call vote: All approved.

TREASURER'S REPORT

May, 2014

Checking Account Balance:	\$	20,841.70
Savings Account Balance:	\$	426,674.70
LOSAP Account Balance:	\$	98,066.03
Capital Expense Account Balance:	\$	<u>724,396.34</u>
Total of all Accounts:	\$	1,269,978.77
Expenditures for May 2014:	\$	94,809.93
Amount to be transferred to Checking from Regular Savings:	\$	93,000.00

A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Patullo to approve the treasurer's report. Roll call vote: All approved.

CORRESPONDENCE

Commissioner Kane read the list of incoming correspondence consisting of:

1. Fire Safety Monthly Reports.
2. Fire Safety "Out of Service" Schedule.
3. Letter from Fire Safety requesting a part-time office worker. (Attachment - Page)
4. Letter from the Board to the Chiefs regarding action on the Murphy/Crater incident of March 15, 2014. (Attachment – Page 14)
 - Mike Murphy:
 - o Letter put in File, 60 Day Suspension, and removal from Line Office for remainder of the year, and 1 year probation from final agreement. Any instances during this time will warrant suspension or termination.
 - Rich Crater:
 - o Letter put in his file, 3 month probation from final agreement. Any instances during this time will warrant suspension or termination.
5. Letter from Mike Murphy contesting the Boards action against him from the March 15, 2014, Auten Road incident. (Attachment – Page 14)
6. Letter from Chief Fulmino disagreeing with the Boards action against Mr. Murphy for actions at the March 15, 2015, Auten Road incident. (Attachment – Page15)

MONTHLY FIRE REPORTS

Commissioner Kane read the monthly fire reports for April.

FIRE REPORTS

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	36	235.5	143	1989.0	1	92.0	4	262.0
#2	50	331.4	245	1868.6	2	184.0	7	447.7
#3	18	298.4	99	1060.9	0	0	6	351.5
<u>Neshanic</u>	25	95.4	95	528.4	1	52.5	5	125.5

CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. All new Minitor 6 pagers were distributed to each company (10). 37 owed 6 additional. Review inventory and programming. Remind Chiefs that the inventory list I gave you with serial numbers to review that. Included in the box with the pager is a Rundown of how it is programmed. This was reviewed with the Chiefs and approved. I did give each Chief a copy of the Rundown if they would like to post at the Fire House.
2. Township fireworks are scheduled for June 28, 2014 with a rain date of June 29, 2014.
3. "I Am Responding" was updated with all hydrant locations. This is available on a phone app. Zoom in on the map and you will see the hydrant icons. Will be adding all the new hydrants within the next few months.
4. Thank you to everyone who assisted the Fire Safety Office at the fire on Bloomingdale Drive.
5. Chiefs, please have all firefighters use "I Am Responding". It assists the Fire Marshalls when responding during the day so they know what Fire House to go to. Based on number of responses
6. SCBA Flow Testing is scheduled for July 8, 9, 10, 2014. Fire Marshall Giordano will be handling this letting them in and getting them the packs. All Chiefs, please make sure that all packs are at your Fire House on the day you are scheduled for testing.
7. Hose/Brown Ground Ladder Testing is scheduled as follows: July 21, 2014 – Station 36, July 22, 2014 – Station 37, July 23, 2014 – Station 38, and July 24, 2014 – Station 48. An e-mail will be sent out to Chief's with these dates.
8. Pump Testing is scheduled as follows: July 30, 2014 – Stations 37 & 38 @ Station 38 and July 31, 2014 – Stations 36 & 48 @ Station 48. An e-mail will be sent out to Chief's with these dates.
9. Making the District aware that Franklin Township Fire Company is following the OPRA Rules request for Bi-Laws. The four companies in Franklin are filing an appeal.

APPARATUS – EQUIPMENT REPORT

Chief Dave Foelsch of Fire Company #1 reported the following:

CAR 36: Mileage – 24,375
Radio and light issue addressed by Alan Radio. So far, no more issues.

ENGINE 36: Back up lights and warning lights repaired by First Priority.

LADDER 36: No issues reported.

TENDER 36: No issues reported.

BRUSH 36: No issues reported.

BRUSH 36-2: No issues reported.
Zigmond will perform all maintenance in approximately 2 weeks.

RESCUE 36: No issues reported.

MARINE 36: No issues reported.

Small Equipment: 1 Fire extinguisher recharged.
2 Packs charged.
1 SCBA repaired.
1 Chainsaw repaired by Lake Small Engine.

Chief Jim Paterno of Fire Company #2 reported the following:

CAR 37: Mileage – 5,750
T-Cam charger was replaced by Chief 37.

ENGINE 37: PM Service completed by First Priority.
Left rear rotor, left rear ground light and rear bumper marker repaired by FM10E.

ENGINE 37-2 PM Service completed by First Priority.
1 bulb on light tower changed by FM10E
Broken light tower lens is on order.

TOWER

LADDER 37: PM Service completed by First Priority.
Broken button on turntable is on order.
New Q siren cover was installed by FM10E.

BRUSH 37: Parts are on order to repair pump leak.

BRUSH 37-2: No issues reported.

MINI PUMPER 37: Auto eject was repaired by First Priority.

SUPPORT 37: PM Service was completed by First Priority.
Radio was repaired by Alan Radio.
Battery switch was replaced by First Priority.
Officer door was not closing and was repaired by First Priority.

Small Equipment: 3 extinguishers were refilled.
2 stream lights were repaired by FM10E.
2 5" hoses were replaced.
3 SCBA were repaired by Firefighters Equipment Company.
Car 37 - multi-gas meter was repaired.
Engine 37-2 – Gas meter was replaced with a new one.

Captain Tim Coyle of Fire Company #3 reported the following:

CAR 38: Mileage – 6,780
No issues reported.

ENGINE 38: PM service was completed by First Priority.

LADDER 38: PM service was completed by First Priority.
A/C was repaired by First Priority.

TENDER 38: No issues reported.

BRUSH 38: No issues reported.

RESCUE 38: Bodywork and PM service was completed by First Priority.

MARINE 38: No issues reported.

Small Equipment: 1 extinguisher was recharged.
Stream light was repaired by FM10E.
Minitor 6 pagers were handed out.
4 members are in need of pagers.

Chief CJ Davis of Neshanic Volunteer Fire Company reported the following:

CAR 48: Mileage – No report.
Installation of car lights was completed.
No issues reported.

ENGINE 48-4: No issues reported.

ENGINE 48-5: No issues reported.

TENDER 48: No issues reported.

BRUSH 48: No issues reported.

MINI PUMPER 48: No issues reported.
CAFS System repair is on hold for now.

Small Equipment: K-12 saw was ordered.

UPDATE ON DISTRICT MEDICAL EXAMS

Commissioner Vatter reported:

1. May 14, 2014 is the last scheduled appointment.
2. ppointments will still be accepted but only during regular business hours as follows: Mondays – open until 8:00 pm, Tuesdays – open until 7:00 pm, Thursdays – open until 7:00 pm and Wednesdays/Fridays – open until 4:30 pm.
3. Terry will send the paperwork to me at the end of the month. Anyone on medical/disability should still have their physical even if they fail.

DISTRICT RADIO COMMUNICATION UPDATE

Commissioner Catrombon, Jr. reported:

1. Pagers were distributed. Chief's should update their records and send a copy to Commissioner Catrombon, Jr. and Chief Fire Marshall Weniger.
2. Any old or extra pagers, please hand in.

R&R COMMITTEE UPDATE

Joann Bullock reported:

1. Radio Shack in Hillsborough is offering a 10% discount to all firefighters.
2. Beauty Solutions is no longer on our FAP List because they closed their business.
3. Commissioner Nuara will be checking again with Stewarts Restaurant to see what discount they want to offer.
4. Who mentioned at a previous Meeting that National Pools was interested in offering us a discount? Could you please check back with them and let me know.
5. The Signal 100 Team has been formed as follows: Chairman/Coordinator – Joann Bullock, Team Members: Lori Shotyk – Station 36, Barbara Majewski – Station 37 and Helene Horowitz – Station 38. I have put together a draft of the GOG for the Signal 100 Team. This was handed out to the Commissioners and Chiefs for their review and feedback, then the GOG will be finalized and handed out as an official document.

APPROVAL TO PAY CLAIMS LIST 2014-05

Date	Num	Name	Memo	Amount
05/13/2014	18961	CHRISTOPHER WENIGER	14-236	\$ 218.28
05/13/2014	18962	CONTINENTAL FIRE & SAFETY INC.	14-239 - Invoice D2094	\$ 35.54
05/13/2014	18963	EMERGENCY EQUIPMENT SALES, LLC	14-245 - Invoice 14-0464	\$ 52.00
05/13/2014	18964	ERIC REGIEC	14-307	\$ 30.00
05/13/2014	18965	FIREFIGHTERS EQPT.CO.	13-1020 - Invoice 20134465, 20134476, 20134466	\$ 7,990.80
05/13/2014	18966	First Priority Emergency Vehicles	14-254 - Invoice 50785, 50877	\$ 3,841.31
05/13/2014	18967	FLEMINGTON DEPT STORE	14-257 - Invoice 31441	\$ 210.19
05/13/2014	18968	HUNTERDON EMERGENCY SV TRAINING CTR	14-259 - Invoice 14-39	\$ 25.00
05/13/2014	18969	LAKE SMALL ENGINE REPAIR	14-262 - Invoice 47196	\$ 592.28
05/13/2014	18970	SOMERSET COUNTY EMER. SERV. TRAINING{2}	14-267 - Invoice 10076	\$ 50.00
05/13/2014	18971	Witmer Public Safety Group, Inc.	14-281 - Invoice 1539308	\$ 265.00
05/13/2014	18972	CHRISTOPHER WENIGER	14-237	\$ 37.13
05/13/2014	18973	EMERGENCY EQUIPMENT SALES, LLC	14-246 - Invoice 14-0101	\$ 472.86
05/13/2014	18974	FIREFIGHTERS EQPT.CO.	14-249 - Invoice 20141328	\$ 1,600.00
05/13/2014	18975	First Priority Emergency Vehicles	14-255 - Invoice 50991, 50993, 50994, 50889, 50384, 50782	\$ 6,087.61
05/13/2014	18976	FLEMINGTON DEPT STORE	14-258 - Invoice 31589	\$ 118.84

05/13/2014	18977	HUNTERDON EMERGENCY SV TRAINING CTR	14-286 - Invoice 14-59	\$ 25.00
05/13/2014	18978	LAKE SMALL ENGINE REPAIR	14-303 - Invoice 47069	\$ 64.61
05/13/2014	18979	SOMERSET COUNTY EMER. SERV. TRAINING{2}	14-268 - Invoice 10082	\$ 50.00
05/13/2014	18980	EMERGENCY EQUIPMENT SALES, LLC	14-247 - Invoice 14-0190	\$ 46.00
05/13/2014	18981	FIREFIGHTERS EQPT.CO.	14-250 - Invoice 20141327	\$ 290.00
05/13/2014	18982	First Priority Emergency Vehicles	14-256 - Invoice 50792, 50875, 50686	\$ 3,125.50
05/13/2014	18983	HUNTERDON EMERGENCY SV TRAINING CTR	14-289 - Invoice 14-38	\$ 25.00
05/13/2014	18984	SOMERSET COUNTY EMER. SERV. TRAINING{2}	14-271 - Invoice 10034	\$ 2,000.00
05/13/2014	18985	FIREFIGHTERS EQPT.CO.	14-251 - Invoice 20141120	\$ 4,697.00
05/13/2014	18986	HUNTERDON EMERGENCY SV TRAINING CTR	14-290 - Invoice 14-55	\$ 25.00
05/13/2014	18987	FIREFIGHTERS EQPT.CO.	14-252 - Invoice 20141017	\$ 660.00
05/13/2014	18988	ACCESS HEALTH SYSTEMS	14-233 - Invoice3/26/2014	\$ 450.00
05/13/2014	18989	ADAM SANTOS	14-293	\$ 50.28
05/13/2014	18990	AGIN SIGNS AND DESIGNS	14-235 - Invoice 4974	\$ 235.00
05/13/2014	18991	ALAN RADIO	14-297 - Invoice 10659	\$ 14,891.00
05/13/2014	18992	AMWELL AUTO & TIRE CENTER	14-299 - Invoice 125674	\$ 248.09
05/13/2014	18993	CENTRAL JERSEY NURSERIES	14-240 - Invoice 1295, 1763	\$ 182.42
05/13/2014	18994	CHICKEN HOLIDAY	14-243	\$ 113.89
05/13/2014	18995	CHRISTIAN FULMINO	14-288	\$ 17.06
05/13/2014	18996	CHRISTOPHER WENIGER	14-300	\$ 270.30
05/13/2014	18997	CONTINENTAL FIRE & SAFETY INC.	14-241 - Invoice D1686	\$ 593.70
05/13/2014	18998	CORPORATE GRAPHICS INC.	4-244 - Invoice 29351	\$ 70.00
05/13/2014	18999	DIANNE RICCARDO	14-313	\$ 340.00
05/13/2014	19000	EMERGENCY EQUIPMENT SALES, LLC	14-248 - Invoice 14-0328	\$ 2,994.05
05/13/2014	19001	ERIC REGIEC	14-308	\$ 32.07
05/13/2014	19002	FIREFIGHTERS EQPT.CO.	14-253 - Invoice 20141018, 1086, 1163, 1168, 1397, 1398	\$ 1,439.89
05/13/2014	19003	First Priority Emergency Vehicles	14-302 - Invoice 51123, 51024, 50992, 50772, 51094	\$ 8,078.33
05/13/2014	19004	FLEMINGTON DEPT STORE	14-283 - Invoice 31339	\$ 324.75
05/13/2014	19005	HILLSBOROUGH FIRE CO.#2	VOID: 14-312	\$ -
05/13/2014	19006	HUNTERDON EMERGENCY SV TRAINING CTR	14-291 - Invoice 14-42	\$ 100.00
05/13/2014	19007	IAAI	14-260 - Invoice 59268	\$ 110.00
05/13/2014	19008	JOANN BULLOCK	14-309	\$ 135.00
05/13/2014	19009	JOHN YANKO	14-261	\$ 45.00
05/13/2014	19010	LAKE SMALL ENGINE REPAIR	14-304 - Invoice 45473	\$ 157.00
05/13/2014	19011	Loumarc Signs	14-263 - Invoice 29331	\$ 455.00
05/13/2014	19012	MATTHEW BENDER & CO. INC	14-264 - Contract 58091084	\$ 208.89
05/13/2014	19013	Mid-Atlantic Rescue Systems, Inc.	14-295 - Invoice 13-2772	\$ 175.00
05/13/2014	19014	MINERVA CLEANERS	14-265 - Invoice 474-27	\$ 677.00
05/13/2014	19015	Morris County Public Safety Academy	14-292	\$ 75.00
05/13/2014	19016	Motorola Solutions, Inc.	14-296 - Invoice 91534662	\$ 127.75
05/13/2014	19017	NICHOLAS PATULLO	14-285	\$ 30.00
05/13/2014	19018	NICK PERFETTE	14-305	\$ 150.00
05/13/2014	19019	PERFUMERY SOLUTIONS, LLC	14-314	\$ 204.17
05/13/2014	19020	RICHARD M. BRASLOW ESQ.	14-294 - Invoice 16431	\$ 528.00
05/13/2014	19021	RICHIES TIRE SERVICE INC.	14-266 - Account 3944	\$ 304.90

05/13/2014	19022	Schwing Electrical Supply Corp. of NJ	14-273 - Order S4286082.002	\$ 10.13
05/13/2014	19023	SHARP ELECTRONICS CORP	14-275 - Invoice C764081-711	\$ 150.59
05/13/2014	19024	SKYLANDS FIRE EQUIP.	14-268 - Invoice 6044	\$ 853.95
05/13/2014	19025	Slinsky, Thomas	14-310	\$ 150.00
05/13/2014	19026	SOMEREST MEDICAL CARE PARTNERS	14-274	\$ 3,670.00
05/13/2014	19027	SOMERSET COUNTY EMER. SERV. TRAINING{2}	14-272 - Invoice 10057	\$ 1,100.00
05/13/2014	19028	SOMERSET COUNTY VEHICLE MAINTENANCE	14-242 - Invoice 156	\$ 3,352.41
05/13/2014	19029	STAPLES CREDIT PLAN	14-270 - Account 6011 1000 6181 135	\$ 251.25
05/13/2014	19030	TASC FIRE APPARATUS, INC	14-306 - Invoice 9803	\$ 800.00
05/13/2014	19031	THE PRINCETON PACKET INC.	14-276 - Customer 1026112	\$ 6.82
05/13/2014	19032	THOMAS LACHOWSKI	14-311	\$ 854.20
05/13/2014	19033	UNITED COMMUNICATIONS CORP.	14-279 - Invoice 798921	\$ 571.68
05/13/2014	19034	UPS	14-278 - Invoice 000074Y02Y154	\$ 11.35
05/13/2014	19035	VERIZON	14-280 - Account 908 369-0609 114 37Y	\$ 110.00
05/13/2014	19036	VERIZON WIRELESS	14-277 - Invoice 9723523834	\$ 751.82
05/13/2014	19037	Witmer Public Safety Group, Inc.	14-282 - Invoice 1539297.001	\$ 40.50
05/13/2014	19038	HILLSBOROUGH FIRE CO.#2	14-312	\$ 12,754.90
05/13/2014	19039	JOANN BULLOCK	14-316	\$ 120.00
05/13/2014	19040	JOANN BULLOCK	14-315	\$ 137.97
05/14/2014	19041	PATRICK BUCKLEY	14-317	<u>\$ 1,554.81</u>

A motion was made by Commissioner Nuara, seconded by Commissioner Vatter, to approve to pay the claims list for 2014-05. Roll call vote: All approved, Commissioner Patullo abstained.

APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2014-05

A motion was made by Commissioner Nuara, seconded by Commissioner Catrombon, Jr. to approve the transfer of funds in the amount of \$93,000.00 from savings account to checking account. Roll call vote: All approved.

COMMISSIONERS' REPORTS

Commissioner Kane:

1. Most of the miscellaneous equipment that went out for bid has been ordered. We are waiting on ordering the larger dollar items. **A motion was made by Commissioner Vatter, seconded by Commissioner Nuara to approve the purchase of the miscellaneous equipment. Roll call vote: All approved.**
2. Reminder to all firefighters and drivers to make sure you are geared up at all calls and are following the guidelines of the updated GOG's that were distributed last month.

Commissioner Patullo:

1. Any new gear must comply with the Specifications for the District.

2. Turnout Gear:
 - All Chiefs need to step up and make sure that everyone on a scene is wearing gear.
 - All Chiefs and Officers must be Interior qualified.

3. Hillsborough Memorial Day Parade:
 - All companies should leave one truck at house during the parade, should there be a call.
 - Each company needs to determine what apparatus will stay at house (suggesting 145) with 2 Fire Marshalls. This way no apparatus has to leave during the parade unless there is a structure fire.
 - If apparatus has to leave during a parade, do not use sirens.

4. Radio for 38 Deuce:
 - 2 Portables to use. Commissioners Nuara and Catrombon, Jr. offered to use their portable.

Commissioner Vatter:

1. Need all Chiefs to meet with the Commissioners after the Bureau of Fire Operations Meeting on July 10, 2014 to resolve some issues.

2. Reminder to all Chiefs, to please enforce the GOG for turn-out gear.

3. Reminder to all Firefighters, you must be geared up when responding to calls (except Drivers, must bring gear with them).

4. I and a few others from the District took a course last week on Smoke Coalition, "Know your Smoke, the Dangers of Smoke Exposure" and I was given a real eye opener with some of the information that was presented. When these concentrations occur, one of the things that was discussed was the importance of Hydrogen Cyanide Meters all attributed with burning plastics and so on. One of the individuals that hosted this class with Instructor Battalion Chief Jason Cruson from Columbia, S.C. did an on-the-job study on normal smells and sampled at one residence where the call was at was a smoke condition which turned out to be burnt food on the stove, and according to NIOSH, the acceptable limit for exposure for cyanide is 4.7 and they got readings of over 50. We walk into conditions with burnt food and we consider it safe, so I asked Chief Fire Marshall Weniger to check into the cost of the meter and it would be \$358.00/meter. **A motion was made by Commissioner Naura, seconded by Commissioner Patullo to approve the purchase of 4 meters (one for each Chief). Roll call vote: All approved.** Chief Fire Marshall Weniger will order the meters on May 14, 2014.

5. E-Dispatch Update: It is coming along, but after ,I spoke with Doug Rue and he did not think we could simulcast in Region 6, I did not think this could be done. Pete, the Head Technician at E-Dispatch said for a box to be put in would cost \$279.00 a 1 shot deal to simulcast to Region 6, and will be available on cell phones. I am appointing Chief Fire Marshall Weniger to be the Account Administrator. I will get together with Chief Fire Marshall Weniger to fill out the forms. Fire Safety Office has a box/base and we can tap off of that. I need to get our tone pair and dispatch frequency and we will be ready to go. I talked E-Dispatch into letting us waive the credit card that they wanted us to put up to secure the equipment and a secret number that I put in to bypass that. I need all Chiefs to find out if any members would be interested in being involved and try out the program. I will need a spreadsheet listing their names, phone numbers (including area codes), and the name of their cell phone carrier. Once we get the equipment we will have access to their website and I will put all the names and numbers in there.

We can utilize 200 members and it is a free trial of 30 days. After that, we can decide if we want to keep the system or not. The fact that this will give us the Region 6 capability that we normally would not have is a good thing.

Commissioner Nuara:

1. I will need the 2nd Quarter Apparatus Housing Vouchers before the June Commissioners Meeting.
2. Fire calls with food – Remind anyone who goes to pick up the food whether it be the Signal 100 Team for District Calls, Ladies Auxiliary or Men for the individual companies, I will provide you with a Tax Exempt Form to save money on the tax.

Commissioner Catrombon, Jr.:

1. OEM Meeting:
 - EOP's reviewed by Chiefs and signed off.
- 1) Fireworks:
 - Each company must have a Representative at the Command Post.
 - Medivac – LZ will be at Municipal Soccer Fields.
2. Active Shooter Drill:
 - June 13, 2014 at 10 am for 2 hours at the Municipal Building.
3. Confined Space:
 - Back-up team to Sewage Authority – MVA has GOG to review for setting up one of our fire companies.
4. Special Election – Vehicles:
 - Apparatus Use – Get information from Chief Fire Marshall Weniger on how many times each apparatus went on calls.
 - # of Pagers – Cost.
 - Apparatus – Details of Cost.
 - Chief Fire Marshall Weniger's Vehicle.
 - Truck for Station 37.
 - 36 Field Truck will be put up for sale, once new one is in service.

CHIEF'S REPORTS

Chief Dave Foelsch - Fire Company #36:

Drills: Phase 1 Live Burn and District Familiarization Drills completed for May.
District Water Rescue Class scheduled for Weekend of May 16, 2014.

- Station 36's Fire Truck Committee decided on a Vendor and will be meeting with the Salesman in June.
- Request for the Commissioner District GOG sign off form so membership can sign off on all new policies.

- A memo went out to all Station 36 Membership regarding the apparatus parking and wheel chocking in reference to the Academy issues was published.

Chief Jim Paterno – Fire Company #37

Drills: Extrication Awareness – was held on May 10, 2014 at 9:00 am @ Station 37.

- Requests:
 - o To take Command 37 to the Harrisburg Fire Expo. – Commissioners approved.
 - o To take Brush 372 and 372-2 to Piscataway on Friday, July 4, 2014 for their fireworks. Will be out from 5:00-11:00 pm. – Commissioners approved.
 - o Status on Rear Scene Light replacement for Engine 372. The Commissioners have not yet discussed this.
 - o Replace 37 Deuce flood lights. **A motion was made by Commissioner Vatter, seconded by Commissioner Catrombon, Jr. to approve the purchase of flood lights for 37 Deuce. Roll call vote: All approved.**
- As discussed previously, here are the prices for the LED lighting upgrades:
 - o Truck-Lite LED Headlights - \$350.00 FOR THE SET (Same as installed in Station 36's truck).
 - o Grote LED Tail Lights - \$200.00 for the set (Same as installed in Station 36's truck).
 - o Grote Trilliant Scene Lights - \$350.00 each (2 requested for the rear deck).
 - o Total cost for all lighting = \$1,250.00 installed.

Captain Tim Coyle – Fire Company #38

Drills: Live Burn was held on May 5, 2014

- New Minitor 6 pagers have been handed out. Four members who did not have pagers were issued pagers, and 6 pagers will be turned in to the Commissioners.
- Need to order a Mobile Radio for the Deuce.
- Other miscellaneous equipment for Deuce (tool boxes, light bar, extinguishers, irons) are being mounted.
- Need to order 2 Ice Rescue Suits. We have several members who completed the Operational Level Training. Would like to order the same Model as Station 36 purchased.
- One replacement Gen light was received.
- One replacement K12 Saw was received.
- A letter submitted to the Commissioners from Chief Fulmino regarding the incident on the Auten Road Fire Scene with Mike Murphy was read at tonight's meeting. Commissioner Kane responded that the Board made its decision.

Chief CJ Davis– Fire Company #48 - Neshanic

Drills: Part I (of 3 part) Firefighter Survival – May 28, 2014 at 7:00 pm @ Station 48.

- Distributed to Board and Chiefs a pre-plan for the Zion Mountain area. (Attachment – Page 18 & 19)

It outlines:

- o Apparatus Response/Staging Areas
 - o Map is in production for locations of water sources and staging areas.
 - o Limited Access Addresses to be distributed at Commissioners Meeting. (Chief Fire Marshall Weniger to update CAD System with the line “Limited Access”.
- A letter was submitted to the Commissioners regarding the Dryer Fire Incident on 891 Amwell Road in Clover Hill on May 3, 2014. Incidents that happened on that scene need to be addressed and issues resolved. (Attachment – Page 17)
 - A Truck Committee was formed for the replacement of MP-48 and Engine 48-4. Approximate costs would be: MP-48 - \$270,000.00 and Engine 48-4 - \$570,000.00.

Hillsborough Rescue Squad:

- No report.

PUBLIC

- Roy Horowitz asked the Board if they have to make a motion and vote on the Mike Murphy incident.
- Mike Murphy read a response to the May 8, 2014 letter from the Commissioners. He stated the inquiry was not complete because he was not interviewed by all of the Board Members. **A motion was made by Commissioner Nuara, seconded by Commissioner Vatter, for the 2 Board Members not present in the past interview with Mike Murphy, will meet with him. Roll call vote: All approved.**
- Ed Kovach suggested buying wiring and electrical supplies from Hapi Auto Parts as they are cheaper and will save money. The Board responded yes, but must save receipts and submit a voucher.

ADJOURNMENT

There being no further public comment, a motion was made by Commissioner Nuara, and seconded by Commissioner Vatter to adjourn the meeting at 9:12 p.m. Roll call vote. All approved.

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH
379 South Branch Rd.
HILLSBOROUGH, NJ. 08844**

5/13/2014

To: Chief Paterno and Chief Fulmino

Re: Incident at the 3/15/2014 structure fire between Rich Crater and Mike Murphy.

Chiefs, after review of your reports, the statements given by both Rich and Mike and that of the witnesses. The board has issued the following decision.

To: Rich Crater

Re: Incident of 3/15/2014 at the Auten Road fire.

A letter will be placed on file in regards to your conduct unbecoming of an officer.

A 3 month probation period starting 5/15/2014 to 8/15/2014 will be imposed, any incidents within this period will result in a suspension and /or termination from all fire district events, fire calls, drills, LOSAP, etc., depending on the severity of the incident.

To: Mike Murphy

Re: Incident of 3/15/2014 at the Auten Road fire.

The 60 day suspension imposed by Chief Fulmino will remain in effect.

A letter will be placed on file in regards to your conduct unbecoming an officer.

Removal as a line officer for the remainder of your term, 12/31/2014

6 months probation from your reinstatement date, any further incidents during that period will result in automatic termination from all fire district events, fire calls, drills, LOSAP, etc.

The above incident has been discussed by the board over the last 2 months and approved by a majority. This incident is now closed.

Sincerely;

Greg Kane, Chairman

Hillsborough board of Fire commissioners

Board of Fire Commissioners

May 9, 2014

Township of Hillsborough

Re: March 15, 2014

To Chairman Greg Kane,

I am in receipt of your letter dated May 8, 2014.

The letter states that an inquiry has been completed. I was not interviewed by the **full** Board of Commissioners, as was the other party who was involved. How can a decision be rendered with only two of the Board members present to hear my statement?

A few days after the incident, all Board members had the opportunity to read the statements from the other members that were present, but they did not contact me. It was only after approximately three weeks that I was asked to meet **two** Commissioners with regards to my statement. This seems one sided.

After my interview with only **two** Board members, I was informed that the Board was leaning toward stripping me of my title of Deputy Chief and one year of probation.

Why was I not given due process to answer questions that the Board had regarding what transpired? It is apparent to me that proper procedures were not followed in the inquiry.

It seems that the Board of Fire Commissioners was eager to give a decision on the fate of my active 26 year Firefighter career; 15 of those as an officer and 7 as a chief officer, more than half serving the residents of Hillsborough Township.

It seems that the whole process was spear-headed by the newest Board member, who did not like the decision of the other party and the two chiefs of the respective fire companies. This newest Board member initiated contact with the Board's attorney to supplement the Chiefs' decision. Why was this necessary?

It has been brought to my attention that this Board member was defaming my firefighting career and me as a person, prior to all the facts being heard. This is unacceptable of an elected official.

It is apparent that the Fire Commissioners' decision was already made prior to my interview.

In closing, I respectfully request that the letter dated May 8, 2014 be immediately removed from my file, since the proper procedures were not followed and this decision is unfair. It is extreme to render my fire career subject to the Boards discretion.

Respectively,

Mike Murphy

Deputy Chief, Station #38

Hillsborough Township Volunteer Fire Company # 3

*324 Woods Road
Hillsborough, N. J. 08844*

May 13, 2014

From: Christian Fulmino, Chief

To: Hillsborough Board of Fire Commissioners

This letter is in response to the letter the Hillsborough Board of Fire Commissioners sent to Deputy Chief Michael Murphy from dated 5/8/2014.

Your decision to remove Deputy Chief Murphy from his position is not in the best interest of the fire district. The Deputy Chief position is crucial to the supervision and safe operation of any fire company. Removing that position for 10 months is a significant detriment to the company.

Deputy Chief Murphy has already been disciplined for his actions. At the time of the incident the board did not have a policy in place for dealing with disciplinary incidents. The reason there was no policy is because disciplinary actions have always been handled by the department chiefs.

My disciplinary action was shared with the Board of Fire Commissioners as well as with Chief Paterno and the other involved party and at that time the terms of action were accepted by all parties. My disciplinary action was also reviewed by the Board of Trustees of Hillsborough Volunteer Fire Company #3 who also back my decision and believe the punishment to be appropriate.

I have spoken to Deputy Chief Murphy on a regular basis over the last 60 days and I am certain that he understands his actions were inappropriate and that we will have no further issues. I ask that the board look at the circumstances regarding the incident and the disciplinary action already imposed ask answer one crucial question

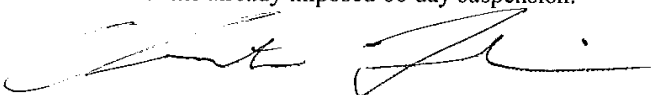
“What does the addition disciplinary action stated in your letter gain the fire district?”

Deputy Chief Murphy has been a dedicated volunteer firefighter for 26 years. In that time he has never had a disciplinary action against him. I urge the board to take Deputy Chief Murphy's exceptional service record into account when deciding if additional disciplinary action is warranted.

By removing Deputy Chief Murphy's command authority the district is losing a knowledgeable and capable officer and Hillsborough Fire Company #3 is losing an important part of their command hierarchy.

Deputy Chief Murphy has already been disciplined and I believe the discipline already imposed was appropriate. Deputy Chief Murphy understands his actions were wrong and has assured both myself and the board of fire commissioners that there will be no further incidents.

I ask that the board reconsider their decision to remove Deputy Chief Murphy's rank for the remainder of the year and allow him to return to his full duties as Deputy Chief on a probationary basis at the conclusion of his already imposed 60 day suspension.


Christian Fulmino
Chief - Hillsborough Fire Company #3



NESHANIC VOLUNTEER FIRE CO.

333 Maple Avenue, P.O. Box 633, Neshanic Station, New Jersey 08853

This letter is to formally inform the Hillsborough Board of Fire Commissioners of the unprofessional actions of Chief Dave Foelsch, herein after known as **Chief 36**, of the Hillsborough Volunteer Fire Company Number 1, for actions on Saturday May 3, 2014 at 891 Amwell Road.

On May 3, 2014 the Hillsborough Fire District was dispatched to 891 Amwell Road for the dryer fire. Upon arrival Deputy Chief 36 Everett Heider established command and provided an update of heavy smoke showing from the front door and rear of the structure and an active fire in the basement. The second arriving District Chief, Chief 37 Jim Paterno, was assigned the position of Operations Section Chief and began to plan the fire attack. Incident Commander Heider radioed the first arriving pumper to "take the address". Upon arrival of Chief 48 CJ Davis, a face-to-face was done with the current Incident Commander to ascertain the situation. Chief 36 arrived on scene, and was told by Incident Commander Heider to use his vehicle to block traffic at the intersection of Amwell and Clover Hill Road. At this time, command was turned over to Chief 48, CJ Davis. As Engine 48-5 approached the scene, the order was reiterated by the new Incident Commander to "take the address" and to deploy a 1-3/4" hand line to the basement for a working fire. After the apparatus placement direction was given by Chief 48, Chief 36, who did not check in with command and countermanded command's order of apparatus placement, approached the driver of Engine 48-5 and ordered him to reposition the apparatus to the hydrant across the street after the 1-3/4" hand line had been deployed. These orders were given after the driver had already shifted the Engine into "pump" and established a prime on the pump. Chief 36 had no position in the command structure on this scene, but still continued to freelance and move apparatus without the approval of the Incident Commander. While these unnecessary orders were being carried out and demands being made by Chief 36, a fire suppression crew was at the front door of the structure waiting to be supplied with water. It was my expectation that instead of giving unnecessary orders and directives, Chief 36, having not checked in with command or operations for an assignment, should have been dressed and ready to enter the structure as an interior firefighter to assist the crew from the first arriving engine with fire suppression. By not doing this, it created a safety hazard by delaying the supply of water.

This is a disregard for the District GOG's on the ICS Chain of Command, Freelancing, and Insubordination, and should not and cannot be tolerated on fire scenes. The District Chiefs have discussed the command structure at length and we feel there needs to be continuity amongst all District fire companies. The actions by Chief 36 did not promote continuity, but does promote conflict. As I am sure that Chief 36 would not tolerate this on his commands, I also cannot tolerate it on mine. We in the Hillsborough Fire District pride ourselves on the unity and teamwork that have made this district function so well. I urge the Board of Fire Commissioners to review this matter and to uphold the GOG's adopted by the Fire Chiefs of the District.

Respectfully Submitted,

CJ Davis, Chief
Neshanic Volunteer Fire Company



Neshanic Volunteer Fire Company

333 Maple Avenue, Post Office Box 633, Neshanic Station, New Jersey 08853

General Operating Procedures

N14-22R1

District Response in 48 Primary Area

I - Apparatus response for working fires south of Amwell Rd

MP 48 / Engine 48-5 (scene)
Tanker 48 (scene)
Engine 48-4 (scene)
Ladder 36 (scene)
Tanker 36 (scene)
Engine 37 (scene)
Engine 37-2 (Establish Fill Site)
Mini Pumper 37 (scene)
Tanker 38 (scene)
Ladder 38 (Standby at Station 37)
Utilize Tanker Taskforce for water supply

II - Apparatus response for working fires north of and along Amwell Rd

Engine 48-5 (scene)
Tanker 48 (scene)
Engine 48-4 (scene)
Ladder 36 (scene)
Tanker 36 (scene)
Engine 37 (scene)
Engine 37-2 (Establish Fill Site)
Tower 37 (Stage at Neshanic Reformed Church)
Tanker 38 (scene)
Ladder 38 (Standby at Station 37)
Utilize Tanker Taskforce for water supply

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ZION RD
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219
229
263
287
303
308
381
FEATHERBED LN
BIGGS LN
CLARK LN
HELD LN
MORGAN LN

WERTSVILLE RD
71

LONG HILL RD
258
260
288
290
298
302
344
404
424
426
PIROZZI LN

MONTGOMERY RD
560
565
671
689
697
701
709
711
715
717
719
731
PSCHORN LN