

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

REGULAR MEETING

APRIL 14, 2015

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, April 14, 2015 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon, Jr., Commissioner Bruce Vatter, Commissioner Pat Buckley, and Commissioner Mike Carone. Also present were Fire Chiefs: Chief Dave Foelsch, Fire Co. #1; Chief Jim Paterno, Fire Co. #2, Chief Christian Fulmino, Fire Co. #3, Chief CJ Davis, Neshanic Fire Co.; and Chief Fire Marshal Chris Weniger.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to approve the Regular Meeting minutes of March 10, 2015. Roll call vote: All approved.

A motion was made by Commissioner Vatter, seconded by Commissioner Catrombon, Jr. to approve the Work Meeting minutes of April 9, 2015. Roll call vote: All approved.

TREASURER'S REPORT

MARCH 31, 2015

Checking Account Balance:	\$ 21,695.04
Savings Account Balance:	\$ 888,857.32
LOSAP Account Balance:	\$ 120,803.42
Capital Expense Account Balance:	<u>\$ 823,145.45</u>
Total of all Accounts:	\$ 1,854,501.23
Expenditures for April 2015:	\$ 195,761.64
Amount to be transferred to Checking from Regular Savings:	\$ 191,000.00
Amount to be transferred to Checking from LOSAP	\$ 3,600.00

A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve the Treasurer's Report. Roll call vote: All approved.

CORRESPONDENCE

Commissioner Nuara read the list of incoming correspondence consisting of:

1. Monthly Fire Reports (Attachment).
2. Fire Safety Out-of-Service Schedule (Attachment).

MONTHLY FIRE REPORTS

Commissioner Nuara read the monthly fire reports for March, 2015.

FIRE REPORTS

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	27	145.3	81	477.0	3	99.0	5	230.5
#2	42	420.8	173	1639.7	1	31.0	3	110.5
#3	15	137.4	65	497.1	3	226.5	6	452.0
<u>Neshanic</u>	17	166.0	43	287.6	1	32.0	6	256.0

CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. The Apparatus Maintenance and Repair Request for Purchase bids were opened on April 14, 2015. It is for a one year contract with 2 additional renewals. We received bids from EES, Absolute, First Priority and Apparatus Repair. We will review these and send a spreadsheet with the breakdowns to the Board. I would like to award the bid at the May Regular Meeting. First Priority has been kind enough to honor their current contract until the new contract is awarded.
2. The bid package for the Pagers has been advertised. Bid packages are due back on April 20, 2014. I would like to award the bid at the May Regular Meeting. Received the State bid prices, so we will compare them as well.
3. The Fire Station Exhaust Systems bid package is ready to be advertised. I would like permission to advertise the bid with a June 15, 2015 due date. Once the bid is awarded, I will get a service contract and forward it to the Board. **A motion was made by Commissioner Buckley, seconded by Commissioner Nuara for approval to advertise the bid for the Fire Station Exhaust Systems with the Courier News for \$300.00. Roll call vote: All approved.** Included in the bid package is approval of the Fire Companies, 120 day penalty clause for work to be complete (permits, placing of electrical control box, etc.) Once all permits are approved, I will talk to the Chiefs and if they are comfortable with how to use the system, then I will get the Township to sign off. Training for the Fire Companies will need to be scheduled. Any additional bidders must do a site visit first.
4. Fire Safety will be giving a Fire Safety Education Presentation to the Township Senior Citizens in May. The presentation will take place at the Municipal Building and will take about 1-1/2 hours.

APPARATUS – EQUIPMENT REPORT

Chief Dave Foelsch of Fire Company #1 reported the following:

CAR 36: Mileage – 30,270
In-house console repairs were done in the rear cabinet.

ENGINE 36: Reported a steering issue.

LADDER 36: No issues reported.

TENDER 36: Is back in service.
No issues reported.

BRUSH 36: No issues reported.

BRUSH 36-2: No issues reported.

RESCUE 36: No issues reported.

MARINE 36: No issues reported.

RANGER 36: Possible air suspension leak. We are monitoring in-house before we send out for service.

Small Equipment:

- Saw is out for service for parts.
- Cascade System has a possible leak. Fire Marshal Giordano is aware of it and someone was supposed to come out last Friday to look at it and never did. They should be coming out this week sometime.

Chief Jim Paterno of Fire Company #2 reported the following:

CAR 37: Mileage – 11,000
No issues reported.

ENGINE 37: Pump panel oil pressure gauge was replaced.
PM service is complete.

ENGINE 37-2: PM service is complete.

TOWER
LADDER 37: PM service is complete.
Off scene light was repaired.
Hydraulic leak was repaired.

BRUSH 37: No issues reported.

BRUSH 37-2: No issues reported.

MINI PUMPER 37: No issues reported.

RESCUE 37: New door latches were installed.
PM service was complete.
Air fill station leak was repaired.

- Small Equipment:
- Trash pump was repaired.
 - 4 Extinguishers were repaired.
 - 1 Scott Air Pack is out for repair.
 - Engine 37-2 Generator switch was repaired.
 - Received the gear racks.

Chief Christian Fulmino of Fire Company #3 reported the following:

- CAR 38: Mileage – 14,675
Speaker was repaired by Allan Radio.
The bad light was removed and they are checking to see if it is under warranty.
- ENGINE 38: Air leak due to faulty relief valve, the bad valve was removed and replaced with a plug, and a new valve is on order.
- LADDER 38: New light bars were installed by First Priority. They should be moved to get more light to the front of the truck. First Priority should have called to tell us they had issues. The light bars were installed backwards so they should credit us the labor cost. They said they had to take the headliner down and move the marker lights. Chief Fire Marshal Weniger asked if they explained all this to him and he said no. Commissioner Vatter will meet with 38 Chief to discuss options.
- TENDER 38: Air horns are not working due to the part which was recalled by Freightliner. The air horns were disconnected and we are awaiting the repair.
- BRUSH 38: No issues reported.
- RESCUE 38: Air fill was repaired by Continental.
PM service is complete.
- DEUCE 38: Pump from Station 36's old brush truck will be installed in-house.
- MARINE 38-1: Leaking valve was replaced.
- MARINE 38-2: No issues reported.
- Small Equipment:
- New computer for the office was received and is working well. Need to restore access to training records. I am working with Chief Fire Marshal Weniger on this.
 - Gas meters were recharged.

Chief CJ Davis of Neshanic Volunteer Fire Company reported the following:

- CAR 48: Mileage – No report.
No issues reported.
- ENGINE 48-4: No issues reported.
- ENGINE 48-5: No issues reported.
- TENDER 48: No issues reported.
- BRUSH 48: No issues reported.
- MINI PUMPER 48: No issues reported.

Small Equipment: - None

R&R COMMITTEE UPDATE

Joann Bullock reported:

FAP:

No report.

Signal 100 Team:

1. A meeting was held on Wednesday, March 25, 2015 @ Station 37. The revised GOG was handed out and we reviewed the changes that were made.
2. Joan Wiescenski from Station 37 resigned, and Dawn Buckley from Station 37 joined the team.

APPROVAL TO PAY CLAIMS LIST 2015- 04

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/14/2015	19915	AMWELL AUTO & TIRE CENTER	15-213 - Invoice 132164	\$ 771.85
04/14/2015	19916	BILL SHAFFER	15-209	\$ 90.72
04/14/2015	19917	CHRISTIAN FULMINO	15-205	\$ 60.08
04/14/2015	19918	CHRISTOPHER WENIGER	15-184	\$ 55.99
04/14/2015	19919	CORPORATE GRAPHICS INC.	15-201 - Invoice 30401	\$ 42.50
04/14/2015	19920	EDWARD KOVACH	15-190	\$ 278.00
04/14/2015	19921	First Priority Emergency Vehicles	15-193 - RO 620824/1	\$ 2,589.10
04/14/2015	19922	FLEMINGTON DEPT STORE	15-192 - Invoice 38284	\$ 187.00
04/14/2015	19923	IAAI	14-150- Order 5104	\$ 90.00
04/14/2015	19924	SCREEN STYLES	15-171 - Invoice 72938	\$ 220.00
04/14/2015	19925	SOMERSET COUNTY VEHICLE MAINTENANCE	15-185 - Invoice 168	\$ 2,704.89
04/14/2015	19926	SOMERSET MEDICAL CARE PARTNERS, PC	15-153	\$ 2,840.00
04/14/2015	19927	THE PRINCETON PACKET INC.	15-175 - Account 1026112	\$ 47.43
04/14/2015	19928	The Roman Gourmet	15-173	\$ 98.15
04/14/2015	19929	First Priority Emergency Vehicles	15-194 - R/O 620863/1	\$ 1,855.00
04/14/2015	19930	FLEMINGTON DEPT STORE	15-197 - Invoice 38223	\$ 106.00
04/14/2015	19931	SOMERSET MEDICAL CARE PARTNERS, PC	15-152	\$ 2,485.00
04/14/2015	19932	THE PRINCETON PACKET INC.	15-176 - Account 1026112	\$ 31.00
04/14/2015	19933	The Roman Gourmet	15-177	\$ 52.23
04/14/2015	19934	First Priority Emergency Vehicles	15-195 - R/O 620425/1	\$ 2,109.34
04/14/2015	19935	ALLEGRO ENTERPRISES INC	15-211 - Account 003104	\$ 14.00
04/14/2015	19936	AMWELL AUTO & TIRE CENTER	15-215 - Invoice 132180	\$ 159.33
04/14/2015	19937	APPROVED FIRE PROTECTION	15-212 - Invoice 11153177	\$ 152.90
04/14/2015	19938	BILL SHAFFER	15-210	\$ 150.00
04/14/2015	19939	BLUE RIBBON AWARDS INC.	15-208 - Invoice 15389	\$ 155.00
04/14/2015	19940	Capps, Michael	15-161	\$ 58.18
04/14/2015	19941	CHICKEN HOLIDAY	15-207	\$ 113.60

04/14/2015	19942	CHRISTIAN FULMINO	15-206	\$	12.35
04/14/2015	19943	CHRISTOPHER WENIGER	15-203	\$	38.35
04/14/2015	19944	COMCAST	15-204 - Account 8499 05 280 0046635	\$	180.00
04/14/2015	19945	COMMUNICATION SPECIALIST, INC	15-216 - Invoice 34438	\$	776.19
04/14/2015	19946	CORPORATE GRAPHICS INC.	15-202 - Invoice 30424	\$	498.00
04/14/2015	19947	COURIER NEWS	15-162 - Account ASB-42145000	\$	52.80
04/14/2015	19948	DOUGLAS MILLER	15-188	\$	468.95
04/14/2015	19949	EDWARD KOVACH	15-217	\$	278.74
04/14/2015	19950	ELECTRONIC MEASUREMENT LABS INC.	VOID: 14-938 - Invoice 43992, 43995, 44466, 44502, 44643, 44671	\$	6,191.00
04/14/2015	19951	EMERGENCY SERVICES MARKETING CORP. INC.	15-191 - Invoice 9233	\$	725.00
04/14/2015	19952	Ever Dixie USA EMS Supply Co.	15-189 - Invoice F052810Copy	\$	45.30
04/14/2015	19953	First Priority Emergency Vehicles	15-196	\$	11,939.37
04/14/2015	19954	FLEMINGTON DEPT STORE	15-198 - Invoice 38284	\$	187.00
04/14/2015	19955	HILLSBOROUGH FIRE CO.#1	15-214	\$	99.88
04/14/2015	19956	HILLSBOROUGH FIRE CO.#2	15-199	\$	53.73
04/14/2015	19957	HILLSBOROUGH RADIOLOGY	15-154 - Account 1011907-QPRA1	\$	77.00
04/14/2015	19958	HUNTERDON EMERGENCY SV TRAINING CTR	15-200 - Invoice 15-130	\$	25.00
04/14/2015	19959	IAAI	15-159 - Invoice 72709	\$	135.00
04/14/2015	19960	JOANN BULLOCK	15-183	\$	240.00
04/14/2015	19961	LIBERTY MUTUAL INSURANCE GROUP	15-158 - Account 3302377-0000	\$	13,164.25
04/14/2015	19962	Liberty Transport & Storage, Inc.	15-156	\$	324.00
04/14/2015	19963	LINCOLN FINANICAL ADVISORS	15-157	\$	3,600.00
04/14/2015	19964	MIKE MURPHY	15-160	\$	276.92
04/14/2015	19965	MINERVA CLEANERS	15-165 - Invoice 474-38	\$	326.50
04/14/2015	19966	PERFUMERY SOLUTIONS, LLC	15-218	\$	95.83
04/14/2015	19967	Practice Assoc. Medical Group	15-163 - Statement 58895292	\$	300.00
04/14/2015	19968	Regional Communications, Inc.	15-154 - Invoice 127359	\$	300.50
04/14/2015	19969	RICHARD M. BRASLOW ESQ.	15-164 - Invoice 17115	\$	48.00
04/14/2015	19970	ROLLIN RATHBUN	15-166	\$	220.00
04/14/2015	19971	SCREEN STYLES	15-172 - Invoice 72856	\$	2,231.00
04/14/2015	19972	SKYLANDS FIRE EQUIP.	15-169 - Invoice 6834	\$	1,178.95
04/14/2015	19973	Somerset County Fire Marshals	15-219	\$	100.00
04/14/2015	19974	SOMERSET COUNTY VEHICLE MAINTENANCE	15-186 - Invoice 167	\$	2,088.15
04/14/2015	19975	SOMERSET MEDICAL CARE PARTNERS, PC	15-168	\$	435.00
04/14/2015	19976	STAPLES CREDIT PLAN	15-170 - Account 6011 1000 6181 135	\$	92.29
04/14/2015	19977	Target Solutions Learning	15-182 - Invoice 8800	\$	3,720.00
04/14/2015	19978	THE FIRST SIGN OF FIRE	15-167 - Invoice S160121	\$	308.78
04/14/2015	19979	THE PRINCETON PACKET INC.	15-179 - Account1026112	\$	27.90
04/14/2015	19980	The Roman Gourmet	15-178	\$	102.48
04/14/2015	19981	TOWNSHIP OF HILLSBOROUGH	15-174	\$	126,300.87
04/14/2015	19982	UNITED COMMUNICATIONS CORP.	15-151 - Invoice 805464	\$	159.50
04/14/2015	19983	VERIZON	15-181 - Invoice 908 369-0609 114 37Y	\$	40.00
04/14/2015	19984	VERIZON WIRELESS	15-080 - Invoice 9742294999	\$	779.77
				\$	195,761.64

A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve the Claims List 2015-04. Roll call vote: All approved.

A motion was made by Commissioner Buckley, seconded by Commissioner Carone to approve to pay the Claims List 2015-04. Roll call vote: All approved.

APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2015-04

A motion was made by Commissioner Catrombon, Jr. seconded by Commissioner Carone to approve the transfer of funds in the amount of \$191,000.00 from savings account to checking account. Roll call vote: All approved.

COMMISSIONERS' REPORTS

Commissioner Nuara:

Contracts:

- No report.

Budget:

- At the April 9, 2015 Work Meeting, Commissioner Vatter submitted the Proposal for additional Knox Boxes for the District, which Chief Paterno of Station 37 put together. (*Attachment*). **A motion was made by Commissioner Buckley, seconded by Commissioner Vatter to approve the purchase of the additional Knox Boxes for the District. Roll call vote: All approved.**
- Deputy Chief Murphy from Station 38 provided the Commissioners with information about placing an ad on the placemats at the Star Diner in Hillsborough. This could help promote new recruitment. The cost for 100,000.00 placements would be \$450.00 with tax, and would come out of the R&R Budget. We feel it would be worth trying one time (6 months or whenever the placemats run out). **A motion was made by Commissioner Vatter, seconded by Commissioner Catrombon, Jr. for approval to place an ad on the placemats at the Star Diner in Hillsborough for no more than \$500.00 for a one time trial basis. Roll call vote: All approved.**

Specifications, Special Bids and Acquisitions:

- Nothing to report.

New Apparatus:

- Nothing to report.

Other:

1. Sub Station:

I spoke at the last meeting about the proposed Sub Station on Wertsville Road. I discussed with some of the members of Neshanic Fire at the April Work Meeting and told them that the District has no intention of closing down Neshanic Fire Company, and this is not a replacement for them. Before anything takes place, a lot of research needs to be done, and we will need to go through a

process with the township before we know if this can even be done. If this should take place, our plan would be to do a test for 6-12 months to see if this would work. We would also like to see if we can get more volunteers out in that area.

Commissioner Catrombon, Jr.:

Radios & Pagers:

- Contacted 3 different places that do fingerprinting and background checks. The cost for fingerprinting and background checks is \$40.00. The member will pay at the time and if they pass, will get reimbursed by their Fire Company.
- The Simulcast System needs repairs and we are working with Motorola at this time.

Grants:

- No report.

Apparatus/Equipment Maintenance:

- No report.

Air Packs & Air Bottle Testing:

- No report.

Commissioner Vatter:

Insurance:

- The paperwork has been filed for VFIS and Worker's Compensation. Mazy Insurance Company will be doing a survey of all the fire companies.

Medical (Physicals):

- The physical list will be updated as I receive the paperwork from Primary Care. Chiefs, please tell your members not to wait until last minute to get their physical done.
- An email was sent to all members that still have not had their physicals stating that April 11, 2015 is the last Saturday available for physicals, and that there will not be anymore Saturdays available. Everyone that needs a physical will need to schedule it on their own. Evening hours are available. Terry at the Clinic said they will try to be as accommodating as possible. They said that they may possibly be able to do one Saturday in June, but will have to let me know. June 30, 2015 is the deadline for physicals to be complete. This has been extended several times, and anyone who has not had their physical by June 30th will not be able to get pay per call or LOSAP.

Fit Testing:

- No report.

Other:

- The new Fire Police Patches have been handed out. The patches will be in addition to a badge. **A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to adopt the new Fire Police Patches. Roll call vote: All approved.**

Commissioner Carone:

Audit:

- No report.

LOSAP:

- No report.

Bills with Vouchers:

- No report.

Budget:

- No report.

Inventory:

- No report.

Commissioner Buckley:

Bureau of Fire Operations:

- No report.

OEM:

- No report.

GOG's:

- The GOG Committee met on April 4, 2015. Several new GOG's are being drafted.
 - o New Applicant GOG:
 - I will have the draft to Chief Fire Marshal Weniger by the end of April. There is no rush to get new applicants into school. An applicant will have to go through the orientation and procedures first.
 - o Accident/Injury GOG:
 - We will be following the VFIS Protocol. There are several documents that we will be adopting.

- Firefighter Qualification GOG:
 - We need to clearly define across the district what everyone needs to have.
 - The current GOG's are being reviewed by the Committee.
- I would like to thank Ex-Commissioner Patullo for the 24 current GOG's that were worked on in the past two years.

Respiratory Protection GOG:

- Chief Fire Marshal Weniger asked if the Respiratory Protection GOG was looked at during the recent GOG Meeting. The committee did review the GOG and changes are going to be made. We are going to pull out some of the things that Chief Fire Marshal Weniger mentioned, but if you look at the National, OSHA Code, and FDA, we have pretty much all of what is needed. We are also going to be doing the Respiratory Protection Standard. There is a pictorial that I will be inserting in the GOG. The Leaders need to make sure that the members are following the guidelines. A meeting will be held every other month. The next one will be sometime in May.

Accident/Injury – Workman's Compensation:

- An Accident/Injury Review Committee will be formed.
- A GOG will be developed based on the VFIS Program.

Gear Cleaning & Repair:

- Gear Inspection Training was held on April 4, 2015. Each station was represented and members were trained on how to inspect turnout gear. The inspection is to be conducted once a year at a minimum, and documented using the form provided at the training.
- Chief Fulmino feels that we should take a more careful and closer look at the gear order before it is signed. We could keep turnout coats and pants, but we will not need boots for everyone.
- Reminding everyone that the shoe repair store located next to the Wawa in Hillsborough will put new soles on boots. The cost is \$78.00 as opposed to new boots that cost \$380.00.

OSHA:

- I am still waiting to receive copies of the OSHA Reports from the stations that were inspected. Please provide them to me by Monday, April 20, 2015. Chief Fire Marshal Weniger will look to see if they were handed in to Fire Safety.

District Drills:

- A Firefighter Survival Drill is being planned for late in the 3rd quarter.
- Other topics are being considered for drills.
- I would like the Chiefs to inform me three months ahead of their upcoming drills that are planned. This way the drills are open to the other companies should any members want to attend.

Other:

- Some patches that have already been sewn on some of the firefighter's gear do not meet the guidelines, and from this point on, we need to have them legally done. I am checking into the cost to have them sew on with Kevlar thread so they are within code. Using Velcro would be another option. Should a member leave, the patches can be removed and used by another member.

CHIEF'S REPORTS

Chief Dave Foelsch - Fire Company #36:

Drills: Will send out an email about the drills.

- An Engine Committee Meeting will be held on April 25, 2015 with the new Sales Representative.
- All Chiefs, can we please try to remember to have tones dropped for quick cancellations of calls and dual responses. More members have Miniotr 6 pagers and cannot hear the cancellations.
- A member of Station 36 is donating a small pruning or climbing saw. Can we have permission to have this saw serviced and put into the inventory? It will be placed on Ranger 36. The Commissioners said it was ok as long as they get a letter transferring the ownership.
- I would like to clarify under the new budget rules, do we need approval for an item over \$500.00 or for the total to be over \$500.00. It is for the total over \$500.00 on an order.
- Hunterdon County radio frequencies need to be included in the District radio frequency list for tanker and other mutual aid calls. Please keep Commissioner Catrombon, Jr. updated on this.

Chief Jim Paterno – Fire Company #37

Drills: Live Burn on Saturday, April 18, 2015 at 8:00 am @ the Middlesex County Fire Academy.

- Requesting to use Tower-37 and Enginer-372 for Member Ken Buck's wedding on June 6, 2015. We will be going to New Brunswick. The apparatus will be back to the building before the reception.
- Asking permission for Rollin Rathbun to take the Mini to Fire Police Meetings. Commissioners said yes to truck if need be, but can also pay him mileage if he takes his own vehicle. He would need to submit a voucher for mileage.

Chief Christian Fulmino– Fire Company #38

Drills: Extrication drill on May 4, 2015 at the Academy. This is a refresher on tools.

- John Sheridan (OEM) will be revising the Extrication document. When he is done, he will present it to the Chiefs, then to the Board.

Chief CJ Davis– Fire Company #48 - Neshanic

Drills: Roof Operations Drill on April 21, 2015 at Station 48.

- I sent three names of ex-chiefs that could serve on the GOG Committee. Please let me know the date of the next meeting.

Hillsborough Rescue Squad:

No report.

PUBLIC

- Neshanic Fire Ladies Auxiliary is hosting a Craft/Vendor Sale on Saturday, April 18, 2015 from 10:00 am – 3:00 pm. (Flyers were handed out)
- Neshanic Fire Ladies Auxiliary is hosting a Mother's Day Flower Sale on Friday, May 8, 2015 from 3:00 pm – 8:00 pm and Saturday, May 9, 2015 from 9:00 am – 3:00 pm. (Flyers were handed out)

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Catrombon, Jr., and seconded by Commissioner Carone to adjourn the meeting at 9:03 p.m. Roll call vote: All approved.**

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners

BV/jhb