

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

REGULAR MEETING

JULY 14, 2015

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, July 14, 2015 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon, Jr., Commissioner Bruce Vatter, Commissioner Pat Buckley, and Commissioner Mike Carone. Also present were Fire Chiefs: Chief Dave Foelsch, Fire Co. #1; Chief Jim Paterno, Fire Co. #2, Chief Christian Fulmino, Fire Co. #3, Chief CJ Davis, Neshanic Fire Co.; and Chief Fire Marshal Chris Weniger.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Nuara, seconded by Commissioner Carone to approve the Regular Meeting minutes of June 9, 2015. Roll call vote: All approved.

A motion was made by Commissioner Nuara, seconded by Commissioner Buckley to approve the Work Meeting minutes of July 9, 2015. Roll call vote: All approved.

TREASURER'S REPORT

JUNE 30, 2015

Checking Account Balance:	\$ 20,316.46
Savings Account Balance:	\$ 1,159,351.56
LOSAP Account Balance:	\$ 117,256.71
Capital Expense Account Balance:	\$ <u>823,357.00</u>
Total of all Accounts:	\$ 2,120,281.73
Expenditures for July, 2015	\$ 327,841.17
Amount to be transferred to Checking from Regular Savings:	\$ 328,000.00

A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve the Treasurer's Report. Roll call vote: All approved.

CORRESPONDENCE

Commissioner Nuara read the list of incoming correspondence consisting of:

1. Monthly Fire Reports (Attachment).
2. Fire Safety Out-of-Service Schedule (Attachment).
3. Exhaust Systems Bids (Attachment).
4. 2014 Workman's Compensation Policy (Attachment).

MONTHLY FIRE REPORTS

Commissioner Nuara read the monthly fire reports for June, 2015.

FIRE REPORTS

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	22	70.5	167	908.0	1	34.0	12	449.0
#2	44	324.1	319	3197.6	2	108.0	9	580.0
#3	18	173.1	130	969.5	2	133.0	9	640.0
Neshanic	9	32.8	91	555.1	1	31.5	10	381.7

CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. Finishing up gathering the information requested by the Insurance Company for the District's Annual Audit. Still need a couple more pieces of information, then will have this complete.
2. Fire Station exhaust systems bids have been reviewed and requesting that the Board awards the bid. Received two bids for the Exhaust Systems. One bid was from Plymovent (Clean Air Company) and the other was from Magnagrip. Suggest we go with PlymoVent as they were cheaper. **A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to award the Exhaust Systems Bid to PlymoVent. Roll call vote: All approved.**
1. Testing of ladders, hose and pumps has begun. Testing dates are: Station 36 - July 14, 2015, Station 37 – July 15, 2015 and Station 38 – July 16, 2015. This is the first year we are testing the nozzles and appliances. Today we had 2 nozzles fail, one with a broken valve and the other one won't turn off. Also had one of the appliances fail at 250psi would not open. We are going to look into getting those repaired. We only had a couple lengths of hose fail, they also will be testing the hard sleeve/hard suction.
2. The fire extinguishers for the district fire houses, are scheduled to be tested on Monday, July 20, 2015. All Chiefs, please take the extinguishers out of your vehicles and leave in your fire house

so testing can be done.

3. The 2015 budgeted Apparatus Tire Replacement has been completed in the District.
4. Thank you to everyone who assisted at the Hillsborough Fireworks on June 28, 2015.
5. A template has been built and finally done by County for the radio reprogramming. The actual reprogramming of the radios should begin in the next 2-3 weeks. In the near future, we would like to have them reprogram 2 walkie talkies from each fire house with the new template and would like the Chiefs and Officers to use them and make sure they are comfortable with how things are laid out and so once we give them the green light and I anticipate that happening soon. Received confirmation today that we will, in fact, have the ability on our new Minitor 6's for Region 6. Right now it is not going to cost us any money to program all pagers. Rather than have everyone's pagers all at once, I would like to work out something for meeting nights at the fire houses and knock them out and get that one piece of the reprogramming done. At some point, we will have to purchase a new UHF radio, right now we do not have to because the P25 upgrade is not necessary. The current rate of use for that is not capable of being upgraded to P25, so at some point we will need to purchase an inexpensive UHF radio. There are a couple things that everyone will need to know about this, first of all this is a courtesy, not a life safety thing, so if it goes down, which they don't anticipate, this will not necessarily be a priority. The other thing is that because this frequency for very large County events such as bicycle race, Steeple Chase, that during those events we will not have the capability to listen to whatever they are using that radio for. Those few times of the year, and the fact that it zero cost, we will have the last channel on the pager to monitor is a big plus. We do, however, have a choice, we can monitor Region 6 or we can have it set up so it will monitor Region 6 and Op 6. We will need to make a decision about what we want to do with that. It will be coming off the Zion tower and we will have the same coverage as our UHF radios, but it will be a million percent better. Commissioner Nuara said it will be 95% more than we have now which is important because a complaint that I have heard from a couple fire houses is that not knowing what is going on after a call goes out for a fire call. When the time comes to buy the radio, Chief Fire Marshall said he will sit down and talk with the two Montgomery Township Chiefs about the capability of monitoring Region 6 as well, and share in the cost. It was agreed by the Commissioners and Chiefs to set up the radios to monitor Region 6. Between all the guys in Fire Safety, we were able to inventory every radio in the District and we were able to double check our inventory. Stay tuned for additional information on this.
6. New pagers have been issued. Please return inventory forms and any unissued pagers to the Fire Safety Office. After a certain period of time if the pagers are not issued, all unissued pagers need to be returned to the Fire Safety Office. We are trying to keep a tight rein on who has what pagers and the maintenance repair costs. We have a problem with 2 pagers already, probably bad from the factory. They are going back to Motorola and hopefully they will send us new pagers and not fix them.
7. Would like the Board to approve membership into the HGAC Co-Op. This allows the District to make large purchases of equipment, apparatus, etc. with substantial savings and no membership fee with Houston Galveston. In order to make it legal, there needs to be a vote from the Board to approve membership. **A motion was made by Commissioner Buckley, seconded by Commissioner Nuara to approve the membership with Houston Galveston Co-Op. Roll call vote: All approved.**
8. Recently there have been some investigations done by the State Controller of the LOSAP Programs and they have found that some have been done incorrectly and illegally. There was a little shake up on the LOSAP Program. There were several towns that credit was given when it was not suppose to be, or incorrectly. Will e-mail the article to the Commissioners and Chiefs and attach the Hillsborough Township Policy which explains the rules. This way everyone can

review it and make sure everyone is on the same page and so the Chiefs and future Chiefs understand what the allowances are and are not. The reality is if you do not follow LOSAP, fudge it or lie on it, you can be prosecuted. Commissioner Nuara explained that members need to come to their Fire House in order to receive credit for a call. Even if members respond on I Am Responding, they still need to come to the Fire House.

9. The Gen Light at Station 37 needs repaired. This will be the 7th repair in a year. Recommend replacing and would cost \$1,700.00. It is 14 years old with a metal frame. Would like to replace with the same kind. **A motion was made by Commissioner Buckley, seconded by Commissioner Vatter to purchase a new Gen Light for \$1,700.00. Roll call vote: All approved.**

APPARATUS – EQUIPMENT REPORT

Chief Dave Foelsch of Fire Company #1 reported the following:

- CAR 36: Mileage – 31,781
PM Service is needed.
No issues reported.
- ENGINE 36: 2 new front tires and valve stem extensions were installed.
Phillips AED battery is not working. It is the older FR2 style. **A motion was made by Commissioner Carone, seconded by Commissioner Catrombon, Jr. to purchase a new AED Unit. Roll call vote: All approved.**
- LADDER 36: A/C repaired.
Tip controls and flow meters are not working. Water and foam meters are off, and we will run a CAFS Drill to drain the foam tanks.
Relief valve is no good. Fire Marshal Giordano is addressing this.
- TENDER 36: 1 flat tire was repaired. New valve stem extensions were installed.
- BRUSH 36: No issues reported.
- BRUSH 36-2: Trailer hitch was installed in-house. Wiring harness is being shipped.
No issues reported.
- RANGER 36: New tires have been ordered and are in. They will be installed next week.
The current tires are aggressive and we are replacing with the proper tires.
- MARINE 36: Second prop and mounting hardware was purchased.
- Small Equipment: 1 SCBA regulator was repaired.

Chief Jim Paterno of Fire Company #2 reported the following:

- CAR 37: Out-of-service.
- CAR 37-2: Mileage – 117,900

Thermal imaging camera charger was installed.

ENGINE 37: No issues reported.

ENGINE 37-2: Officer side scene light was repaired.
Generator is out-of-service and a new generator has been ordered.
“Step out” warning light is on, switch bypassed for now and a new one has been ordered.

TOWER
LADDER 37: Drivers side rear outrigger switch was replaced.
Tires on front tandem and passenger side rear of rear tandem were replaced.

BRUSH 37: No issues reported.

BRUSH 37-2: No issues reported.

MINI PUMPER 37: Brake light was repaired.

SUPPORT 37: A/C was recharged.

Small Equipment: 2 saws were repaired.
2 extinguishers were recharged.
1 SCBA was repaired.

Chief Christian Fulmino of Fire Company #3 reported the following:

CAR 38: Mileage – 16,763
No issues reported.

CAR 38-B: No issues reported.

ENGINE 38: All new tires were installed. This was part of the “Tire Replacement” Program.
No issues reported.

LADDER 38: New rear tires were installed.
Ladder hydraulics issues and is out-of-service. Total down time for this repair will be approximately 1 month. Hydraulics has been out since June 23, 2015.

TENDER 38: No issues reported.

BRUSH 38: No issues reported.

RESCUE 38: All new tires were installed.
Air compressor pressure limit switch was replaced.

DEUCE: Kussmaul charger was replaced.

MARINE 38: No issues reported.

MARINE 38-2: No issues reported.

Small Equipment: Hurst tools and air bags were serviced.

2 – 60 min SCBA bottles were hydro tested.
 1 SCBA was repaired.
 Pelican lights were placed on the ladder and engine.
 Ice rescue equipment is on Deuce.
 Need to restore access to training records and currently working with Chief Fire Marshal Weniger to do so.

Chief CJ Davis of Neshanic Volunteer Fire Company reported the following:

CAR 48: Mileage – No report.
 No issues reported.

ENGINE 48-4: No issues reported.

ENGINE 48-5: No issues reported.

TENDER 48: Driver side dump valve needs to be rebuilt.
 Pump thermal switch needs replaced.

BRUSH 48: Out-of-Service.
 Pump needs to be rebuilt.

MINI PUMPER 48: Awaiting replacement apparatus to arrive.

Small Equipment: No report.

R&R COMMITTEE UPDATE

FAP:

Pheasant's Landing Restaurant & Pub – 15% Discount. Not on Alcohol.

Signal 100 Team:

Will be assisting with the District Drill on July 25, 2015 at the Academy.

APPROVAL TO PAY CLAIMS LIST 2015-07

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
07/14/2015	20111	AMWELL AUTO & TIRE CENTER	15-326 - Invoice133539	\$ 83.42
07/14/2015	20112	APPROVED FIRE PROTECTION	15-328 - Invoice1155315	\$ 151.80
07/14/2015	20113	CHRISTOPHER WENIGER	15-340	\$ 68.12
07/14/2015	20114	COMMUNICATION SPECIALIST, INC	15-334 - Invoice 34740	\$ 138.00
07/14/2015	20115	FIREFIGHTERS EQPT.CO.	15-345 - Invoice 20152204	\$ 140.40
07/14/2015	20116	First Priority Emergency Vehicles	15-346 - R/O 621334/1	\$ 934.30
07/14/2015	20117	Grainger	15-348 - Invoice 9779464941	\$ 16.54

07/14/2015	20118	HILLSBOROUGH FIRE CO.#1	15-324	\$ 114.82
07/14/2015	20119	HILLSBOROUGH FIRE CO.#2	15-352	\$ 395.22
07/14/2015	20120	MIKE MURPHY	15-389	\$ 82.94
07/14/2015	20121	NESHANIC VOL.FIRE CO.	15-385	\$ 218.76
07/14/2015	20122	RICHARD M. BRASLOW ESQ.	15-380 - Invoice 17299	\$ 16.50
07/14/2015	20123	SOMERSET COUNTY EMER. SERV. TRAINING{2}	15-367 - Invoice 10760	\$ 175.00
07/14/2015	20124	SOMERSET COUNTY VEHICLE MAINTENANCE	15-335 - Invoice 171	\$ 2,257.18
07/14/2015	20125	Witmer Public Safety Group, Inc.	15-376 - Invoice 1625859.001	\$ 148.00
07/14/2015	20126	AMWELL AUTO & TIRE CENTER	15-327 - Invoice133801	\$ 108.60
07/14/2015	20127	APPROVED FIRE PROTECTION	15-329 - Invoice I1156474	\$ 55.80
07/14/2015	20128	HILLSBOROUGH FIRE CO.#1	15-353	\$ 47.24
07/14/2015	20129	Witmer Public Safety Group, Inc.	15-377 - Invoice 1621905	\$ 389.00
07/14/2015	20130	HILLSBOROUGH FIRE CO.#1	13-354	\$ 58.52
07/14/2015	20131	Witmer Public Safety Group, Inc.	15-378 - Invoice 1620330.001	\$ 365.00
07/14/2015	20132	Witmer Public Safety Group, Inc.	15-400 - Invoice 1625859	\$ 140.86
07/14/2015	20133	AED SUPERSTORE	15-331 - Order 195508	\$ 263.00
07/14/2015	20134	ALLEGRO ENTERPRISES INC	15-325 - Account 003104	\$ 9.25
07/14/2015	20135	AMWELL AUTO & TIRE CENTER	15-333 - Invoice133388	\$ 343.73
07/14/2015	20136	ANGELOS PIZZA	15-386	\$ 82.00
07/14/2015	20137	APPROVED FIRE PROTECTION	15-330 - Invoicei1156613	\$ 43.30
07/14/2015	20138	CHRISTIAN FULMINO	15-393	\$ 45.00
07/14/2015	20139	CHRISTOPHER WENIGER	15-341	\$ 41.89
07/14/2015	20140	Chubb Services Corp	15-323 - Invoice 2005	\$ 300.00
07/14/2015	20141	COMCAST	15-337 - Account 8499 05 280 0046635	\$ 180.00
07/14/2015	20142	COMMUNICATION SPECIALIST, INC	15-338 - Invoice 34706	\$ 138.00
07/14/2015	20143	CONTINENTAL FIRE & SAFETY INC.	15-339 - Invoice E3176	\$ 135.00
07/14/2015	20144	CORPORATE GRAPHICS INC.	15-336 - Invoice 30645	\$ 220.00
07/14/2015	20145	Enforsys, Inc.	15-344 - Invoice ESP1508009	\$ 1,874.25
07/14/2015	20146	ERIC REGIEC	15-343	\$ 115.65
07/14/2015	20147	FIREFIGHTERS EQPT.CO.	15-347 - Invoice 20152047, 20151855, 20152188, 20151856	\$ 3,075.30
07/14/2015	20148	First Priority Emergency Vehicles	15-399 - R/O 621049/1	\$ 1,229.59
07/14/2015	20149	Grainger	15-349 - Invoice 9765145058,9766160676, 9755098754	\$ 716.56
07/14/2015	20150	HAPI AUTO PARTS	15-351 - Account 1120	\$ 140.25
07/14/2015	20151	HILLSBOROUGH FIRE CO.#1	15-408	\$ 15,325.50
07/14/2015	20152	HILLSBOROUGH FIRE CO.#2	15-407	\$ 15,325.50
07/14/2015	20153	HILLSBOROUGH FIRE CO.#3	15-409	\$ 15,325.50
07/14/2015	20154	HUNTERDON EMERGENCY SV TRAINING CTR	15-350 - Invoice 15-202	\$ 120.00
07/14/2015	20155	JOANN BULLOCK	15-384	\$ 210.00
07/14/2015	20156	JOHN CATROMBON	15-381	\$ 75.00
07/14/2015	20157	Johnson, Ken	15-391	\$ 457.09
07/14/2015	20158	JTEC SYSTEMS INC.	15-355 - Invoice 20182	\$ 924.00
07/14/2015	20159	Krusecrew, Inc.	15-405 - Invoice 1327	\$ 365.80
07/14/2015	20160	LAKE SMALL ENGINE REPAIR	15-357 - Invoice	\$ 380.36
07/14/2015	20161	LIBERTY MUTUAL INSURANCE GROUP	15-356 - Invoice 11978728	\$ 10,327.39
07/14/2015	20162	MIKE MURPHY	15-390	\$ 21.62

07/14/2015	20163	MINERVA CLEANERS	15-358 - Invoice 474-41	\$ 268.75
07/14/2015	20164	Morris County Public Safety Academy	15-387 - Invoice 22263	\$ 50.00
07/14/2015	20165	NESHANIC VOL.FIRE CO.	15-402	\$ 17,650.00
07/14/2015	20166	NICHOLAS PATULLO	15-360	\$ 25.40
07/14/2015	20167	NJS Volunteer Firemen's Association	15-359 - Member ID 75	\$ 25.00
07/14/2015	20168	Penguin Management, Inc.	15-361 - Invoice 35314	\$ 1,398.00
07/14/2015	20169	PERFUMERY SOLUTIONS, LLC	15-406	\$ 87.50
07/14/2015	20170	PETER CARONE	15-379	\$ 24.50
07/14/2015	20171	Phoenix Insurance Group	15-362 - Policy VFISTR2063018-07	\$ 49,373.55
07/14/2015	20172	RESCUE SOURCE	15-404 - Invoice 111890	\$ 317.03
07/14/2015	20173	RICHARD M. BRASLOW ESQ.	15-388 - Invoice 17359	\$ 66.00
07/14/2015	20174	RICHIES TIRE SERVICE INC.	15-363 - Account 3944	\$ 472.45
07/14/2015	20175	Safety 2 Go Fire Rescue	15-366 - Invoice 194952	\$ 125.34
07/14/2015	20176	SKYLANDS FIRE EQUIP.	15-369 - Invoice 6922, 7042	\$ 47,875.97
07/14/2015	20177	SOMERSET COUNTY EMER. SERV. TRAINING{2}	15-368 - Invoice 10749	\$ 175.00
07/14/2015	20178	SOMERSET COUNTY VEHICLE MAINTENANCE	15-342 - Invoice 170	\$ 2,417.79
07/14/2015	20179	SOMERSET MEDICAL CARE PARTNERS, PC	15-364	\$ 3,295.00
07/14/2015	20180	STAPLES CREDIT PLAN	15-365 - Account 6011 1000 6181 135	\$ 331.10
07/14/2015	20181	TOWNSHIP OF HILLSBOROUGH	15-370	\$128,184.64
07/14/2015	20182	UNITED COMMUNICATIONS CORP.	15-382 - Invoice 806844	\$ 527.35
07/14/2015	20183	UPS	15-372 - Invoice 000074Y02Y245	\$ 8.77
07/14/2015	20184	VERIZON	15-371 - Account 908 369-0609 114 37Y	\$ 50.00
07/14/2015	20185	VERIZON WIRELESS	15-373 - Invoice 9747348997	\$ 783.07
07/14/2015	20186	Wildland Warehouse	15-392 - Invoice 4814	\$ 84.41
07/14/2015	20187	Witmer Public Safety Group, Inc.	15-401 - Invoice 1620330	\$ 308.00
				<hr/> <hr/> \$327,841.17

A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve the Claims List 2015-07. Roll call vote: All approved.

A motion was made by Commissioner Carone, seconded by Commissioner Vatter to approve to pay the Claims List 2015-07. Roll call vote: All approved.

APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2015-07

A motion was made by Commissioner Carone, seconded by Commissioner Vatter to approve the transfer of funds in the amount of \$328,000.00 from savings account to checking account. Roll call vote: All approved, with exception for Voucher 153-81 and Voucher 15-379.

COMMISSIONERS' REPORTS

Commissioner Nuara:

Contracts:

No report.

Budget:

No report.

Specifications, Special Bids and Acquisitions:

No report.

New Apparatus:

Chief Paterno and Deputy Chief Bartolucci have expressed their interest in the Ford Expedition as the replacement for Station 37's Chief Vehicle. The Board decided at the Work Meeting to go with the Expedition (red with white top). **A motion was made by Commissioner Nuara, seconded by Commissioner Catrombon, Jr. to order the Expedition for Station 37. Roll call vote: All approved.**

1. E-Dispatch Instructions:

If you do not currently have E-Dispatch, Chief Fire Marshal Weniger will need to add you on. There is still room to add members, would need name, phone # and cell carrier.

Instructions on how to get on the system and how to use on an I Phone and Android will be e-mailed to the Chiefs.

2. Accidents:

Should any Member have an accident or any injuries, they need to fill out an Accident Report immediately or they will not be covered.

For future accidents, the auto disclaimer needs to be sent to the Members personal insurance company to pay, then VFIS will pay the deductible unless the members does not have their own insurance, then they will pay the whole bill.

3. VHIF/CEVO Driving:

All companies have different training. It is suggested that the Chiefs gets together at the next Bureau of Fire Operations Meeting and discuss this so they can make one plan for all the companies.

Commissioner Catrombon, Jr.:

Radios & Pagers:

UHF frequency can be reprogrammed and the upgrade will cost \$25.00 for the chip. We could then use the Watchdogs as spares. This will be discussed at the Regular Meeting on July 14, 2015 and voted on.

Grants:

No report.

Apparatus/Equipment Maintenance:

No report.

Air Packs & Air Bottle Testing:

No report.

Commissioner Vatter:

Insurance:

We do not want personal vehicles responding directly to scenes as there are too many vehicles in the way.

Medical (Physicals)

Sent out the finalized list to all Chiefs. Chief Fulmino mentioned that he had one member which had a physical in January, but the member was not on the list as he did not have his follow-up.

Primary Care will provide a list of any members who still need follow-up.

A lot of members Stress Tests were not accurate. Discussed having any member whose test was not good to go directly to the Cardiologist in the same building as Primary Care and have it reviewed.

Fit Testing:

No report.

Commissioner Carone:

Audit:

No report.

LOSAP:

No report.

Bills with Vouchers:

No report.

Budget:

No report.

Inventory:

No report.

Commissioner Buckley:

Bureau of Fire Operations:

No report.

OEM:

No report.

GOG's:

New Applicant GOG:

- Disseminated to the respective Membership Committees.
- Making some minor changes. Will be rolled out in August.
- Chief Fire Marshal Weniger will gather more information and bring up at the next GOG Meeting.

Accident/Injury – Workman's Compensation:

No report.

Gear Cleaning & Repair:

Station 37 completed their gear inspection.

Balance to be conducted and all documentation to be submitted to the Fire Safety Office by September 30, 2015.

OSHA:

No report.

District Drills:

Firefighter Survival Drill:

- Will be held on October 24, 2015:
- This year will be for members that have not gone through the past programs. Get everyone up to a minimum.
 - o Need headcount by August 31, 2015.

Back to Basics District

- Drill will be held on July 25, 2015:
- 3 Back-to-Basics Stations.
 - o Overhaul
 - o Ground Ladder Operations
 - o Search – Maze
- Multiple Live-Burn scenarios
 - o Emphasis on hose advancement.
 - o RIC scenario.

Training Modules:

- Rookie Training Program.
 - o Motion to adopt Module 1. **A motion was made goby Commissioner Vatter, seconded by Commissioner Carone to adopt Module 1 for the Rookie Training Program. Roll call vote: All approved.**

Training:

- The Commissioners will continue to pay for classes at the Academy.
- If the student fails the class, payment to retake the class will be the responsibility of the student. The student will be reimbursed by the Board when they successfully pass the class.

1. District Patch:

- We are moving ahead with the district patch. The district patch will be worn on the opposite sleeve as the company patch on turnout gear.
- Will have a color sample for the next meeting for approval.
- Each company will stay with their own patch for Class B uniforms.

CHIEF'S REPORTS

Chief Dave Foelsch - Fire Company #36:

Drills: Blood Borne and Right To Know Training make up session will be held this week at Station 79.
 Fit Testing make up session will be held on July 16, 2015 in North Brunswick.
 CPR Recertification will be held July 21, 2015 at Station 79. (Closed Registration)
 Drafting Drill will be held on July 18, 2015 from 9:00 am -12:00 pm at the Lowe's parking lot area.
 District Drill will be held on July 25, 2015 at the Academy.
 RIT Quarterly Drill will be held on August 9, 2015.

- All new equipment is in. Thank you to Chief Fire Marshal Weniger for ordering everything.
- The Engine Committee met and has fine tuned the Engine 36 specification. All information is being sent back to KME for final specification review and final drawing.
 - o Houston Galveston Co Op application was completed by Chief Fire Marshal Weniger.
 - o Penalty clause needed, price per day. Will need to know cost.
 - o Bond is needed. Bond amount is 10% of total cost, but not to exceed \$20,000.00
 - o NFPA 1901 verbiage for tires was requested. Tires to be the same year as the truck at time of delivery.
 - o Salesman promised quick turnaround.
 - o Build time is 6-8 months from specification signing.
 - o Chief Fire Marshal Weniger will need to advertise the purchase through Co Op, savings of 1/2-3%.
 - o Commissioner Nuara will need to send a copy to Attorney Brawslow when it is finalized.

Chief Jim Paterno – Fire Company #37

Drills: Car Fires SCESTA will be held on July 21, 2015 at 7:00 pm
Medivac Landing will be held on August 13, 2015 (Weather permitting)

Chief Christian Fulmino– Fire Company #38

Drills: SCBA Drill was held on July 6, 2015.
Saw Drill was held on July 13, 2015.
Search Drill will be held on August 10, 2015 at the Academy.

Chief CJ Davis– Fire Company #48 - Neshanic

Drills: High Volume Water Shuttle will be held on July 21, 2015 at 7:00 pm in Branchburg Township. Briefing Packages will be delivered on July 15, 2015.
RIT Part 2 will be held on August 18, 201 at 7:00 pm in Hunterdon County.
Extrication Awareness will be held on September 15, 2015 at 7:00 pm @ Station 48.

- Tender 48 will be stationed at the Balloon Fest in Soleburg Airport on July 24 & 25, 2015.

Hillsborough Rescue Squad:

No report.

PUBLIC

Chief Fulmino asked about the Stress Tests. A lot of members Stress Tests were not accurate. Discussed having any member whose test was not good to go directly to the Cardiologist in the same building as Primary Care and have it reviewed. Recommended we track how many members are sent for further testing.

Ryan Buckley asked if he could look into utilizing the Physician in Bound Brook for doing our physicals. District 1 utilizes this Physician and have heard he is very good. Commissioner Vatter said the problem is the money, having to transfer all records, need to keep all present and past members records and they would have to be moved as well, and it is difficult to get members to go to Primary Care in town. He also suggested that we sit down with Primary Care and discuss the issue.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Catrombon, Jr., and seconded by Commissioner Carone to adjourn the meeting at 9:05 p.m. Roll call vote: All approved.**

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners

BV/jhb
Attachments