

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

REGULAR MEETING

DECEMBER 8, 2015

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, December 8, 2015 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commissioner John Catrombon, Jr. called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner John Catrombon, Jr., Commissioner Bruce Vatter, Commissioner Pat Buckley, and Commissioner Mike Carone. Also present were Fire Chiefs: Deputy Chief Everett Heider, Fire Co. #1; Chief Jim Paterno, Fire Co. #2, Chief Christian Fulmino, Fire Co. #3, Chief CJ Davis, Neshanic Fire Co.; and Chief Fire Marshal Chris Weniger. Absent: Commissioner Charlie Nuara, Chief Dave Foelsch, Fire Co. #1.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Vatter, seconded by Commissioner Carone to approve the Regular Meeting minutes of November 10, 2015. Roll call vote: All approved.

A motion was made by Commissioner Vatter, seconded by Commissioner Carone to approve the Work Meeting minutes of December 3, 2015. Roll call vote: All approved.

TREASURER'S REPORT

November 30, 2015

Checking Account Balance:	\$ 138,856.64
Savings Account Balance:	\$ 977,893.63
LOSAP Account Balance:	\$ 274,784.79
Capital Expense Account Balance:	<u>\$ 923,724.94</u>
Total of all Accounts:	\$ 2,315,260.00
Expenditures for December 2015:	\$ 253,850.00
Amount to be transferred to Checking from Regular Savings:	\$ 135,000.00

A motion was made by Commissioner Buckley, seconded by Commissioner Carone to approve the Treasurer's Report. Roll call vote: All approved.

CORRESPONDENCE

Commissioner Catrombon, Jr. read the list of incoming correspondence consisting of:

1. 2015 Top 10 Responders (*Attachment*). Gift Cards for Café Piazza were presented to the 2015 Top 10 Responders from each Station.
2. 2016 Budget Resolution (*Attachment*). **A motion was made by Commissioner Buckley, seconded by Commissioner Carone to approve the 2016 Budget. Roll call vote: All approved.**

3. Rate Increase for Recording Secretary Joann Bullock. **A motion was made by Commissioner Vatter, seconded by Commissioner Carone to approve a \$3.00/hour rate increase for Joann Bullock beginning January, 2016. Roll call vote: All approved.**
4. Monthly Fire Reports (*Attachment*).
5. Fire Safety Out-of-Service Schedule (*Attachment*).

MONTHLY FIRE REPORTS

Commissioner Catrombon read the monthly fire reports for November, 2015.

FIRE REPORTS

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	38	176.2	331	1696.0	1	56.0	21	731.0
#2	57	359.5	559	5222.7	1	121.0	19	1252.8
#3	22	95.2	228	1749.6	3	165.0	17	1076.5
<u>Neshanic</u>	23	83.9	200	1053.4	2	122.8	16	704.5

CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. The Year End Review class will be held on December 14, 2015 at Station 38. Items to be discussed are: Review Fire CALLS, Policies & Procedures, Routine Calls, Situation of Awareness/Terrorism and Staging Areas.
2. The new member packets are available at the Fire Safety Office.
3. The first station of radio programming is completed. Notifications will be sent to the Chiefs when other stations are started.
4. New Car for Station 37 is at First Priority having installations completed. The final look over will be the week of December 14, 2015, and the expected delivery is for early January, 2016.
5. Would like to order the tablets for the apparatus. The total cost is just shy of \$5,000.00. **A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Carone to approve the purchase of tablets for the Apparatus not to exceed \$5,000.00. Roll call vote: All approved.**
6. Will need to purchase three new AED's. The cost would be \$1,400.00 each. We currently have 9 left. We replaced 2 a couple months ago. The AED's show that the battery is bad. This is a sign that the AED is no good. **A motion was made by Commissioner Buckley, seconded by Commissioner Carone to purchase three AED's. Roll call vote: All approved.**
7. Would like to get approval for a 3% Merit Increase for Part-Time Employee John Andreychak who is not (retroactive from November 10, 2015). **A motion was made by Commissioner Carone, seconded by Commissioner Buckley to approve a 3% merit increase for Fire Marshal John Andreychak retroactive from November 10, 2015. Roll call vote: All approved.**
8. The Fire Safety Union Contract expires at the end of this year. After a number of meetings back and forth, is the Board prepared to act on that contract for the next 3 years. The Board replied

“yes”. A motion was made by Commissioner Buckley, seconded by Commissioner Carone to approve the Union Contract for the next 3 years beginning January 1, 2016. Roll call vote: All approved.

APPARATUS – EQUIPMENT REPORT

Deputy Chief Everett Heider of Fire Company #1 reported the following:

CAR 36: Mileage – 33,678
No issues reported.

ENGINE 36: Wheel hub parts have been ordered.
Power steering leads to be fixed.

LADDER 36: Heater is not working.

TENDER 36: Vibration is still going on in front end. Will go to Seagraves.
Leaves for water leak will be repaired on Monday, December 17, 2015.

BRUSH 36: Compartment leak and pump leak was repaired by First Priority.

BRUSH 36-2: No issues reported.

RESCUE 36: No issues reported.

MARINE 36: No issues reported.

Small Equipment: 1 SCBA repaired.
1 generator repaired.

Chief Jim Paterno of Fire Company #2 reported the following:

CAR 37: Out of Service.

CAR 37: Mileage – 120,430
No issues reported.

ENGINE 37: Front suction was repaired.
Deck gun was repaired.
Tank level gauge was repaired.
Tire leak was repaired.

ENGINE 37-2: No issues reported.

TOWER
LADDER 37: Hydraulic leak was repaired.
Aerial test was performed.
UL test was completed. Minor corrections were made.

BRUSH 37: No issues reported.

BRUSH 37-2: Sluggish and smoking, fuel filter was drained and appears to be running ok now.

MINI PUMPER 37: Laptop mount was installed.

SUPPORT 37: No issues reported.

Small Equipment: 3 ladder headsets were repaired.
3 extinguishers were recharged.
1 CO meter is out for calibration.
Red & white nozzles are in.

Chief Christian Fulmino of Fire Company #3 reported the following:

CAR 38: Mileage – 19,110
Speaker for one of the front radios went bad. Temp is wired for now and new one is on order. Suggest replacing with a wireless headset.

ENGINE 38: Gas meter is missing. We have checked all gear at the station and not found. Will need to order a replacement.

LADDER 38: Aerial ladder test was completed.
Water gauge was replaced.
Pike pole holders were repaired.
Spot light was repaired.
ARC air welder has been out for several months. Chief Fire Marshal Weniger will follow up on this.

TENDER 38: Plymovent done.
Waiting on Body shop to get back to Chief Fire Marshal Weniger to fix the bodywork.

BRUSH 38: Chainsaw has been out of service since the beginning of November. Chief Fire Marshal will get an estimate to fix.

RESCUE 38: Air fill station was repaired.
Bodywork for Rescue is pending.
TIC on both rescue batteries are dead. This is the original TIC. Can it be replaced with an updated model? Cost is approximately \$90.00 each.

MARINE 38-1: No issues reported.

MARINE 38-2: No issues reported.

Small Equipment: 1 pump was repaired.
1 extinguisher was recharged.
1 chain saw was repaired.

Chief CJ Davis of Neshanic Volunteer Fire Company reported the following:

CAR 48: Mileage – No report.
No issues reported.

ENGINE 48-4: No issues reported.

ENGINE 48-5: No issues reported.

TENDER 48: No issues reported.

BRUSH 48: Out of Service – Needs new pump.

MINI PUMPER 48: No issues reported.

Small Equipment: New equipment has arrived and is in service.

R&R COMMITTEE UPDATE

FAP:

Nothing to report.

Signal 100 Team:

Will be helping with food and beverage at the Year In Review Drill on Monday, December 14, 2015.

APPROVAL TO PAY CLAIMS LIST 2015- 12

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
2/08/2015	20519	Slinsky, Thomas	15-628	\$ 430.50
12/08/2015	20520	STEVE ECKERT	15-628	\$ 350.00
12/08/2015	20521	TIM MURPHY	15-628	\$ 171.50
12/08/2015	20522	TOM LACHOWSKI	15-628	\$ 378.00
12/08/2015	20523	TYLER RIORDAN	15-628	\$ 346.50
12/08/2015	20524	Weiss, Scott	15-628	\$ 371.00
12/08/2015	20525	AMWELL AUTO & TIRE CENTER	15-565 - Invoice 135751	\$ 197.82
12/08/2015	20526	CHRISTIAN FULMINO	15-642	\$ 113.73
12/08/2015	20527	CHRISTOPHER WENIGER	15-653	\$ 330.93
12/08/2015	20528	COMCAST	15-571 - Account 8499 05 280 0046635	\$ 200.00
12/08/2015	20529	CONTINENTAL FIRE & SAFETY INC.	15-567 - Invoice E3866	\$ 182.67
12/08/2015	20530	First Priority Emergency Vehicles	15-580	\$ 6,631.23
12/08/2015	20531	FLEMINGTON DEPT STORE	15-581 - Invoice 42477	\$ 329.90
12/08/2015	20532	HILLSBOROUGH FIRE CO.#1	15-614	\$ 15,325.50
12/08/2015	20533	Johnson, Ken	15-640	\$ 122.25
12/08/2015	20534	JUST SUBS	15-590	\$ 55.28
12/08/2015	20535	MIKE MURPHY	15-651	\$ 400.00
12/08/2015	20536	NESHANIC VOL.FIRE CO.	15-654	\$ 17,650.00
12/08/2015	20537	PERFUMERY SOLUTIONS, LLC	15-627	\$ 120.83
12/08/2015	20538	RICHARD M. BRASLOW ESQ.	15-618 - Invoice 17607	\$ 198.00
12/08/2015	20539	SOMERSET COUNTY EMER. SERV. TRAINING{2}	15-602 - Invoice 10968	\$ 300.00
12/08/2015	20540	STAPLES CREDIT PLAN	15-601 - Account 6011 1000 6181 135	\$ 485.85
12/08/2015	20541	The Roman Gourmet	15-606	\$ 35.84
12/08/2015	20542	UPS	15-608 - Invoice 000074Y02Y445	\$ 49.14
12/08/2015	20543	VERIZON	15-609 - Account 908 369-0609 114 37Y	\$ 50.00
12/08/2015	20544	VERIZON WIRELESS	15-610 - Invoice 9753974816	\$ 798.17
12/08/2015	20545	AMWELL AUTO & TIRE CENTER	15-566 - Invoice 135747	\$ 834.62
12/08/2015	20546	CONTINENTAL FIRE & SAFETY INC.	15-676 - Invoice E5098	\$ 94.00
12/08/2015	20547	FLEMINGTON DEPT STORE	15-583 - Invoice 41864	\$ 163.00
12/08/2015	20548	MIKE MURPHY	15-655	\$ 150.00
12/08/2015	20549	SOMERSET COUNTY EMER. SERV. TRAINING{2}	15-603 - Invoice 10964	\$ 175.00
12/08/2015	20550	SOMERSET COUNTY VEHICLE MAINTENANCE	15-570 - Invoice 174	\$ 1,573.64
12/08/2015	20551	The Roman Gourmet	15-607	\$ 148.48
12/08/2015	20552	AMWELL AUTO & TIRE CENTER	15-619 - Invoice 135970	\$ 124.79
12/08/2015	20553	CONTINENTAL FIRE & SAFETY INC. SOMERSET COUNTY EMER. SERV.	15-686 - Invoice E5095	\$ 200.00
12/08/2015	20554	TRAINING{2}	15-604 - Invoice 10960	\$ 100.00
12/08/2015	20555	The Roman Gourmet	15-665	\$ 73.19

12/08/2015	20556	AMWELL AUTO & TIRE CENTER	15-643 - Invoice 136436	\$ 214.79
12/08/2015	20557	CONTINENTAL FIRE & SAFETY INC. SOMERSET COUNTY EMER. SERV.	15-687 - Invoice E4197	\$ 625.35
12/08/2015	20558	TRAINING{2}	15-669 - Invoice 10992	\$ 300.00
12/08/2015	20559	ACCESS HEALTH SYSTEMS	15-645	\$ 3,000.00
12/08/2015	20560	ALERT-ALL CORPORATION	15-626 - Invoice 215100378	\$ 655.00
12/08/2015	20561	ALLEGRO ENTERPRISES INC	15-644 - Account 003104	\$ 22.50
12/08/2015	20562	AMWELL AUTO & TIRE CENTER	15-646 - Invoice 136242	\$ 175.68
12/08/2015	20563	BILL SHAFFER	16-656	\$ 17.10
12/08/2015	20564	Cafe Piazza	15-635	\$ 3,000.00
12/08/2015	20565	CENTRAL JERSEY NURSERIES	15-568 - Invoice 22538	\$ 21.67
12/08/2015	20566	CHICKEN HOLIDAY	15-574	\$ 34.36
12/08/2015	20567	CHRISTIAN FULMINO	15-690	\$ 403.10
12/08/2015	20568	CHRISTOPHER WENIGER	15-683	\$ 1,000.00
12/08/2015	20569	COMCAST	15-684 - Account 8499 05 280 0046635	\$ 180.00
12/08/2015	20570	CONTINENTAL FIRE & SAFETY INC.	15-688 - Invoice E4559	\$ 1,910.00
12/08/2015	20571	CORPORATE GRAPHICS INC.	15-685 - Invoice 31042	\$ 247.00
12/08/2015	20572	DANIEL KAZAR	15-650	\$ 400.00
12/08/2015	20573	DAVID FOELSCH	15-680	\$ 1,000.00
12/08/2015	20574	EDWARD KOVACH	15-639	\$ 500.00
12/08/2015	20575	FIREFIGHTERS EQPT.CO.	15-582 - Invoice 20153296	\$ 866.75
12/08/2015	20576	First Priority Emergency Vehicles	15-658 - RO 621975, 622347, 622240, 622263	\$ 4,379.33
12/08/2015	20577	FIRST RESPONDER NEWSPAPER	15-657 - Account 527656	\$ 80.00
12/08/2015	20578	FLEMINGTON DEPT STORE	15-584 - Invoice 42354	\$ 106.00
12/08/2015	20579	Gempler's	15-586 - Invoice SI01600612	\$ 291.85
12/08/2015	20580	Global Imports, Inc	15-585 - Invoice 360826	\$ 201.21
12/08/2015	20581	Grainger	16-659 - Invoice 9887153782	\$ 151.44
12/08/2015	20582	HAPI AUTO PARTS	15-660 - Account 1120	\$ 22.90
12/08/2015	20583	HILLSBOROUGH FIRE CO.#1	15-661	\$ 117.55
12/08/2015	20584	HILLSBOROUGH FIRE CO.#2	15-612	\$ 15,325.50
12/08/2015	20585	HILLSBOROUGH FIRE CO.#3	15-613	\$ 15,325.50
12/08/2015	20586	JOANN BULLOCK	15-682	\$ 232.50
12/08/2015	20587	JOHN CAUDA III	15-648	\$ 400.00
12/08/2015	20588	Johnson, Ken	15-689	\$ 380.10
12/08/2015	20589	Johnson, Walter	15-649	\$ 283.20
12/08/2015	20590	JTEC SYSTEMS INC.	15-589 - Job #20368	\$ 1,525.50
12/08/2015	20591	JUST SUBS	15-621	\$ 35.63
12/08/2015	20592	LAKE SMALL ENGINE REPAIR	15-663 - Invoice 52739	\$ 257.20
12/08/2015	20593	LIBERTY MUTUAL INSURANCE GROUP	15-591 - Invoice 12084674	\$ 30,537.92
12/08/2015	20594	Matthew Hand	15-652	\$ 400.00
12/08/2015	20595	MIDDLESEX COUNTY FIRE ACADEMY	15-593 - Invoice 15-1017	\$ 420.00
12/08/2015	20596	Miholics, Kim	15-662	\$ 26.71
12/08/2015	20597	MIKE MURPHY	15-677	\$ 45.08
12/08/2015	20598	Motorla Solutions, Inc.	15-598 - Invoice 91929548	\$ 64.50
12/08/2015	20599	NESHANIC VOL.FIRE CO. NEW JERSEY STATE VOL. FIREMEN'S	15-679	\$ 2,000.00
12/08/2015	20600	ASSOC.	15-596	\$ 25.00
12/08/2015	20601	NFPA	15-597 - Invoice 6552620Y	\$ 466.93
12/08/2015	20602	NICHOLAS PATULLO	15-664	\$ 39.49

12/08/2015	20603	Northgate Consulting Corp.	15-615	\$ 3,700.00
12/08/2015	20604	Ocean Edge Outfitters, LLC	15-616 - Invoice 3289	\$ 259.97
12/08/2015	20605	PERFUMERY SOLUTIONS, LLC	15-630	\$ 125.00
12/08/2015	20606	PETER CARONE	15-678	\$ 19.60
12/08/2015	20607	RICHARD M. BRASLOW ESQ.	15-647 - Invoice 17685	\$ 742.50
12/08/2015	20608	RICHIES TIRE SERVICE INC.	15-666	\$ 162.50
12/08/2015	20609	ROLLIN RATHBUN	15-637	\$ 500.00
12/08/2015	20610	RWJ Physician Enterprise, PA	15-668	\$ 305.00
12/08/2015	20611	SHARP ELECTRONICS CORP SOMERSET COUNTY EMER. SERV.	15-605 - Invoice C788873-711	\$ 388.04
12/08/2015	20612	TRAINING{2} SOMERSET COUNTY VEHICLE	15-670 - Invoice 10998	\$ 300.00
12/08/2015	20613	MAINTENANCE	15-681	\$ 1,912.41
12/08/2015	20614	STAPLES CREDIT PLAN	15-671 - Account 6011 1000 6181 135	\$ 931.85
12/08/2015	20615	STEPHEN ECKERT	15-636	\$ 500.00
12/08/2015	20616	SUPLEE, CLOONEY & COMPANY	15-638	\$ 6,700.00
12/08/2015	20617	THE PRINCETON PACKET INC.	15-672 - Account 1026112	\$ 87.73
12/08/2015	20618	The Roman Gourmet	15-667	\$ 79.92
12/08/2015	20619	TIM COYLE	15-641	\$ 85.99
12/08/2015	20620	UPS	15-673 - Invoice 000074Y02Y465	\$ 31.07
12/08/2015	20621	VERIZON	15-674 - Account 908 369-0609 114 37Y	\$ 50.00
12/08/2015	20622	VERIZON WIRELESS	15-675 - Invoice 9755615571	\$ 798.17
12/08/2015	20623	Wager, Ms.	15-676	\$ 11.55
12/08/2015	20624	Winner Ford	15-611	\$ 66,564.00
				\$ 253,850.00

ADDENDUM CLAIMS LIST 2015- 12

12/28/2015	20625	AMWELL AUTO & TIRE CENTER	15-663 - Invoice 135531	\$ 1,072.57
12/28/2015	20626	COMMUNICATION SPECIALIST, INC	15-666 - Invoice 35271	\$ 69.00
12/28/2015	20627	DIANNE RICCARDO	15-675	\$ 57.28
12/28/2015	20628	First Priority Emergency Vehicles SOMERSET COUNTY EMER. SERV.	15-680	\$ 3,442.34
12/28/2015	20629	TRAINING{2}	15-696 - Invoice 11030	\$ 600.00
12/28/2015	20630	First Priority Emergency Vehicles SOMERSET COUNTY EMER. SERV.	15-681	\$ 4,913.56
12/28/2015	20631	TRAINING{2} SOMERSET COUNTY EMER. SERV.	15-700 - Invoice 11013	\$ 1,600.00
12/28/2015	20632	TRAINING{2} SOMERSET COUNTY EMER. SERV.	15-701 - Invoice 11024	\$ 450.00
12/28/2015	20633	TRAINING{2} SOMERSET COUNTY EMER. SERV.	15-702 - Invoice 11025	\$ 750.00
12/28/2015	20634	TRAINING{2} SOMERSET COUNTY EMER. SERV.	15-703 - Invoice 11011	\$ 300.00
12/28/2015	20635	TRAINING{2}	15-704 - Invoice 11010	\$ 150.00
12/28/2015	20636	10-75 Emergency Lighting	15-662	\$ 12,644.47
12/28/2015	20637	AED SUPERSTORE	15-660 - Invoice 554610, 557243	\$ 4,146.00
12/28/2015	20638	ALPHA CARD	15-661 - Invoice SI-256374	\$ 4,308.00
12/28/2015	20639	AMWELL AUTO & TIRE CENTER	15-659 - Invoice 136779	\$ 943.02
12/28/2015	20640	APPROVED FIRE PROTECTION	15-658 11513678	\$ 333.20
12/28/2015	20641	B&C Hillsborough Florist, LLC	15-664 - Account 2689	\$ 73.95
12/28/2015	20642	Carone, Michael	15-657	\$ 41.72
12/28/2015	20643	CENTRAL JERSEY NURSERIES	15-667 - Invoice 22538	\$ 21.67
12/28/2015	20644	CHARLIE NUARA	15-672	\$ 510.00

12/28/2015	20645	CHRISTIAN FULMINO	15-669	\$	78.00
12/28/2015	20646	CNA Surety	15-670 - Policy 71226304	\$	31.00
12/28/2015	20647	COMMUNICATION SPECIALIST, INC	15-665 - Invoice 35221	\$	69.00
12/28/2015	20648	CONTINENTAL FIRE & SAFETY INC.	15-671 - Invoice E5282	\$	781.70
12/28/2015	20649	CORPORATE GRAPHICS INC.	15-668 - Invoice 31119	\$	105.00
12/28/2015	20650	DIANNE RICCARDO	15-673	\$	165.00
12/28/2015	20651	DITSCHMAN/FLEMINGTON	15-674 - Invoice 118456	\$	785.16
12/28/2015	20652	EMERGENCY EQUIPMENT SALES, LLC	15-676 - Invoice 15-1378, 15-1374	\$	6,263.50
12/28/2015	20653	FIRE COM	15-677 - Invoice 171262	\$	320.00
12/28/2015	20654	First Priority Emergency Vehicles	15-678	\$	2,486.93
12/28/2015	20655	FLEMINGTON DEPT STORE	15-679 - Invoice 43405	\$	108.00
12/28/2015	20656	HAPI AUTO PARTS	15-682 - Account 1120	\$	242.25
12/28/2015	20657	HILLSBOROUGH FIRE CO.#1	15-684	\$	80.43
12/28/2015	20658	HILLSBOROUGH RESCUE SQUAD	15-683	\$	2,970.00
12/28/2015	20659	LAKE SMALL ENGINE REPAIR	15-687 - Invoice 52954	\$	235.28
12/28/2015	20660	MINERVA CLEANERS	15-688 - Invoice 474-47	\$	510.00
12/28/2015	20661	NEW JERSEY FIRE EQUIPMENT COMPANY	15-689 - Invoice 49456	\$	801.20
12/28/2015	20662	NFPA	15-690 - ID 139119	\$	1,305.00
12/28/2015	20663	NICHOLAS PATULLO	15-691	\$	9.62
12/28/2015	20664	Penguin Management, Inc.	15-694 - Invoice 37374	\$	1,398.00
12/28/2015	20665	Phoenix Insurance Group	15-692 - Invoice 18938	\$	364.24
12/28/2015	20666	SOMERSET COUNTY EMER. SERV. TRAINING{2}	15-695 - Invoice 11035	\$	500.00
12/28/2015	20667	Somerset County Fire Marshals	15-699	\$	100.00
12/28/2015	20668	SOMERSET COUNTY VEHICLE MAINTENANCE	15-698 - Invoice 176	\$	1,631.22
12/28/2015	20669	Stewart's Towing	15-697 - Invoice 24408	\$	175.00
12/28/2015	20670	THE PRINCETON PACKET INC.	15-693 - Account 1026112	\$	92.38
12/28/2015	20671	TIM COYLE	15-705	\$	364.85
12/28/2015	20672	VERIZON	15-706 - Account 908 369-0609 114 37Y	\$	50.00
12/28/2015	20673	Weichert Realty	15-686	\$	50.00
				\$	58,499.54

A motion was made by Commissioner Buckley, seconded by Commissioner Carone to approve the Claims List 2015-12. Roll call vote: All approved.

A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Carone to approve to pay the Claims List 2015-12. Roll call vote: All approved with the exception of 15-800, 15-801, 16-628, 16-078 for Commissioners Carone, Catrombon, Jr., Vatter, Nuara and Buckley.

APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2015-12

A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Carone to approve the transfer of funds in the amount of \$135,000.00 from savings account to checking account. Roll call vote: All approved.

COMMISSIONERS' REPORTS

Commissioner Nuara:

Absent – No report.

Commissioner Catrombon, Jr.:

Radios & Pagers:

Took back 6 watchdogs and US alert pagers. The chip was changed and they were reprogrammed. Currently working on the others pagers.

Grants:

No report.

Apparatus/Equipment Maintenance:

No report.

Air Packs & Air Bottle Testing:

No report.

Commissioner Vatter:

Insurance:

No report.

Medical (Physicals)

Currently working on setting dates for 2016 with Primary Care for physicals. Would like to have clinics set up for 2 Saturdays per month, and assign each company to a certain month. They can do around 20 physicals per day. Make up clinics will be set up for later for all Students. Commissioner Nuara suggested that we should open the scheduled dates to all companies, not a company per month, or assign the first clinic each month to a company and the second clinic of each month open to all companies. I am asking for opinions. Chief Paterno said he feels we will still have stragglers and that how we have been doing the schedules in the past works. It was decided to continue as we have been with the exception that if any Saturday Clinics are cancelled due to lack of interest, then we will be done with Saturday clinics until June when we schedule make up clinics. Primary Care has to shift around their schedules to be able to do Saturday clinics and it would not be fair to them if we were to have to cancel last minute. I will be getting the dates in January and will schedule for the first 3 months and take it from there with the rest of the scheduling.

Fit Testing:

Received the results from the Fit Testing so far. The only thing I ask is that we are paying a per person fee to have fit testing. If you haven't passed a pulmonary test, and do not intend to be a driver or wear a SCBA, and are fire ground only, please don't take a fit test. Tests must be done for all Interior Firefighters and Drivers only. No Junior Members that are 16 or 17 years old that are not going to the Academy, do not need fit testing.

Make up testing is scheduled for December 29, 2015 at 9:00 am at Station 37.

Dispatch: Do we need to keep this on our phones? The cost is \$3,000.00/year. Minitor pagers now get Region 6. Chief Paterno replied that most people like the E-Dispatch. Commissioner Buckley said everyone has a pager. Commissioner Vatter said that it is a good back up when the tower is down. We can cancel E-Dispatch at any time as we are not in a contract. Will discuss further at the next Bureau of Fire Operations Meeting in January 2016.

Commissioner Carone:

Audit:

No report.

LOSAP:

No report.

Bills with Vouchers:

The Hillsborough Post Office lost 32 envelopes with checks from last month. They have no answers as to what happened. The checks were re-issued this month and will be mailed out on December 9, 2015.

Budget:

The 2016 Budget is finalized and is ready to send to the State upon the reading of the Resolution and approval. A motion was made by

Inventory:

No report.

Commissioner Buckley:

Bureau of Fire Operations:

No report.

OEM:

No report.

GOG's:

No report.

Accident/Injury – Workman's Compensation:

No report.

Gear Cleaning & Repair:

No report.

OSHA:

No report.

District Drills:

No report.

- I am out of work for awhile due to a motorcycle accident. I want to thank everyone for all the cards and calls.

CHIEF'S REPORTS

Deputy Chief Everett Heider - Fire Company #36:

Drills: Right-to-Know & Blood borne Pathogens & Hazmat Training is scheduled for January 7, 2016.

Safety Officer Training is scheduled for January 16, 2016.

Strategy & Tactics Training is scheduled for February 13, 2016.

- Plymovents – damage to hose, too close to heater in 145 & 151. Chief Fire Marshal Weniger contacted Plymovent to inquire about heater information and ordering proper heat shields. Waiting to hear back from them.

Chief Jim Paterno – Fire Company #37

Drills: Bi-Annual GOG Drill was held on November 15, 2015.

Chief Christian Fulmino– Fire Company #38

Drills: Live Burn was held on November 21, 2015.

Bail Out Training was held on November 23, 2015.

Trying to set up an IcS400 Class for Officers.

- Training Records have all been moved to the new NIFRS. Thank you to Chief Fire Marshal Weniger for getting this done.
- Need to order gear for Shawn Constantino who is graduating Fire School at the end of the month. Will also need a size 52 jacket and 48x32 pants for a Junior Member that is starting school in February. Chief Fire Marshal responded that there is a couple sets left, no need to order any.

- Asked Commissioner Catrombon, Jr. if the GFI outlets for pumps/trucks came in?

Chief CJ Davis– Fire Company #48 - Neshanic

Drills: Verizon Wireless Walkthrough – December 29, 2015 at 7:00 pm
Blood borne & Right to Know are scheduled for January 15, 2016.

- Regional Grant for UHF radios information is obtained. Working with Grant Writer for submission. See attached for future contact information.
- All communications to Officers now have to go through email.

Hillsborough Rescue Squad:

- No report.
- Regret to announce the passing of member Jim Maguire.

PUBLIC

- Would like to thank the Chief's who are leaving office the end of this year.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Catrombon, Jr., and seconded by Commissioner Vatter to adjourn the meeting at 8:45 p.m. Roll call vote: All approved.**

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners

BV/jhb
Attachments