

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

REGULAR MEETING

JANUARY 12, 2016

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in Regular Session on Tuesday, January 12, 2016 at 8:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon, Jr., Commissioner Bruce Vatter and Commissioner Pat Buckley. Also present were Fire Chiefs: Chief Dave Foelsch, Fire Co. #1; Deputy Chief Bill Schaffer, Fire Co. #2, Chief Mike Murphy, Fire Co. #3, Chief Kit Crisafulli, Neshanic Fire Co., and Chief Fire Marshal Chris Weniger. Absent: Commissioner Mike Carone and Chief Rich Bartolucci

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

APPROVAL OF MINUTES

A motion was made by Commissioner Vatter., seconded by Commissioner Catrombon, Jr. to approve the Regular Meeting minutes of December 8, 2015. Roll call vote: All approved.

A motion was made by Commissioner Vatter seconded by Commissioner Buckley to approve the Work Meeting minutes of December 3, 2015. Roll call vote: All approved.

TREASURER'S REPORT

December 31, 2015

Checking Account Balance:	\$ 20,157.36
Savings Account Balance:	\$ 811,339.64
LOSAP Account Balance:	\$ 274,824.46
Capital Expense Account Balance:	<u>\$ 923,803.39</u>
Total of all Accounts:	\$2,030,124.85
Expenditures for January 2016:	\$ 196,364.95
Amount to be transferred to Checking from Regular Savings:	\$ 197,000.00

A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Vatter to approve the Treasurer's Report. Roll call vote: All approved.

	ALARMS	MAN HRS.	YTD ALARMS	YTD MAN HRS.	DRILLS	MAN HRS.	YTD DRILLS	YTD MAN HRS.
#1	25	92.3	351	1777.9	2	65.0	23	796.0
#2	53	384.2	604	5576.6	1	37.5	20	1290.3
#3	20	158.7	243	1893.7	1	70.0	18	1148.0
<u>Neshanic</u>	17	137.4	213	1154.8	2	79.5	18	785.3

CORRESPONDENCE

Commissioner Nuara read the list of incoming correspondence consisting of:

1. Step Level Increase for Fire Marshal Ryan Giordano. **A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Vatter to approve the step level increase for Fire Marshal Ryan Giordano. Roll call vote: All approved. (Attachment)**
2. Step Level Increase for Fire Marshal Dave Foelsch. **A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Vatter to approve the step level increase for Fire Marshal Dave Foelsch. Roll call vote: All approved with the exception of Commissioner Buckley. (Attachment)**
3. Reappointment as Chief Fire Marshal for Chris Weniger. **A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Vatter to adopt the Resolution for the reappointment of Chris Weniger as Chief Fire Marshal. Roll call vote: All approved. (Attachment)**
4. Monthly Fire Reports *(On file in the Fire Safety Office).*
5. Fire Safety Out-of-Service Schedule *(Attachment).*

MONTHLY FIRE REPORTS

Commissioner Nuara read the monthly fire reports for December, 2015

FIRE REPORT

CHIEF FIRE MARSHAL'S REPORT

Chief Fire Marshal Chris Weniger reported the following:

1. Radio programming is 99% complete with the exception of 10-12 radios that are in trucks that are being built/rebuilt. Programming consists of corrections,

identifiers and templets.

2. The tablets for the apparatus have been received and programming is in progress. The hardware will be programmed and in the apparatus before the February Regular Meeting.
3. Need to purchase two AED's.
4. Gave the Board the Anti-Harassment Policy update. Recommend that the Board adopt and distribute to each Chief to sign off on. The Board asked Chief Fire Marshal Weniger to go ahead and send out to the Chiefs.
5. Received the Countywide Radio Upgrade Pricing. This is in the 2016 Budget and will cost \$225.00 per radio and installation.
6. The yearend apparatus servicing and Maintenance Report will be ready before the February Regular Meeting. I will get this to the Board so they can review it before the meeting.
7. The YMCA Annual membership is changing as there are new corporate rules and policies. They can no longer offer the same membership as in the past. The best offer for 2016 is a Corporate Membership for a 3 year contract Plan which would be \$185.00/member due in February for year 1, \$360.00 member for year 2 and \$612.00/member for year 3. Members would have to join through the Board which means that the Board would pay one check to the YMCA. Commissioner Nuara asked if we would be responsible for all three years and not hold anyone to a 3 year membership. The Board agreed that if there is no obligation for 3 years, they would reimburse members up to \$150.00/year. Can an individual come in and the YMCA work with them one on one? Chief Fire Marshal Weniger is going to contact the YMCA with additional questions.

APPARATUS – EQUIPMENT REPORT

Chief Dave Foelsch of Fire Company #1 reported the following:

- CAR 36: Mileage – 34,495
Fender and rear window vinyl decals are fading and chipping. Waiting to hear from First Priority for a quote. 2 warning lights are out-of-service on the running board. Commissioner Nuara suggested getting a quote from elsewhere.
- CAR 36-2: No issues reported.
- ENGINE 36: Wheel hub was repaired.
- LADDER 36: Foam leak was repaired.
- TENDER 36: Tank repairs are complete. The hose bed is still stripped so the silicone can dry. Will advise when it starts leaking again.

BRUSH 36-1: Compartment leak was repaired.
Pump leak was repaired.
Warning light is out for repair.
Rear TIR3 is out-of-service.

BRUSH 36-2: Brake line issue was repaired by First Priority.
12v battery was replaced in house.
Exterior battery has a trickle and a charger is on order.

RESCUE 36: Rear TIR3 warning light is out-of-service.

MARINE 36: No issues reported.

Small Equipment: 1 hydro bottles were tested.

Deputy Chief Bill Schaffer of Fire Company #2 reported the following:

CAR 37: New car is at First Priority for conversion. Due in at the end of January.

CAR 37-2: Mileage – 121,136
2 new batteries and tires were replaced.

ENGINE 37: Belts were replaced.
Batteries were replaced.
Radio was repaired.
Remote head and truck unit were checked.
Lights on pump panel were replaced.
Additional 5" was added to hose bed.
Hose bed cover is off the rig. Getting pricing to get it repaired.

ENGINE 37-2: No issues reported.

TOWER
LADDER 37: Aerial test is completed.
ATF leak is getting worse. Board said we will get it repaired when funding is available.
UL inspection is completed.

BRUSH 37: No issues reported.

BRUSH 37-2: Pump drains were lubricated.
Air conditioning will be checked again in the spring.
Air horn is out-of-service and will be repaired this week.

MINI PUMPER 37: New tires and front end was aligned.

SUPPORT 37: Obtaining pricing for adding power outlets to the Rescue for chargers.

DEUCE 37: New step ladder was put on the truck.
Air horn will be repaired next week.

Small Equipment: 2 extinguishers were recharged.

Chief Mike Murphy of Fire Company #3 reported the following:

CAR 38: Mileage – 19,850
Tires were replaced.
Radio speaker was repaired.
Replaced starting battery.
New AED was installed.

CAR 38-2: No issues reported.

ENGINE 38: No issues reported.

LADDER 38: Broken weld for light mount was repaired and is back in service.
Waiting for a bracket for the halogen light.

TENDER 38: New AED was installed.

BRUSH 38: No issues reported.

RESCUE 38: Body damage was repaired.

DEUCE 38: No issues reported.

MARINE 38-1: No issues reported.

MARINE 38-2: No issues reported.

Small Equipment: 5 extinguishers were recharged.
Received the new Assistant Chief helmet.
Replaced survivor light and put in service.

Chief Kit Crisafulli of Neshanic Volunteer Fire Company reported the following:

CAR 48: Mileage –No report.
No issues reported.

ENGINE 48-4: No issues reported.

ENGINE 48-5: No issues reported.

TENDER 48: No issues reported.

BRUSH 48: Still out-of-service. Currently being rebuilt.

MINI PUMPER 48: No issues reported.

Small Equipment: None

R&R COMMITTEE UPDATE

Joann Bullock reported:

FAP:

Will be sending out participation letters to all new businesses sometime in February, then will update the list.

Signal 100 Team:

Thank you to the members who helped with the Year in Review Drill.

APPROVAL TO PAY CLAIMS LIST 2016- 01

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12/31/2015	20674	AMWELL AUTO & TIRE CENTER	15-731 - Invoice 136796	\$ 1,040.35
12/31/2015	20675	APPROVED FIRE PROTECTION	15-733 - Invoice - I11514952	\$ 92.80
12/31/2015	20676	First Priority Emergency Vehicles	15-715 - Invoice 8777	\$ 15,015.00
12/31/2015	20677	HILLSBOROUGH FIRE CO.#2	15-719	\$ 432.00
12/31/2015	20678	AMWELL AUTO & TIRE CENTER	15-734 - Invoice 136990	\$ 497.18
12/31/2015	20679	ABSOLUTE FIRE PROTECTION	15-735 - Invoice 0075958-IN	\$ 182.50
12/31/2015	20680	AED SUPERSTORE	15-737 - Invoice 560074	\$ 1,382.00
12/31/2015	20681	AMWELL AUTO & TIRE CENTER	15-736 - Invoice 136916	\$ 193.38
12/31/2015	20682	APPROVED FIRE PROTECTION	15-732 - Invoice I11514953	\$ 130.00
12/31/2015	20683	CENTRAL JERSEY NURSERIES	15-728 - Invoice 25354	\$ 211.74
12/31/2015	20684	COMCAST	15-730 - Account 8499 05 280 0046635	\$ 180.00
12/31/2015	20685	COMMUNICATION SPECIALIST, INC	15-718 - Invoice 35302	\$ 142.20
12/31/2015	20686	CONTINENTAL FIRE & SAFETY INC.	15-729 - Invoice E5510	\$ 558.38
12/31/2015	20687	EAST COAST MEDIA	15-726 - Invoice 28409	\$ 47.00
12/31/2015	20688	ELECTRONIC MEASUREMENT LABS INC.	15-725 - Invoice 46743, 46407, 46414	\$ 232.00
12/31/2015	20689	FIREFIGHTERS EQPT.CO.	15-724 - Invoice 20153095	\$ 4,623.60
12/31/2015	20690	First Priority Emergency Vehicles	15-716 - Invoice 622312	\$ 2,230.41
12/31/2015	20691	FLEMINGTON DEPT STORE	15-721 - Invoice 43405	\$ 108.00
12/31/2015	20692	HAPI AUTO PARTS	15-717 - Account 1120	\$ 72.81
12/31/2015	20693	HILLSBOROUGH FIRE CO.#2	15-720	\$ 180.62
12/31/2015	20694	LIBERTY MUTUAL INSURANCE GROUP	15-722 - Invoice 12137380	\$ 10,326.85
12/31/2015	20695	MINERVA CLEANERS	15-723 - Invoice 474.46	\$ 300.75
12/31/2015	20696	NICHOLAS PATULLO	15-708	\$ 38.52
12/31/2015	20697	PERFUMERY SOLUTIONS, LLC	15-738	\$ 245.83
12/31/2015	20698	RICHARD BARTOLUCCI	15-709	\$ 474.00
12/31/2015	20699	SKYLANDS FIRE EQUIP.	15-710 - Invoice 7378	\$ 990.00
12/31/2015	20700	TASC FIRE APPARATUS, INC	15-712 - Invoice 10319	\$ 128.00
12/31/2015	20701	THE PRINCETON PACKET INC.	15-711 - Account 1026112	\$ 6.20
12/31/2015	20702	TOWNSHIP OF HILLSBOROUGH	15-714	\$ 153,827.10

12/31/2015	20703	VERIZON WIRELESS	15-713 - Invoice 9757256345	\$	798.17
12/31/2015	20704	MIDDLESEX COUNTY FIRE ACADEMY	15-707 - Invoice 02-1620-15	\$	94.00
1/12/2016	20705	AMWELL AUTO & TIRE CENTER	16-003 - Invoice 137118	\$	214.79
1/12/2016	20706	ANGELOS PIZZA	16-006	\$	152.00
1/12/2016	20707	CHRISTOPHER WENIGER	15-004	\$	557.62
1/12/2016	20708	JOANN BULLOCK	16-000	\$	252.00
1/12/2016	20709	JOHN YANKO	16-002	\$	55.00
1/12/2016	20710	LAKE SMALL ENGINE REPAIR	16-001 - Invoice 53116	\$	152.15
1/12/2016	20711	MIKE MURPHY	16-005	\$	200.00
					<u>\$ 196,364.95</u>

A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Vatter to approve the Claims List 2016-01. Roll call vote: All approved.

A motion was made by Commissioner Buckley, seconded by Commissioner Vatter to approve to pay the Claims List 2016-01. Roll call vote: All approved.

APPROVAL TO TRANSFER FUNDS TO PAY CLAIMS LIST 2016-01

A motion was made by Commissioner Buckley, seconded by Commissioner Catrombon, Jr. to approve the transfer of funds in the amount of \$197,000.00 from savings account to checking account. Roll call vote: All approved.

COMMISSIONERS' REPORTS

Commissioner Nuara:

Contracts:

No report.

Budget:

Public portion of the meeting was opened at 8:26 pm. The Budget has not been approved by the State yet. We will need to have a Public hearing as we will need to raise \$2,532,456.00 by taxation. The total budget is \$2,532,456.00. **A motion was made by Commissioner Catrombon, Jr., seconded by Commissioner Vatter to close the public portion of the meeting at 8:27 pm. Roll call vote: All approved.**

RESOLUTION ADOPTING THE TEMPORARY 2016 FIRE DISTRICT BUDGET

Whereas it has become necessary for the Commissioners of Fire District No. 1, Township of Hillsborough, County of Somerset, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1,

2016 and the adoption of the budget, by the legal voters of the fire district, which election is scheduled for February 20, 2016.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

1. A Temporary Budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total appropriations of the temporary budget to reflect not in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

A motion was made by Commissioner Catrombon, Jr., and seconded by Commissioner Buckley to adopt the Resolution as read. Roll call vote. All approved.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Charles Nuara	x			
John Catrombon, Jr.	x			
Bruce Vatter	x			
Pat Buckley	x			
Mike Carone				x

(Secretary's Signature)

January 12, 2016

(Date)

RESOLUTION APPROVING THE 2016 ADOPTED BUDGET FOR ADVERTISING

**LEGAL NOTICE
NOTICE OF ANNUAL ELECTION FOR THE COMMISSIONERS OF
FIRE DISTRICT NO. 1
TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET,
STATE OF NEW JERSEY**

NOTICE is hereby given to the legal voters of the Fire District of the Township of Hillsborough, County of Somerset, in the State of New Jersey, that the Annual Election of the Fire Commissioners will be held on **Saturday, February 20, 2016**. The poll will be open from **2:00 p.m. until 9:00 p.m.** prevailing time or longer if necessary, at the following place, located in Hillsborough Township:

- A. At the **HILLSBOROUGH TOWNSHIP MUNICIPAL BUILDING**, 379 South Branch Road, for all Voting Districts.

TWO (2) COMMISSIONERS WILL BE ELECTED FOR A FULL THREE (3) YEAR TERM.

AND TAKE FUTURE NOTICE that the Annual Election of the Board of Fire Commissioners of the Fire District of the Township of Hillsborough to be held as herein above set forth the aforesaid resolution in the form of a question will be submitted to the voters of the District for their approval.

QUESTION #1:

Shall the Board of Fire Commissioners of the Township of Hillsborough, County of Somerset, be authorized to fix, determine and certify to the Tax Assessor of the Township of Hillsborough, the amount of **\$2,352,672.00** as and for the current expense to be raised for the ensuing year, including apparatus and Equipment Housing, Insurance, Uniform Fire Code, Neshanic Contract, Administrative Expenses, Contingencies and appropriations for Fire Companies #1, #2 & #3?

QUESTION #2:

Shall the Board of Fire Commissioners be authorized to spend not in excess of **\$135,000.00** for the purchase of two air compressors for Station 36 and Station 37, and fill station for Station 38's compress in 2017?

QUESTION #3:

Shall the Board of Fire Commissioners be authorized to spend not in excess of **\$60,000.00** for the purchase of new turnout gear in 2017?

LEGAL NOTICE

**NOTICE OF ANNUAL ELECTION FOR THE COMMISSIONERS OF FIRE DISTRICT NO. 1
TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY**

The following details concerning the aforesaid election are hereby found, declared and determined:

- A. The Board hereupon, and by this resolution directs and authorizes the Chairman or Clerk hereof to make application to the Somerset County Board of Elections to loan or rent this Board one or more voting machines owned by the County of Somerset to conduct the aforesaid election, on the terms and conditions to be determined by the aforesaid Board of Elections.**
- B. The Chairman or Clerk of the Board or his or their representatives, as they may select, shall make a public proclamation as to the purpose of the voting before opening polls, and the Chairman shall appoint three tellers for each polling place. Immediately after the polls close, the Clerk and tellers forthwith shall canvas and certify the votes and make a public announcement of the results.**
- C. Municipal Clerk or the Clerk of the Board is hereby directed to obtain the registry list for the township of Hillsborough for the proceeding General Election, no person shall be permitted to vote at the election unless his name appears on the registry list or he shall file an application to vote with the Clerk at least two days prior thereto.**

Posting Places:

1. Hillsborough Township Municipal Building
2. Hillsborough Public Library
3. Bulletin Board at Hillsborough Super Stop & Shop
4. Bulletin Board at Hillsborough Shop Rite
5. Main entrance at Hillsborough High School
6. Main entrance of Hillsborough Middle School
7. Sunnymead School
8. Amsterdam School
9. Woods Road School
10. Fire Companies #1, #2, & #3

SAID NOTICE TO BE IN THE FOLLOWING FORM:

NOTICE is hereby given to the legal voters of the Fire District #1 of the Township of Hillsborough, County of Somerset, in the State of New Jersey, that the Annual Election of the Fire Commissioners will be held on Saturday, February 20, 2016. The Poll will be open from 2:00 PM until 9:00 PM prevailing time or longer if necessary, at the Hillsborough Township Municipal Building located in Hillsborough Township:

- A. At the Hillsborough Township Municipal Building
379 South Branch Road, for all registered voters residing in Hillsborough Township.

TWO COMMISSIONERS WILL BE ELECTED FOR A FULL THREE (3) YEAR TERM.

A motion was made by Commissioner Nuara, and seconded by Commissioner Buckley to adopt the Legal Notice. Roll call vote. All approved.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Charles Nuara	x			
John Catrombon, Jr.	x			
Bruce Vatter	x			
Pat Buckley	x			
Mike Carone				x

(Secretary's Signature)

January 12, 2016

(Date)

RESOLUTION APPROVING LOSAP LISTS RELATED TO FIRE FIGHTERS FOR -2015

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET
RESOLUTION # 2016-11

WHEREAS, the Commissioners are authorized to undertake various budget transfers and/or encumbrances by statute; and

WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hillsborough, County of Somerset, as follows:

- (1) The budget transfers and/or encumbrances as reflected on Schedule A are hereby adopted.

A motion was made by Commissioner Nuara, and seconded by Commissioner Vatter to authorize budget transfers and/or encumbrances relative to 2016 Budget. Roll call vote. All approved.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Charles Nuara	x			
John Catrombon, Jr.	x			
Bruce Vatter	x			
Pat Buckley	x			
Mike Carone				x

(Secretary's Signature)

January 12, 2016
(Date)

Specifications, Special Bids and Acquisitions:

No report.

New Apparatus:

No report.

Other:

1. Need the paperwork from Chief Foelsch and Chief Crisafulli for Officer Qualifications.
2. Commissioner Nuara read and discussed the Personal Bail Out Systems Letter. (*Attachment*)
3. Commissioner Nuara read the Letter from Lincoln Financial regarding the platform for LOSAP. (*On file in Fire Safety Office*)
4. Reminder that next month is elections and ask that the Chiefs talk at their next monthly meeting about the importance to come out and vote to pass the budget.

5. If anyone want to run for Commissioner, applications need to be in by January 21, 2016 at 4:00 p.m.

Commissioner Catrombon, Jr.:

Radios & Pagers:

14 watchdogs and US Alerts have been reprogrammed with new chips and simulcast.

Grants:

No Report.

Apparatus/Equipment Maintenance:

No Report.

Air Packs & Air Bottle Testing:

No report.

Other:

1. Chief Murphy asked about new AED's for the Chief's vehicles. Chief Fire Marshal Weniger replied that it will cost a little under \$4,000.00 for three AED's. It was suggested to put the AED's that are currently in the Chief's vehicles in the Deputy Chief's vehicles. Commissioner Vatter suggested replacing the AED's after the 2016 Budget passes. **A motion was made by Commissioner Vatter, seconded by Commissioner Catrombon, Jr. to approve the purchase of three AED's for the Chief's vehicles, once the 2016 Budget passes. Roll call vote: All approved.**
2. Reminding everyone to be very cautious in the inclement weather and snow when coming and going to calls. Also, be sure to wear enough gear to keep warm.

Commissioner Vatter:

Insurance:

No report.

Medical (Physicals)

The 2016 Primary Care Physical Schedule is complete and will be emailed to the Chiefs with an explanation of the format. (*Attachment*)

Terry at Primary Care will try to give members their first preference and if that is not available she will try to give their second preference. If you are not available at the time scheduled for your company, you will need to call and book early so you may be able to get into another date. Terry will have a list of members and their information should there be any cancellations she will email members to fill in vacancies. Dates will be closed out one week before. Commissioner Buckley asked if any member can have a

physical whether they are active or inactive. We do not want to exclude any members, so any member may get a physical.

Reminder – Bring all necessary paperwork/forms with you to your physical. If you didn't pass a test(s) last year, it will make it easier for Primary Care. (*Attachment - Physical Forms*)

Chief Murphy said that 2 members from Station 38 would like to get their physicals before the end of January. Commissioner Vatter replied that they should e-mail Terry at Primary Care. They have evening hours so maybe they will be able to fit them in.

Fit Testing:

A copy of the fit test results will be emailed to all Chiefs.

Commissioner Nuara asked if there is any reason that any member that is not an interior firefighter or driver have a mask? Masks cost \$850.00 each. Suggest that the Chiefs need to look into this.

Commissioner Carone:

Absent – no report.

Commissioner Buckley:

Bureau of Fire Operations:

The next Bureau of Fire Operations Meeting is scheduled for March 2, 2016 at Station 48 at 7:30 p.m.

Chiefs were asked to submit a minimum 3 month look ahead for drills so all District members have the opportunity to participate.

The YMCA is no longer offering fee memberships to firefighters. They will offer a discounted membership. The Board is looking into this.

OEM:

No report.

GOG's:

The Chiefs asked to select two members to participate. The members are Don Kazar and Sam Rozycki.

Accident/Injury – Workman's Compensation:

No report.

Gear Cleaning & Repair:

No report.

OSHA:
No report.

District Drills:

Asking if the Chiefs could come up with a list of topics for drills to be used as District Drills.

Module II was presented at the September Bureau of Fire Operations Meeting. Comments were due back by September 28, 2015. There were no comments sent back. **A motion was made by Commissioner Buckley, seconded by Commissioner Vatter to Adopt Training Module II. Roll call vote: All approved.** Chiefs, please make sure companies are keeping up with modules. (*Attachment – Module II*)

Training:

Where are the companies with their Firefighter I attending completing Module I?

CHIEF'S REPORTS

Chief Dave Foelsch - Fire Company #36:

Drills:

Blood Borne, Right to Know and GHS are all completed.

Year in Review Drill was held on December 14, 2015.

Review of New Radio Programming Drill was held on December 17, 2015.

Safety Officer Class is January 16, 2016 at Station 36.

Strategy and Tactics Drill is scheduled for February 13, 2016.

- KME Pre-construction Meeting is scheduled for Friday, January 15, 2016 with the Engine Committee. Commissioner Carone will be attending. Commissioner Catrombon, Jr. if you would like to attend also. Leaving town at 5:45 a.m.

Deputy Chief Bill Schaffer – Fire Company #37

Drills:

Year in Review Drill was held on December 14, 2015.

Medical Emergencies with Personnel, Defibrillators, and EMS Equipment Drill was held on January 5, 2016.

Blood Borne Pathogens and Right to Know Drill will be held on January 19, 2016.

- Reminder – Fuel up the trucks when below $\frac{3}{4}$.
- Drivers are responsible to make sure the apparatus they are driving is back in service after each run.
- Cold weather if finally here, do not keep engines or ladder outside in the cold for an extended period of time at the firehouse. If you pull it out to use the bay, keep it running.

Chief Mike Murphy– Fire Company #38

Drills:

Year in Review Drill was held on December 14, 2015.
Blood Borne Pathogens and Right to Know – past drill.
CPR Recertification is scheduled for February 1, 2016.

- Installation Dinner will be held on Saturday, January 30, 2016 at 6:00 p.m.

Chief Kit Crisafulli – Fire Company #48 - Neshanic

Drills:

Attach Hose Deployment Drill was held on December 15, 2015.
Walk through Verizon Wireless Drill was held on December 29, 2015.
Review Apparatus Response GOG's Drill will be held on January 19, 2016 at 7:30 p.m.
Blood Borne and Right to Know will be held on February 2, 2016 after the Regular Meeting at 8:30 p.m.

Blood Borne and Right to Know will be held on March 1, 2016 after the Regular Meeting at 8:30 p.m.

- Getting up to speed as the new Chief.
- Apologize for not being able to attend the Bureau of Fire Operations Meeting in January.

Hillsborough Rescue Squad:

- No report.

PUBLIC

- Ken Johnson asked if we could do Street Indexes updates. Chief Fire Marshal Weniger replied that it could be done.
- ICS 400 Class is scheduled for January 23 and 24th at Station 38 at 8:00 a.m.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Vatter to adjourn the meeting at 8:53 p.m. Roll call vote: All approved.**

Respectfully submitted,

Bruce Vatter, Secretary
Hillsborough Township
Board of Fire Commissioners

BV/jhb
Attachments