

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
Hillsborough.firesafety@comcast.net**

WORK MEETING

SEPTEMBER 6, 2018

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Work Session on Thursday, September 6, 2018 at 7:00 pm. In the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Lazorchak, Commissioner Pat Buckley, and Commissioner Mike Carone. Absent: Commissioner John Catrombon Jr. Also present were: Chief Fire Marshal Chris Weniger, Chief Mike Murphy and Rescue Services Work Group Members: Chief Everett Heider, Chief Station 36, Assistant Chief Charlie Davis, Station 48, Captain Mike Guzy, Station 36 and Assistant Chief Rich Crater, Station 37.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

CORRESPONDENCE

Commissioners discussed the following:

- Commissioner Nuara:
 - o Station 37 Line Officer Residency and Line Officer Positions.
 - Need to get Station 37's Line Officer GOG.
 - o Search & Rescue GOG Draft.
 - o GOG Committee:
 - Decision was made to make Commissioner Carone the new Chairman of the GOG Committee.

- Commissioner Catrombon, Jr.:
 - Absent. No report.

- Commissioner Lazorchak:
 - LOSAP:
 - All four firehouses need to standardize their LOSAP Procedure so the information is recorded accurately.
 - The Chiefs will be requested to submit and certify the LOSAP Summary “green” form.
 - Will speak about this at the Regular Meeting on Wednesday, September 12, 2018.

 - FIT Tests:
 - Four fit tests have been scheduled.

- Commissioner Buckley:
 - No Report.

- Commissioner Carone:
 - Vouchers:
 - Went through vouchers for August 2017 and obtained Commissioners signatures.

 - Budget:
 - Reviewed the Budget for 2019.

- Other:
 - Appreciation Plaque:
 - A Certificate of Appreciation plaque was presented to the Commissioners and Chief Fire Marshal Weniger by Nick Fratianni from Station 37 for their support given for Station 37's recent New Truck Dedication Ceremony. The plaque will be hung in the Fire Safety Office.

 - Rescue Services Work Group:
 - Captain Mike Guzy, Station 36 handed out and reviewed a proposal that was put together by the Rescue Services Work Group (*Attachment*). Other members that attended and spoke with the Board were: Chief Everett Heider, Chief Station 36, Assistant Chief Charlie Davis, Station 48 and Assistant Chief Rich Crater, Station 37.
 - The Rescue Services Work Group would like the Board to review their proposal and give the group their feedback.

 - EMT Refresher Training:
 - Chief Everett Heider submitted a letter and spoke to the Board about consideration of EMT Refresher Training for Firefighters that are also EMT's.

 - Multi-Force Forcible Entry Door System:
 - Chief Everett Heider submitted a packet from Firehouse Innovations Corp. on The Multi-Force Forcible Entry Door System for the Boards review (*Attachment*).

 - Fire Hose Replacement Quote:
 - Chief Everett Heider submitted a quote from Continental Fire & Safety for Hoses (*Attachment*).

 - Water Rescue Dry Suits:
 - Chief Everett Heider submitted a packet from Mustang Survival Company for the Sentinel Series Water Rescue Dry Suit.

- Junior Firefighter Program:
 - Assistant Chief Rich Crater spoke about concerns he has regarding the Junior Firefighter Program.
 - Commissioner Buckley is going to follow up with this.

- Turbo Draft Quote:
 - Chief Mike Murphy submitted a quote from Water Supply Innovations, LLC for the TurboDraft Fire Eductor (*Attachment*).

- 2019 Budget Items for Fire Safety:
 - Chief Fire Marshal Weniger submitted a memo and spoke about the list of items that will need to be purchased in 2019 (*Attachment*).

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Buckley to adjourn the meeting at 9:59 p.m. and went into a Closed Session Meeting. Roll call vote: All approved.**

Respectfully submitted,

John Lazorchak, Secretary
Hillsborough Township
Board of Fire Commissioners

JL/jhb
Attachments

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CLOSED SESSION MEETING

SEPTEMBER 6, 2018

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Closed Session on Thursday, September 6, 2018 at 10:00 pm. at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Lazorchak, Commissioner Pat Buckley and Commissioner Mike Carone. Absent: Commissioner John Catrombon, Jr.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

The purpose of this Closed Session Meeting was to discuss the Fire Safety Contract.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Carone to adjourn the meeting at 10:40 p.m. Roll call vote: All approved.**

John Lazorchak, Secretary
Hillsborough Township
Board of Fire Commissioners

JL/jhb