

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

**379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
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WORK MEETING

JULY 5, 2018

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Work Session on Thursday, July 5, 2018 at 7:00 pm. In the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon Jr., Commissioner John Lazorchak, Commissioner Pat Buckley. Absent: Commissioner Mike Carone.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

CORRESPONDENCE

Commissioners discussed the following:

Commissioner Nuara:

- Fire Safety Contract:
 - o Will have Chief Fire Marshal Weniger present the Fire Safety Contract.
 - o Will review in August.

- Boat Purchase:
 - o Sent out specifications to one company and will be sending out to another company.
 - o Comparing prices.
 - o Then will need to make decision on selling Station 38's 16 Foot Boat.

- Audit Review:
 - o Sent out the Audit Review to all Commissioners to review before the Regular Meeting on Tuesday, July 10, 2018.

- Fuel Services:
 - o Chief Fire Marshal Weniger will have a Fuel Service Resolution for approval at the Regular Meeting on Tuesday, July 10, 2018.

- Radio for Side Ladder – New Tower Truck:
 - o Received a text From Chief Shaffer stating they do not have a radio for the side ladder for the new Tower Truck. He said he spoke with Fire Marshal Giordano and he said they need a box or need to purchase wireless headsets at \$200.00+ each.
 - o Will discuss at the Regular Meeting on Tuesday, July 10, 2018.

- Went through vouchers for June 2018, and obtained Commissioners signatures.

Commissioner Catrombon, Jr.:

- Radio's:
 - o We are ok right now with radio's.
 - o Will need to eventually purchase new radio's – Possibly consider a grant.

Commissioner Lazorchak:

- Physicals:
 - o Handed out the updated Physical List (*Attachment*).
 - o Still have members from Station 37 & 38 that did not get their physical.

- Insurance:
 - o Insurance bill for the District was sent to the Commissioners and they paid it.
 - o Individual Firehouses will be billed for previous (June 2, 2017 – Jun3 1, 2018) and current June 2, 2018 – June 1, 2019 insurance policy periods.
 - Commissioner Nuara asked to have future insurance bills sent directly to the individual firehouses.
 - o Commissioner Nuara inquired about the Insurance for Hillsborough Radiology.
 - Commissioner Buckley will consider this.

Commissioner Buckley:

- Officer Qualifications:
 - o Concern about how many miles away from Firehouses that the Officers live.
 - o Will bring this up and discuss at the Bureau of Fire Operations Meeting on Wednesday, July 11, 2018.
- Search & Rescue:
 - o Will bring this up and discuss at the Bureau of Fire Operations Meeting on Wednesday, July 11, 2018.
 - o Station 36 is the Lead Company of the Search & Rescue.
- Station 36 Tanker Leak:
 - o Warranty is done and we are now paying for repairs.
 - o Need to discuss what to do going forward.
 - o Will discuss at the Regular Meeting on Tuesday, July 10, 2018.

Commissioner Carone:

- Absent. No Report.

Other:

- Wedges:
 - o Chief Mike Murphy would like to purchase wedges for Station 38's Brush Truck. Found someone who will cut wood. Cost would be \$400.00. Commissioner Buckley suggested he also reach out to Mike Sorace.
- Lockout/Tagout System:
 - o Chief Mike Murphy suggested the purchase of a Lockout/Tagout Kit System.
- Rescue Committee:
 - o Captain Mike Guzy from Station 36 and Members Bob Wicenski, Charlie Davis and Rohit Nallamala of the Rescue Committee attended the meeting. Captain Guzy spoke about the first meeting of the Rescue Committee that was held on May 9, 2018. He felt that it was a very productive Meeting (*Attachment*). He asked the Commissioners what they want them to do.
 - o Commissioner Nuara said if there is any equipment that may be needed to let him know by September 1, 2018 as he needs to know for the budget. Captain Guzy will be setting up another meeting with the Committee the end of July or beginning of August. They will get a list together to provide to the Commissioners.
- Wilderness Search:
 - o Deputy Chief CJ Davis from Station 48 spoke about Wilderness Search classes and training. This will be brought up at the next Bureau of Fire Operations Meeting on July 11, 2018.
- Station 37 Tower Dedication:
 - o Nick Fratianni from Station 37 handed out Posters for Station 37's Dedication Ceremony that will be held on August 11, 2018 from 2:00 pm to 7:00 pm.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Catrombon, Jr. to adjourn the meeting at 8:22 p.m. Roll call vote: All approved.**

Respectfully submitted,

John Lazorchak, Secretary
Hillsborough Township
Board of Fire Commissioners

JL/jhb
Attachments