

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

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WORK MEETING

JUNE 7, 2018

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Work Session on Thursday, June 7, 2018 at 7:00 pm. In the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Lazorchak, and Commissioner Mike Carone.
Absent: Commissioner John Catrombon Jr. and Commissioner Pat Buckley.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

CORRESPONDENCE

Commissioners discussed the following:

- Commissioner Nuara:
 - o Purchase of Boats:
 - Chief Murphy and I will be going to look at some boats on July 7, 2018.
 - o Search and Rescue Dispatch:
 - Had discussion and it was decided that this should be brought up at the July Bureau of Fire Operations Meeting and the Chiefs should make a decision as to how they want this handled.
 - Commissioner Buckley will discuss this at the Regular Meeting on Tuesday, June 12, 2018.

- Other:

- District Picnic:

- The District Picnic will be held on Sunday, August 5, 2018 from 2:00 pm – On. Would like the Chiefs to respond with a headcount by July 28, 2018.
 - A Flyer was emailed to all Chiefs, Commissioners and Fire Safety and should be distributed to all District Members. (**Attachment**)

- Commissioner Catrombon, Jr.:

- Absent. No Report.

- Commissioner Lazorchak:

- Physicals:

- Will be updating the physical list and send out.

- Insurance:

- Policy was renewed in May.

- Commissioner Buckley:

- Absent, but submitted the following to be discussed:

- Station 37 – Officer Residency:

- Had discussion on Officers residence within the District.

- Officer Qualifications:
 - Since the new State Certifications are more stringent, but not mandatory, I suggest we leave the current Officer Qualifications as they stand presently. The Officers must take the Fire Officer 1 Class and pass the test; however, they are not required to submit for a State Certification.

- Commissioners feel this should be discussed with the Chiefs at the July 11, 2018 Bureau of Fire Operations Meeting.

- Man vs Machine:
 - Have RPI scheduled to present the Class on July 21 and July 28, 2018. The class size is limited to 20 students per class.
 - Need to get a headcount from the Chiefs.

- Tower 37:
 - The tower will not have the tools mounted until mid-July. Additionally, the factory aerial training is also not scheduled until mid-July. Station 37 has placed tools, hose and ladders on the tower. Commissioners all agreed that the tower is not to respond until it is fully ready for service and all operator training is completed, as well as all equipment is mounted. Driver training should continue until then.

- This will be brought up at the Regular Meeting on Tuesday, June 12, 2018.

- Hero Wipes:
 - Three boxes of wipes have been received. One box was given to Station 37 and placed on the Rehab Unit for District Firefighters to use. The other two boxes are in storage at Fire Safety to restock the Rehab Unit as needed.

- OEM Ranger:
 - Had discussion about the agreement between Station 37 and OEM with the OEM Ranger dispatch. Commissioners feel this should be discussed and decided on within the District.

- New District Members:
 - New members who are scheduled to attend Firefighter 1 next semester must completed Module 1 before they are enrolled. The new regime at the Academy are less likely to refund tuition once students are enrolled.
 - This will be discussed at the Regular Meeting on Tuesday, June 12, 2018.

- Commissioner Carone:
 - Went through vouchers for May 2018, and obtained Commissioners signatures.

- Other:
 - Chief Murphy:
 - Back Up Camera for Station 38:
 - Would like to get a wireless/waterproof back up camera for Station 37's Brush Truck. Also discussed having one on the back of the trailer.

 - Patient Protection:
 - Discussion on patient protection such as a shield or a blanket.
 - Commissioner Nuara told Chief Murphy to bring this up for discussion at the Regular Meeting on Tuesday, June 12, 2018.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Carone to adjourn the meeting at 8:05 p.m. Roll call vote: All approved.**

Respectfully submitted,

John Lazorchak, Secretary
Hillsborough Township
Board of Fire Commissioners

JL/jhb
Attachment