

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF HILLSBOROUGH**

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HILLSBOROUGH, NJ 08844
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WORK MEETING

MAY 3, 2018

The Board of Fire Commissioners of Hillsborough Township, County of Somerset, New Jersey convened in a Work Session on Thursday, May 3, 2018 at 7:00 pm. In the Conference Room at the Hillsborough Township Municipal Building on South Branch Road. Commissioner Chairman Charlie Nuara called the meeting to order.

Following the Pledge of Allegiance to the Flag, a call of the roll indicated that Board members present were: Commissioner Charlie Nuara, Commissioner John Catrombon Jr., Commissioner John Lazorchak, Commissioner Pat Buckley, and Commissioner Mike Carone. Also in attendance were: Chief Bill Shaffer, Assistant Chief Rich Crater, Ex-Chief Jim Paterno, Rich Vondensteinen, Michael Calabrese, Suzanne Demaio, John Sheridan, OEM and Greg Burchette, Township Committee.

In accordance with the state of NJ "Sunshine Law" adequate notice of this meeting was provided by mailing notification to the Hillsborough Beacon and Courier News. Notice was also delivered to the Township Clerk and posted on the Municipal Building Bulletin Board.

CORRESPONDENCE

Commissioners discussed the following:

- Commissioner Nuara:
 - o Tourniquet Training:
 - Received an email from Lieutenant Ryan Buckley from Station 36 regarding tourniquets. He was interested in having a District training course, which would be a 60-90-minute training. It was decided that this will be voted on at the Regular Meeting on Tuesday, May 8, 2019.

- Commissioner Catrombon, Jr.:
 - o Charging Bases:
 - Will be needing new charging bases. Will speak with Chief Fire Marshal Weniger about this.

- Thank You Letter:
 - Received a Thank You letter from Vivian Campbell of the Millstone Rescue thanking us for the pagers that we donated to them.

- Commissioner Lazorchak:
 - Insurance:
 - Will be meeting next week with Kristen from Pavese-McCormick Insurance Company. Will be discussing our policy. Will possibly can save around \$7,300.00 or less than last year.

 - Physicals:
 - Still have a good number of members that still need to have their physicals.

- Commissioner Buckley:
 - Cancer Risks with Firefighting:
 - Discussed information he obtained regarding firefighter's cancer risks. Showed a sample of a 99.6% protective hood that he would like to consider purchasing for everyone. Hood cost is approximately \$100.00 each. Also discussed Gross Decon and Brief Relief products. Will be discussing this at the Regular Meeting on Tuesday, May 8, 2018.

 - New Officer Qualifications:
 - Received a document from the State which we discussed briefly. This document is regarding Fire Officer 1 training and was adopted in January 2018 and went into effect in February 2018. This training is required to obtain a Certificate from the State. The document is out for comments until June 2018.
 - Will set up a separate meeting with the Commissioners to discuss this further.

 - OSHA Required Training:
 - Reviewed OSHA required training (*Attachment*).

- Apparatus Standardization:
 - Discussed Stations 37 and 38 getting the same apparatus versus getting what is “Specked out”.
 - Consensus was to stay with the pumper/tanker for Station 37 and the pumper for Station 38.

- Commissioner Carone:
 - Went through vouchers for April 2017, and obtained Commissioners signatures.

- Other:
 - Jumbo Siamese:
 - Ex-Chief Jim Paterno from Station 37 submitted and discussed a proposal for the purchase of a Jumbo Siamese which would cost \$933.25 plus 5” valve and connections for a total of approximately \$1,300.00 (*Attachment*). Commissioners agreed to purchase and will vote on this at the Regular Meeting on Tuesday, May 8, 2018.

 - Gear:
 - Assistant Chief Rich Crater from Station 37 inquired about purchasing approximately 6 new Brush Fire Coats. Commissioner Nuara said that that would come out of their company’s new equipment budget.

- EMS:
 - Rich Vondensteinen, Michael Calabrese and Suzanne Demaio discussed their previous meeting(s) that they had with the Commissioners.
 - Rich spoke about the meeting he had recently with Anthony Ferrara.
 - Rich said that they need a location that they can operate out of and the duty crew can be at while on duty. They have one ambulance and would like somewhere to have the ambulance

inside due to the heat and cold weather due to the equipment and items that are inside of the ambulance.

- Rich Vondensteinen asked if they would still be under the “Fire Safety”. Commissioner Nuara replied that they probably would not be and it would be best if they got a Charter, but be part of the Fire Commission, just like the Fire Companies are.
- Greg Burchette suggested that they need to get a committed group together and form an official organization. He also said that they should consider applying for a Charter as they can do their own fundraising if they are under a Charter. Rich Vondensteinen stated “ to start an organization we need money”.
- Commissioner Nuara suggested they get a quote for setting up a Charter by the June Work Meeting and will discuss further.
- Commissioner Nuara recommended getting together with Rich Vondensteinen to further discuss.

ADJOURNMENT

There being no further public comment, **a motion was made by Commissioner Nuara, and seconded by Commissioner Catrombon, Jr. adjourn the meeting at 8:44 p.m. Roll call vote: All approved.**

Respectfully submitted,

John Lazorchak, Secretary
Hillsborough Township
Board of Fire Commissioners

JL/jhb
Attachments